

MEETING MINUTES – Thursday, February 10, 2022

4:30 p.m. Executive Session – Williams Administrative Building, Boardroom

5:30 p.m. Regular School Board Meeting - Williams Administrative Building, Boardroom

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrel Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard

Pledge of Allegiance:

Agenda: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the agenda as presented.

Executive Session began at 4:30 p.m.: MOTION by Nachtigall, seconded by D. Vig, and carried to enter into executive session to discuss Personnel (SDCL-1-25-2.1).

Executive Session ended at 5:18 p.m.

Board members reconvened at 5:30 p.m. for the regular board meeting.

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrel Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard, Brett Burditt, Tanya Ludwick, Jeff Ward, Adam Lalicker, Pete Wilson, Joe Williams, Chad Hedderman, Amanda Christensen, Beth Johnson, Brit Porterfield, Chrissy Peterson, Deidre Budahl and Matt Mickley with Casey Peterson & Associates, Deb Holland with BH Pioneer, and other community members and students.

Consent Agenda: MOTION by Wheeler, seconded by Nachtigall, and carried to approve the consent agenda as presented.

- a. Minutes: Regular Board Meeting Minutes, January 10, 2022, Special Board Meeting Minutes, January 5, 2022 and Special Board Meeting Minutes, January 6, 2022.
- b. Personnel: New Hire (Certificated): Sidney Garner, special services teacher, \$43,481.00, eff. for the 2022-23 school year. New Hire (Support Staff): Debra Karsten, special services paraprofessional, Sturgis Elementary School, \$13.00/hour, eff. 1/20/2022; Roy Gaul, special services paraprofessional; Stagebarn Middle School, \$13.00/hour, eff. 1/20/2022; Olga Goodall, food service worker, Stagebarn Middle School, \$12.75/hour, eff. 1/24/2022. Contract Amendment (Certificated): Bridgett Sadler, counselor, Whitewood Elementary School & Sturgis Elementary School, lane ID change from BA+24 to MA, prorated .5 FTE (\$1500.00), eff. for the 2021-22 school year. Contract Amendment (Extracurricular): Zyairr Johnson-Landoll, assistant ms boys basketball coach, Sturgis Williams Middle School, \$1939.00, eff. for the 2021-22 school year. Resignation (Administration): Brittan Porterfield, rural principal, rural schools, eff. end of the 2021-22 school year. Resignation (Certificated Staff): Erika Kling, special services teacher, rural schools, eff. end of the 2021-22 school year; Kathryn Kinowski, teacher, Piedmont Valley Elementary, eff. end of the 2021-22 school year. Resignation (Support Staff): Madison Karrels, special services paraprofessional, Sturgis Williams Middle School, eff. 1/31/2022; Sarah Koerber, special services paraprofessional, Sturgis Elementary School, eff. 2/22/2022; Kelli Wilson, administrative assistant, Piedmont Valley Elementary School, eff. 2/8/2022; Kellie Baker, custodial services, Opal Elementary School, eff. 2/23/2022. Resignation (Extracurricular): Ward Anderson, head 8th grade boys basketball coach, Stagebarn Middle School, eff. the end of the 2020-21 school year. Luke Whalen, assistant football coach, Sturgis Brown High School, eff. 2/8/2022. Retirement (Certificated): Guyla Ness, literacy and assessment coordinator, district-wide, eff. end of the 2021-22 school year; Jeff Ward, curriculum and technology director, district-wide,

eff. end of the 2021-22 school year; Michael Jones, teacher, Whitewood Elementary School, eff. end of the 2021-22 school year; Ron Grimsley, teacher, Sturgis Brown High School, eff. end of the 2021-22 school year; Karen Johnson, SST coordinator/B-3 coordinator, district-wide, eff. end of the 2021-22 school year; Lucy Goebel, teacher, Hereford Elementary School, eff. end of the 2021-22 school year. Retirement (Support Staff): Pam Anderson, administrative assistant, Sturgis Brown High School, eff. end of the 2021-22 school year; Debbie Patmore, special services paraprofessional, Sturgis Elementary School, eff. end of the 2021-22 school year.

