

REGULAR BOARD MEETING

Monday, February 10, 2020

Meade School District 46-1

Williams Administrative Building, Board Room

Board Members Present: Charlie Wheeler, Dennis Chowen, Cody Weber, JT Vig, John Nachtigall, Joseph Urbaniak, Lee Spring, Tracy Konst; Courtney Mack was absent

Other Meade School District Employees: Jeff Simmons, Brett Burditt, Pete Wilson, Joe Williams, Chad Hedderman, Chrissy Peterson, Deb Wilburn, Chantel Ligtenberg, David Olson, Jeff Ward, Todd Palmer, Brittan Porterfield, Todd Battles, Rhonda Ramsdell, Kelli Grubl, Maria Hartung, Mallory Smith, Natalie Serbousek, Heidi Kraft, Kristi Ortiz, Sarah Scherer, Lisa Skovlund, Ginger Johnson, Cheryl Isaacson, Jennifer Loftin, Beth Johnson, Eric Johnson, Twyla Barden, Roxanne Murphy, Melissa Pankrantz, Heidi Komes, Kelli Thomas, Heidi Komes, Shawnterra Kennedy, Janis Mathis-Anderson, Kayde Roth, Megan Oviatt, and Becky Willuweit.

Pledge of Allegiance.

Executive Session at 4:30 p.m.: MOTION by Weber, seconded by Urbaniak and carried to enter into executive session to discuss personnel (SDCL-1-25-2.1), employment negotiations (SDCL-1-25-2.4) and legal counsel (SDCL 1-25-2.3).

Executive session ended at 5:16 p.m.: MOTION by Spring, seconded by Urbaniak and carried to end executive session.

Regular board meeting called to order at 5:30 p.m.

Pledge of Allegiance

Consent Agenda: MOTION by Wheeler, seconded by Mack, and carried to approve the consent agenda:

- a. Agenda
- b. Minutes of Regular Meeting, January 13, 2020, Special Board Meeting, January 17, 2020 and Special Board Meeting, February 5, 2020.
- c. Claims for Payment: AB Wld, Sply 555.72; AJ, Sply 306.36; ADAM, Sply, 40.17; Actn Mchl, Rpr, 9694.00; Adv Pymt, Offl, 5495.80; Agntfe, Trvl, 306.00; Agle Spts, Sply, 1567.50; Ar B&B. Trl, 2709.00; Amzn, Sply, 3470.20; Amrcn In, Trl, 1532.50; Amrcn Pz, Mls, 176.75; Amik, Rpr, 453.26; JAndrsn, Rpr, 892.50; ASBSD, Reg, 85.00; ASCD, Trl, 338.00; Blsa, Sply, 307.82; Bsln, Srv, 130.00; Bnnt Trns, Snw Rvl, 700.00; Bnsn Spt, Srv, 40000.00; Bst By, Sply, 189.48; Blk Hwk Wtr, Utl, 54.30; BH Chm, Sply, 11519.51; BH Enrg, Utl, 43858.95; BH Pst, Srv, 135.00; BH Pnr, Sply, 1113.67; BHSS, Ttn, 23156.29; BH Trk, Sply, 66.83; Brdrt, Sply, 107.90; Brkgs In, Trl, 117.48; Bru Ed, Reg, 558.00; Bs Prts, Rpr, 48.52; Bte Spd, Eqp, 1020.00; Cmpb, Sply, 32.50; Cpst, Bks, 560.74; CshW, Food, 39184.15; CDW, Sply, 220.27; Cntrlnk, Tlph, 50.21; Child Hm, Ttn, 8784.80; Chs Sply, Sply, 26.23; CSmrst, Utl, 197.08; Coke, Cncs, 6838.19; Cmtch, Rpr, 110.00; Cncl Adm, Reg, 65.00; D&R, Rpr, 3839.01; Dk Ptrs, Sply, 1042.50; Dys In, Trl, 411.50; Dns Food, Milk, 7357.35; Dlph, Sply, 936.80; Dlt Dntl, Ins, 24464.42; Dmco, Sply, 749.87; Eco Ldg, Trl, 1514.40; EMC, Ins, 1864.28; Enng Prpn, Utl, 2701.26; Envr Prdcts, Sply, 782.12; ETS, Tstng, 165.00; Fth Indp, Pbl, 117.61; FCCLA, Reg, 281.00; Fln, Sply, 39.03; Fllt, Bks, 3783.97; FSrv, Sply, 1430.65; Frmn, Srv, 357.32; LFrnm, Rfd, 119.45; PGrvn, Rfd, 30.65; GoDdy, Domn, 112.73; Gld W, Utl, 604.88; Grnd Ele, Utl, 632.60; Grcy Mrt, Sply, 5.33; Hgrty, Rpr, 85.00; Haf, Equip, 29043.46; Hlth Prdt, Sply, 1599.99; Hrf,

