



*"To Build Knowledge and Skills for Success Today and Tomorrow."*

Welcome to Meade School District  
New staff contacts, important dates and information:

**Training Information:**

- New staff/teacher training  
Williams Administrative Building, 1230 Douglas Street, Sturgis, SD 57785  
Date & time: Wednesday, June 16, 2021  
Wednesday, July 21, 2021  
Contact is Maranda McGillivray, 605-347-2523, ext. 1
- Attend all Teacher In-services  
2021-22 school calendar attached with in-services highlighted in yellow

**Business Office Contacts & Information:**

- Maranda McGillivray, Business Office, 605-347-2523  
Setup an appointment to fill out new hire paperwork  
AESOP maranda.mcgillivray@k12.sd.us
- Lisa Symonds, Business Office, 605-347-2523  
Accounts Payable lisa.symonds@k12.sd.us
- Tanya Ludwick, Superintendent's Office, 605-347-2523, ext. 1, opt. 1  
**DUE SEPTEMBER 1<sup>ST</sup>**-Copy of your SD teacher's certificate; Praxis scores, official transcripts from educational institution mailed to:  
Meade School District  
1230 Douglas  
Sturgis, SD 57785 tanya.ludwick@k12.sd.us
- June Guy, Buildings & Grounds, 605-347-2649  
Pick up your building key and district badge
- Jeff Ward, Curriculum & Technology, 605-347-4454  
Schedule an appointment to pick up laptop over the summer prior to the school year.

**Technology Help:**

Staff can always submit a work order or call the tech office 347-4454 for technology needs and log-in resets.

**Housekeeping items:** Classroom supplies, etc.

For details & procedures talk to your building administrative assistants:

- Whitewood Elementary/Rural: Rainee Lisko
- Sturgis Elementary: Stephanie Evens/Angela Wetz
- Piedmont Valley Elementary: Kelli Wilson/Samantha Spear
- Sturgis Williams Middle School: Cindy Ferguson/Jessica Deering

- Stagebarn Middle School: Tina Brengle/Rachel Palmer
- Sturgis Brown High School: Pam Gies/Pam Anderson; Judy Weisz (Registrar), Holly Kopplin (Activities)
- Special Services Department: Carmen Scarborough
- Rural Schools: Theresa Hanzlik

#### Outlook Mail Login Problems

Jeff Ward, Curriculum & Technology, 347-4454

#### Infinite Campus Login Problems

Building administrative assistants OR Tanya Ludwick, Superintendent's Office, 347-2523

#### Requesting Personal or Sick Leave

Please visit with building principal or administrative assistants for details & procedure on all leave.

#### District Website

[www.meade.k12.sd.us](http://www.meade.k12.sd.us) Click on EMPLOYEE INFORMATION

#### Mentor Program/New Teacher Schoology Group

Sage Robinson-Miller, Sturgis Brown High School, [sage.robinson-miller@k12.sd.us](mailto:sage.robinson-miller@k12.sd.us), is available for all new teachers if you would like to join the New Teacher Schoology Group. You can find who your building mentor is on the website under the "Employee Page" at the very bottom.