- c. Claims for Payment: AB Bsns, Ls 1719.47; AB Wldng, Sply 1039.99; AJ Scrng, Sply 1200.00; AJ Spply, Sply 407.11; Advncd Pymnts, Offcls 5597.44; AED, Sply 111.24; Al Crnl Rfrgrtn, Rprs 1375.08; Alrc, Sply 174.00; Amzn, Sply 1212.91; Amrcn Inn, Trvl 631.92; Amck, Mntrng 294.58; Apple, Sply 58.00; Arch Inc, Srvc 26137.49; ASCD, Dues 1295.00; BH Pht, Sply 754.59; Bymnt Inn, Ldgng 909.99; BF Schl, Rgstrtn 175.00; Bnnt Trnsprtn, Snw Rmvl 1000.00; Bst Wstrn, Trvl 254.00; BH Wtr, Utly 90.00; BH Chmcl, Sply 8148.97; BH Energy, Utly 50816.33; BH Pst, Srvc 155.00; BH Pnr, Pblshg 439.47; BH Rlly, Sply 44.25; BHSS, Ttn 26592.84; BH Srgcl Hsptl, Srvc 15000.00; Cptl On, Sply 213.17; Cpstn, Books 17.99; Crrsf, Sply 625.00; Cash Wa, Food 55779.68; Cdw-g, Eqpmnt 1109.80; Cntry Bsns, Ls 358.61; Cntrylnk, Utly 57.64; CR Prm, Shrts 1112.93; Chrs Sply, Sply 408.47; Cty Rpd, Rgstrtn 150.00; Cty Smmrst, SRO 2475.71; Clbhs Htl, Ldgng 320.44; D. Cobb, Offcl 50.00; Coke, Sply 4584.25; Clg Brd, Rgstrtn 582.00; Cmmtch, Ls 3137.25; Cmpt Mrktplc, Trng 808.54; Cmptr Vllg, Rprs 359.00; Crss Prvntn, Rgstrtn 4176.93; DR Srvc, Rprs 2957.43; Dkt Bus, Bus 8600.00; Dkt Edctn, Srvc 6530.82; Dkt Pttrs, Sply 1550.46; Days Inn, Trvl 388.43; Dlt Dntl, Insrc 14924.23; Dmc, Sply 765.60; D Snfrd Cntr, Sply 3602.00; Est Sd Dry, Milk 11189.96; EE & E, Rprs 766.68; EMC, Insrc 2289.74; Enng Prpn, Utly 5312.50; Envr Prdcts, Sply 831.00; ESTR, Sply 128.00; Epd, Trvl 243.82; Fth Indpdnt, Pblshg 91.96; Flnn Scntfc, Sply 371.75; FMG Engrng, Srvc 10475.00; Gt Rdy 4 Kndrgrtn, Wrktxts 58.00; Gldn Wst, Utly 507.52; Gphr Sprts, Equipment 134.28; Grnd Electrc, Utly 513.99; C. Graul, Mldg 32.76; Grcry Mrt, Sply 159.84; Hggtry Msc, Rpr 181.15; Harlw Bus, Bus 140173.01; Hzldn Lf Lns, Sply 327.47; Hfrd Hll, Rntl 75.00; Hll Cty Schl, Rgstrtn 150.00; Hllyrd, Sply 72.98; Hbrt Sls, Rprs 1844.08; Htls, Ldgng 1054.07; Hyatt, Trvl 896.00; Innvtv Offc, Sply 142.21; Jcbs Auto, Rprs 85.26; Kfr Snttn, Utly 1281.17; Killy Spply, Sply 235.88; Lstng Imprssns, Sply 515.60; Ld Schl Dstrct, Rgstrtn 320.00; Lkt Clnrs, Cntrct 3360.00; Ls Endz Clnng, Cntrct 19746.37; Lynns, Sply 342.98; Mcgl, Sply 457.38; Mrc, Ls 1751.45; K. Martin, Lnch Rfnd 31.60; Mccrssn Boys Rnch, Ttn 16229.54; Md Cnty Wd, Srvc 1137.38; Mnrds, Eqpmnt 922.03; Mdc, Utly 7409.93; Mdcntnt Tstng, Tstng 86.00; V. Miller, Mlg 173.88; Mrrr Lk Ldg, Trvl 468.00; Mtchl Schl, Rgstrtn 75.00; MDU, Utly 70252.04; W. Munroe, Mlg 173.88; NCHS Spch, Rgstrtn 440.00; Nies & Karras, Srvc 568.50; NW Pipe, Sply 210.04; S. Odegaard, Mlg 53.17; Offc Fr Mrshl, Srvc 370.00; C. Olson, Lnch Rfnd 18.48; Orllys, Sply 34.70; Otis Elvtr, Cntrct 1670.64; Pan O Gld, Brd 2276.76; Prsn, Sply 214.27; Prmbnd, Books 7683.66; Prr Schl Dstrct, Rgstrtn 50.00; Ptny Bows, Pstg 841.20; Pole Pal, Sply 325.61; Pwr Hs, Rprs 195.46; Prr Hills Trnst, Trnsprtn 72.00; Prschl Box, Wrktxts 38.90; Quill, Spply 2078.31; A. Radway, Mlg 57.71; RCAS, Rgstrtn 620.00; Rpd Fire, Srvc 400.00; Rsmssn, Imprvmnts 28372.62; Ratwik, Roszak & Maloney, Srvc 94.00; RI DI Actvwr, Sply 314.79; Rfs, Utly 585.85; Rnhrt Foods, Food 20769.11; Rchtrs Tr, Rprs 280.92; Ricoh, Ls 3483.72; Rckngtr, Snw Rmvl 969.75; Rschl Tdy, Rgstrtn, 100.00; Rnng, Sply 84.55; Rshmr Offc, Sply 149.67; Sams, Sply 3972.23; SASD, Rgstrtn 830.00; Schlstc, Books 789.99; Schl Spclty, Sply 386.22; Sctwn, Sply 28.00; SD Hmn, Ttn 7300.89; Scrtry Stt, Ntry 30.00, Srvl, Mops 2578.68; SF Lncln HS, Rgstrtn 150.00; Spdy Lb, Rprs 57.99; Strgs Ace, Sply 564.36; Strgs Cff, Sply 61.98; Strgs Meat, Food 3938.30; Strgs Napa, Sply 355.65; Strgs Pht, Eqpmnt 507.20; Strgs Cty, Utly 6898.93; Smtt Fire, Rprs 3128.00; Sn Lf, Insrc 3051.95; Tchr Innvtns, Sply 67.50; Thndr Bsn HS, Rgstrtn 530.00; Tie Offc, Onln Lrng 12012.50; Trny Brthrs, Sply 1346.52; Tms Ts, Sply 1278.00; M. Trask, Mlg 168.33; Vrzn, Sply 180.24; Vsbl Dffrc, Cntrct 9225.00; Wlmrt, Sply 44.68; Wllmrk, Insrc 211174.00; WR Electrc, Utly 2593.33; Wstrn Stts Fr, Srvc 1205.00; WEX, Fuel 501.71; WW Wtr, Utly 66.00; WPS, Sply 81.40; Zoom, Sply 202.35. Cash Recap for month ending January 31, 2022: General Fund: Begin Bal 5614694.42; Petty Cash 200.00; Cash Change 2000.00; Advance