Dplms, 1187.49; Hltn, Trl, 613.06; Htls, Trl, 447.42; Hght, Books, 226.80; Invte, Tbls, 17082.25; JDPrcst, Rrs, 140.00; Jcbs, Rpr, 76.63; JWPpr, Sply, 269.94; Lkshr, Sply, 585.90; Lgo, Lgo, 859.80; Lght Mnt, Sply, 49.44; Lokot Cln, Srv, 3360.00; Lyns, Sply, 437.36; MRCO, Lse, 1735.41; MDrt, Snw Rvl, 1252.50; McGs, Sply, 19.60; McLds, Sply, 149.90; Med Food, Food, 608.64; Mnrd, Sply, 115.73; Mdco, Utl, 5902.46; Mdcotnt, Tstng, 20.00; MDU, Utl, 25034.40; MSC, Sply, 546.41; Npstd, Sply, 70.28; Ns&Krs, Srv, 3070.14; NW Pip, Sply, 72.39; Ots, Cntrct, 1515.24; PnOGld, Brd, 1470.11; Prfmc Hlth, Sply, 38.57; DPtrzo, Rfd, 10.50; CPdmt, Utl, 625.75; Prncpl Cnf, Reg, 300.00; Qlty In, Trl, 507.13; Qil, Sply, 129.40; RC Aqtcs, Recrt, 150.00; Rpd Fir, Srv, 385.00; Rsmsn, Rpr, 542.87; Rfse, Utl, 471.25; Rnhrt, Food, 20160.09; Rctrs, Rpr, 79.92; Rcoh, Lse, 2678.36; Rckngtr, Snw Rvl, 1012.50; RClrk, Reg, 928.41; RPS Rpd, Trl, 36.00; Rshmr Off, Sply, 60.89; Sms, Sply, 329.98; SASD, Reg, 125.00; Schlstc, Book, 685.12; Schl Spclty, Sply, 849.38; SD Hmn Svr, Ttn, 16413.54; SDMEA, Reg, 490.00; CSltng, Rfd, 32.70; Srvl, Sply, 2002.48; Smn Mtrl, Sply, 33.90; Skyln Com, Equip, 296.51; SNA, Mmrshp, 277.00; Spde Lb, Srv, 49.99; Sprt Sgnp, Sply, 212.00; Stnhse, Sply, 66.50; Ace, Sply, 171.73; NAPA, 78.20; Strgs Tr, Rpr, 87.90; CStrgs, Utl, 4888.26; Smmt, Srv, 2148.45; SnLf, Ins, 3066.64; Swt Trt, Food, 1386.00; Tngbl Pl, Sply, 3767.89; Tchr Rsrc, Sply, 175.56; TmTch, Rpr, 186.47; Thtrflk, Ply, 50.00; Thms & Vrtns, Sftwr, 749.75; TIE, Ttn, 2800.00; Trny Bros, Equip, 489.00; TwnNCtry, Sply, 29.95; Ubr, Trl, 57.38; Untd Airln, Trl, 6179.00; USD, Reg, 750.00; VAMC, Utl, 2034.36; Vrzn, Tlphn, 311.75; Vsbl Dffnc, Srv, 15145.00; WRU, Rps, 285.60; Wlmrk, Ins, 190245.00; WRvr, Utl, 1727.24; WStts, Srv, 1205.00; WEX, Fuel, 2460.41; WW Cty Wtr, Utl, 66.00; EMBE, Reg, 165.96; Cash Recap: January 1, 2020: General Fund: Begin Bal 4436490.85; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 972650.15; Investments PSBK 3463840.37; Investments CD 0.00; Investments CD over 90 Days 1040389.89; Transfer In 0.00; Revenue: Local Taxes 130347.40; Other Sources 56119.09; State 821817.00; Federal 81724.04; Other Sources 26045.34; Total Revenue 1116052.87; To Be Acct'd For: 5552543.72; Transfer Out 00.00; Expenditures 1511475.68; Ending Bal January 31, 2020: 4041068.04; Petty Cash 0.00; Cash Change 2100.00; Advance Pymt 0.00; Cash in Bank 540807.09; Investments Savings 3500260.95; Investments CD 0.00; Investments CD over 90 Days 1040389.89; Capital Outlay: Begin Bal 2499194.62; Cash in Bank 132649.72; Investments PSBK 2366544.90; Investments CD over 90 Days 1000000.00; Transfer In 00.00, Revenue Local Taxes 91306.53; Other Sources 4809.94; State 0.00; Federal 0.00; Other 0.00, Total Revenue 96116.47; To Be Acct'd For: 2595311.09; Transfer Out: 0.00; Expenditures 381629.85; Ending Balance: 2213681.24; Cash in Bank: 337697.50; Invest, Savings: 1875983.74; Investments CD over 90 Days 1000000.00; Spec Serv: Begin Bal 1089947.09; Cash in Bank 27740.82; Investments PSBK 1062206.27; Revenue Local Taxes 49179.47; Other Sources 2356.65; State 27293.00; Federal 58754.82; Other Sources 2264.34; Total Revenue 139848.28; To Be Acct'd For 1229795.37; Expenditures: 649746.98; Ending Bal: 580048.39; Cash in Bank: 16202.45; Investment, Savings 563845.94; Pension Levy: Begin Bal 302551.60; Cash in Bank 0.00; Investments, PSBK 302551.60; Investments Over 90 Days 427745.21; Revenue: Local Taxes 80.16; Other Sources 29.51; Federal 0.00; Other Sources 55.60; Total Revenue 165.27; To Be Acct'd For 302716.87; Transfer Out 0.00; End Bal January 31, 2020, 302716.87; Cash In Bank 0.00; Investment, Savings 302716.87; Investments Over 90 427745.21; Food Service: Beg Bal 360480.91; Cash Change 719.00; Cash in Bank 80522.76; Investments, PSBK 279958.15; Revenue: State 0.00; Federal 49392.96; Other