Pymt 16489.81; Cash in Bank 781194.94; Investments PSBK 4814809.67; Unemployment Savings 10811.58; Investments in CD 560831.34; Investments in CD over 90 Days 1061916.59; Transfer In 0.00; Revenue: Local Taxes 116401.04; Other Sources 60148.48; State 907157.00; Federal 137995.27; Other Sources 31693.86; Total Revenue 1253395.65; To Be Acct'd For: 6868090.07; Transfer Out 0.00; Expenditures 1808869.48; Ending Bal January 31, 2022: 5059220.59; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 895024.23; Investments Savings 4145506.55; Unemployment Savings 10811.67; Investments CD 560948.50; Investments CD over 90 Days 1061916.59; Capital Outlay: Begin Bal 4437611.26; Cash in Bank 135576.43; Investments PSBK 4302034.83; Investments CD over 90 Days 1502064.74; Transfer In 00.00, Revenue Local Taxes 77476.41; Other Sources 2207.61; State 0.00; Federal 0.00; Other 7282.56, Total Revenue 86966.58; To Be Acct'd For: 4524577.84; Transfer Out: 0.00; Expenditures 1415170.82; Ending Balance: 3109407.02; Cash in Bank: 7253.40; Invest, Savings: 3102153.62; Investments CD 0.00; Spec Serv: Begin Bal 1155827.11; Cash in Bank 32252.08; Investments Savings 1123575.03; Revenue Local Taxes 40959.30; Other Sources 1174.15; State 31629.00; Federal 57925.00; Other Sources 1485.37; Total Revenue 133172.82; To Be Acct'd For 1288999.93; Expenditures: 698380.92; Ending Bal: 590619.01; Cash in Bank: 57333.62; Investment, Savings 533285.39; Investments, CD 0.00; Food Service: Beg Bal 438878.29; Cash Change 194.00; Cash in Bank 120765.34; Investments, Savings 318112.95; Investments, CD 100000.00; Revenue: State 0.00; Federal 169415.17; Other Sources 5831.71; Total Revenue 175246.88; To Be Acct'd For 614125.17; Transfer Out 0.00; Expenditures 139545.83; End Bal January 31: 474579.34; Cash Change 194.00; Cash In Bank 156463.40; Investments, Savings 318115.94; Investments of 90 Days 100000.00; Enterprise: Beg Bal 165523.13; Cash Change 2000.00; Cash in Bank 133830.61; Investments, Savings 31692.52; Revenue; Other Sources 16132.94; Total Revenue 16132.94; To Be Acct'd For 181656.07; Expenditures 10939.18; End Bal January 31: 170716.89; Cash Change 2000.00; Cash in Bank 99023.59; Investment, Savings 71693.30; Custodial: Beg Bal 346838.44; Cash in Bank 164463.34; Investments, Savings 132375.10; Investments, CD 50000.00; Revenue: Other Sources 30155.00; Total Revenue 30155.00; To Be Acct'd For 376993.44; Expenditures 37675.52; End Bal January 31: 339317.92; Cash In Bank 133485.44; Investments, Savings 155832.48; Investment CD 50000.00.