- Sources 70695.33; Total Revenue 120088.29; To Be Acct'd For 480569.20; Expenditures 111794.81; End Bal January 31: 368774.39; Cash Change 719.00; Cash In Bank 88764.81; Investments, Savings 280009.58; Enterprise: Beg Bal 80573.61; Cash Change 2240.00; Cash in Bank 26571.93; Investments, PSBK 54001.68; Revenue; Other Sources 19874.26; Total Revenue 19874.26; To Be Acct'd For 100447.87; Expenditures 8257.81; End Bal January 31: 92190.06; Cash Change 2240.00; Cash in Bank 38177.46; Investment, Savings 54012.60; Unemployment: Beg Bal 17917.55; Cash Change: 0.00; Cash In Bank 17917.55; Revenue: Other Sources 1.52; Total Revenue 1.52; To Be Acct'd For 17919.07; Expenditures 0.00; End Bal 17919.07; Cash in Bank 17919.07; Investments; Custodial: Beg Bal 436715.25; Cash in Bank 181799.18; Investments, PSBK 254916.07; Investments, CD 0.00; Revenue: Other Sources 51270.03; Total Revenue 51270.03; To Be Acct'd For 487985.28; Expenditures 47009.81; End Bal January 31: 440975.47; Cash In Bank 189011.01; Investments, Savings 251964.46.
- d. Personnel: New Hire (Support Staff): Paige Bielke, special education paraprofessional, Sturgis Brown High School, \$12.25/hour, eff. 1/23/2020; Ruth Nowell, lunch/playground supervisor, Piedmont Valley Elementary, \$11.25/hour, eff. 1/23/2020. Addendum to Contract (Extracurricular): Cady Klynsma, head middle school girls' basketball coach, Stagebarn Middle School, step-up for past experience according to the 2019-20 MEA Negotiated Agreement, \$165.00, eff. for the 2019-20 school year; Elizabeth Johnson, head middle school debate, Stagebarn Middle School, step-up for past experience according to the 2019-20 MEA Negotiated Agreement, \$294.00, eff. for the 2019-20 school year; Eric Johnson, head middle school debate, Sturgis Williams Middle School, \$168.00, step-up for past experience according to the 2019-20 MEA Negotiated Agreement, \$294.00, eff. for the 2019-20 school year. Change in Hourly Rate (Support Staff): Sophia Meyer, head cook to site manager in training, Stagebarn Middle School, \$11.75/hour to \$12.50/hour, eff. 2/03/2020; Dena Strand, food service worker to head cook, Sturgis Williams Middle School, \$11.25/hour to \$12.00/hour, eff. 10/24/2019; Coleen Sletten, head cook to manager in training, Sturgis Brown High School, \$14.94/hour to \$15.69/hour, eff. 1/06/2020. Resignation (Certificated): Sherry Dolney, teacher, Piedmont Valley Elementary, eff. at the end of the 2019-20 school year; Samantha Odegaard, teacher, Stagebarn Middle School, eff. at the end of the 2019-20 school year. Resignation (Support Staff): Paige Bielke, special education paraprofessional, Sturgis Brown High School, eff. 01/29/2020; Becky Loll, food service worker, Whitewood Elementary, 12/20/2019; Wendi Eixenberger, food service site manager, Stagebarn MS, eff. 1/31/2020. Resignation (Extracurricular): Samantha Odegaard, middle school boys' basketball and head middle school volleyball coach, Stagebarn Middle School, eff. at the end of the 2019-20 school year.
- e. Open Enrollment Requests
- f. Volunteers

Conflict of Interest Waivers: No waivers presented.

Recognitions: The Character Education trait for the month of February is "Courtesy," which includes graciousness, politeness, consideration, and good manners.

Presentations: Deidre Budahl, Casey & Petersons LLC, discussed the district's audit report.

Brett Burditt presented the preliminary 2020-21 capital outlay budget for the district.

Mental Health presentation given by middle school counselors, Natalie Serbousek and Maria Hartung.

Financial: MOTION by Urbaniak, seconded by Nachtigall, and carried to approve the financial reports as presented.

Superintendent Contract: MOTION by Urbaniak, seconded by Spring, and carried with a seven to one vote, with Konst voting nay to offer Donald Kirkegaard a one-year contract as interim superintendent, eff. July 1, 2020.

Intent to Renew Administrative Contracts: MOTION by Urbaniak, seconded by Nachtigall, and carried to authorize notification of all administrators regarding the district's intent to renew their contract.

Advertising of Bids for SWMS Locker Room Project: MOTION by Weber, seconded by Vig, and carried to authorize the Business Office to advertise for bids for the SWMS locker room project.

Whitewood Elementary Cleaning Service Agreement: MOTION by Nachtigall, seconded by Urbaniak, and carried to authorize the Business Office to advertise for bids for the custodial service agreement for Whitewood Elementary.

Sturgis Brown High School Intercom/Bell System: MOTION by Vig, seconded by Urbaniak, and carried to relocate \$50,000.00 from the Sturgis Brown High School weight room project to the SBHS intercom project and amend the 2019-20 capital outlay budget by \$22,000.00.

Meade County Fair Board Lease Agreement: MOTION by Weber, seconded by Vig, and carried to approve the Meade County Fair Board lease agreement as presented.

Open Enrollment Limits for Piedmont Valley Elementary: the district is looking at limiting open enrollment, in order to keep growth to 2%. This would extend the capacity issue Piedmont Valley Elementary could be facing until 2030. Curtis Johnson addressed the board and reminded them that Piedmont Valley Elementary and Stagebarn Middle School were built because of the anticipated growth in the I-90 corridor. He urged the board to keep the open enrollment options and be a welcoming district.

Staffing for the 2020-21 School Year: The district is anticipating a student enrollment increase of approximately 50 students, which doesn't include open enrollments. The principals are requesting 10 FTE additional staff.