d. Volunteers

Presentation: Deidre Budahl with Casey Peterson Ltd. presented the 2020-21 school year audit report summary.

Open Forum: Community member, Alex Radway asked if the water fountains could be turned back on at Stagebarn Middle School for sporting purposes.

Conflict of Interest: No waivers submitted.

Recognitions: The Character Education trait for the month of February is "Courtesy," which includes graciousness, politeness, consideration, and good manners.

Financial Reports: MOTION by D. Vig, seconded by Nachtigall, and carried to approve the Financial Reports as presented.

Belle Fourche School District PVE Modular Purchase Agreement: MOTION by Wheeler, seconded by J. Vig, and carried to approve the purchase agreement with the Belle Fourche School District in the amount of \$20,000.00 for the PVE modular.

SBHS East Campus Haying & Grazing Lease: MOTION by J. Vig, seconded by Wheeler, and carried to secure the haying and grazing leases for 2022-23 by offering Nick Uherka the haying lease and Dennis and Doris Lauing the grazing lease.

Advertisement for Bids for SES Custodial Services: MOTION by Nachtigall, seconded by D. Vig, and carried to authorize the Business Office to advertise for bids for custodial services at SES for the 2022-23 school year.

Advertisement for Bids for SBHS Roof Replacement #4 Project: MOTION by D. Vig, seconded by Good, and carried to authorize the Business Office to advertise for bids for the SBHS Roof Replacement #4 Project.

Advertisement for Bids for SWMS Grunwald Gym Roof Replacement Project: MOTION by Nachtigall, seconded by Koontz, and carried to advertise for bids for the SWMS Grunwald Gym Roof Replacement Project.

Advertisement of Bids for 15-Passenger Van: MOTION by Odegaard, seconded by Nachtigall, and carried to advertise for bids for a 15-passenger van.

March Board Meeting Time & Location Change: MOTION by D. Vig, seconded by Odegaard, and carried to change the time and location of the regularly scheduled March 14th school board meeting from 5:30 p.m. to 5:00 p.m. and the location from the Williams Administrative Building boardroom to the Stagebarn MS gymnasium to accommodate the patrons for the community informational discussion on the future construction plans for the Piedmont/Summerset areas. Discussion and questions will be held from 5:00 p.m. - 6:30 p.m. for patrons/residents of the district and/or parents of children that attend school in the district. Board members will reconvene to the regular school board meeting at the conclusion of the discussion but no later than 6:30 p.m.