Adding PK to Whitewood Elementary: Whitewood Elementary will be beginning a school funded pre-school for the 2020-21 school year. This program will be funded with Title dollars and operate two days a week.

Enning Property Warranty Deed. In reviewing the warranty deed, the district's attorney found a clause that the district could only sell, as first option, the Enning property back to the party that originally sold the land to the district. Those individuals have passed away and that right was not transferred or assigned after their passing.

Stagebarn Middle School Cleaning Service Agreement. The custodial cleaning agreement between Visible Difference and Meade School District terminates on June 3, 2020. The district is proposing extending the service agreement for the 2020-21 school year.

Contract with Midco for Additional Bandwidth. The district is entering into a contract with Midco for additional bandwidth to accommodate the demands on the internet traffic. ERATE will pay 60% of this cost.

2021-22 Academic Calendar. The district is recommending the 2021-22 school calendar as presented. The calendar will be approved at the March board meeting.

Rural Committee. Mr. Konst reported on the rural committee meetings that have taken place and gathered input from the teachers from Opal, Hereford, Atall and Elm springs.

Combined Election Polling Places. The following are polling locations for the board election in June: NORTHEAST STURGIS #1A, STURGIS COMMUNITY CENTER; EAST STURGIS #1, STURGIS COMMUNITY CENTER; SOUTHEAST STURGIS #2, STURGIS COMMUNITY CENTER; SOUTH STURGIS #2A, STURGIS COMMUNITY CENTER; CENTRAL STURGIS #3, STURGIS COMMUNITY CENTER; WEST STURGIS #4, STURGIS COMMUNITY CENTER; SOUTHWEST STURGIS #4A, STURGIS COMMUNITY CENTER; NORTHWEST STURGIS #5, STURGIS COMMUNITY CENTER; STURGIS #5A, STURGIS COMMUNITY CENTER; TILFORD #6, STURGIS COMMUNITY CENTER; ALKALI #6A, ALKALI HALL; RURAL STURGIS #7, STURGIS COMMUNITY CENTER; HARMONY #8, STURGIS COMMUNITY CENTER; BEAR BUTTE #9, STURGIS COMMUNITY CENTER; PIEDMONT #11, PIEDMONT COMMUNITY GYM; EAST PIEDMONT #12, PIEDMONT COMMUNITY GYM; SOUTHEAST PIEDMONT #13, PIEDMONT COMMUNITY GYM; RURAL BLACK HAWK #15, BLACK HAWK FIRE DEPARTMENT; VIEWFIELD #17, NEW UNDERWOOD COMMUNITY CENTER; ELM SPRINGS #18, ELM SPRINGS HALL; HEREFORD #20, HEREFORD HALL; ELK VALE #21, BOX ELDER EVENT CENTER; BASE #23, BOX ELDER EVENT CENTER; WEST ELK VALE #24, BOX ELDER EVENT CENTER; WHITE OWL #25, WHITE OWL COMMUNITY HALL; CHALK BUTTE #27, CENTRAL MEADE COUNTY COMMUNITY CENTER; FAIRPOINT #29, CENTRAL MEADE COUNTY COMMUNITY CENTER; RED OWL #30, RNA HALL; FAITH #31, FAITH MUNICIPAL; PINE #33, OPAL CHURCH; SULPHUR #35, PRAIRIE HOME CHURCH; UNION #40, PLAINVIEW HALL; MARCUS #41, MARCUS CHURCH; BOULDER CANYON, STURGIS COMMUNITY CENTER; WHITEWOOD, WHITEWOOD CITY HALL.

**Those listed at Box Elder Event Center are not fully confirmed and are subject to a location change depending on the Meade County Auditor.

ASBSD School Board Recognition Week. The Meade School District will join districts across the state to thank school board members for their leadership and service, SD School Board Recognition Week is February 17-21, 2020.

Reports: Eric Johnson thanked Mr. Simmons for the sincere support he has given students and staff of Meade School District.

Charlie Wheeler reported that BHSSC report was sent to all board members electronically.

Superintendent Jeff Simmons thanked Meade District School Board for their service.

7:13 p.m. MOTION by Nachtigall, seconded by Urbaniak, and carried to adjourn.

Dennis Chowen, President

Brett Burditt, Business Manager

Jill Meirose, Recorder