Back-to-School Plan Update: MOTION by Nachtigall, seconded by Good, and carried to remove Phase III – Orange, of the Back-to-School Plan, and change the percentage from 1-3% to 1-5% of students and staff in a building, masks are recommended but not required, precautions are in place in Phase II – White. Community member, Alex Radway expressed his appreciation to the Board on removing Phase III – Orange.

School Board Election: MOTION by Wheeler, seconded by J. Vig, and carried to amend the polling place locations for Lawrence County voters. Voters will now go to Whitewood.

Approve Harmony School Land Quit Claim Deed: MOTION by Nachtigall, seconded by D. Vig, and carried to approve a quit claim deed for a one-acre piece of property formerly known as the Harmony School to Scott Rovere.

Posting of Positions for the 2022-23 School Year: Principal, Mr. Wilson and Assistant Principal, Mr. Williams expressed their need for a second assistant principal at Sturgis Brown High School based on future student enrollment numbers. The advertisement for an assistant principal will run starting February 14th and close on March 11th. It will be brought back as an action item at the March board meeting to add a second assistant principal. Interviews for potential candidates will take place the week of March 14th and bring back to the April board meeting for a recommendation. Business Manager, Brett Burditt recommended adding a fourth business office employee, making it a total of 4 FTE to help alleviate job duties to current business office employees.

ASBSD School Board Recognition Week: The Meade School District will join districts across the state to thank school board members for their leadership and service to our school district and community during South Dakota School Board Recognition Week from February 21st-25th, 2022. During School Board Recognition Week, the Meade School District invites students, staff, and community members to take part in thanking their school board members.

All school board members from districts in the region and enrollment category are eligible to run for the open Board of Director's seat. Eligible board members interested in running for an open seat must complete the Announcement of Candidacy form and return it to ASBSD by Friday, February 18th.

2022-23 Rural Calendar: The rural schools follow a calendar that is different from the calendar for the rest of the district. The district is recommending the following rural calendar for the 2022-23 school year. The calendar reflects the same number of instructional, teacher in-service days and teacher workdays as previously adopted rural calendars.

2023-24 School Calendar: The MEA Negotiated Agreement calls for a 179-day calendar that consists of seven (7) in-service days and two (2) parent/teacher conference days and 170 student instructional days. The calendar will be approved at the March board meeting.

Staff Reception and Recognition Banquet: The district is recommending holding the staff reception and recognition banquet on Wednesday, May 4th, 2022. The following board members are on the Employee Recognition Committee: Joseph Urbaniak, Charlie Wheeler, JT Vig and Lee Spring.

SDHSAA Girls Softball: The SDHSAA officially voted that girls softball for the 2022-23 school year will be a spring sport. An initial survey showed that 40-45 girls are interested in participating. Mr. Wilson answered questions that the Board had. Softball assistant coach, Dan Roe, introduced himself in front of the Board and answered questions. It will be brought back as an action item at the March board meeting.

Union Center Depository: In December, the Board declared the Union Center Depository as surplus. In order to dispose of real property to a private individual, the district is required to either offer the property at auction or advertise and accept sealed bids. Mr. Burditt will provide a timeline for the online auction at the March board meeting.

FY23 Capital Outlay Adjustments: There have been several minor changes to the capital outlay budget for FY23. Mr. Burditt presented the adjustments to the Board and answered questions.

Reports:

- a. Administrators – nothing new to report.
- b. Board Members – D. Vig registered for school board law webinars through ASBSD.
- c. BHSSC – Wheeler mentioned board members requested zoom instead of calling in for meetings.
- d. Superintendent – Mr. Kirkegaard recommended to the Board to plan and take extra time at the April board meeting to go over budget numbers. Rhonda Ramsdell with Food Service received notification from the Food Service Program that they will be getting additional funds for food service supply chain.

7:20 p.m. Adjournment: MOTION by Nachtigall, seconded by D. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder