

MINUTES, Monday, January 13, 2020

4:00 p.m. Executive Session, Training Room

5:30 p.m. Regular School Board Meeting. Williams Administrative Building Board Room

Board Members Present: Joseph Urbaniak, Courtney Mack, Lee Spring, Charlie Wheeler, Tracy Konst, JT Vig, Dennis Chowen, Cody Weber and John Nachtigall

District Personnel Present: Jeff Simmons, Brett Burditt, Pete Wilson, Jeff Ward, Joe Williams, Ethan Dschaak, Chad Hedderman, Chrissy Peterson, Brittan Porterfield, Todd Battles, Todd Palmer, Amanda Christensen, Chantal Ligternberg, David Olson, Deb Wilburn, Beth Johnson, Eric Johnson, Michelle Simmons, Christie Hedderman, Lisa Symonds, and Cheri Isaacson.

Others Present: Lester Nies from Nies & Karras, P.C., Meade County Fair Board members, Deb Holland from Black Hills Pioneer, and community members.

Executive Session at 4:00 p.m.: MOTION by Mack, seconded by Spring and carried to enter into executive session to discuss personnel (SDCL-1-25-2.1) and legal counsel (SDCL 1-25-2.3).

Executive session ended at 4:24 p.m.: MOTION by Spring, seconded by Urbaniak and carried to end executive session.

Regular board meeting called to order at 5:30 p.m.

Pledge of Allegiance

MOTION by Mack, seconded by Nachtigall and carried to amend the agenda to add action agenda item 7f: Agreement of Mutual Release of the Superintendent's Contract.

Consent Agenda: MOTION by Wheeler, seconded by Mack, and carried to approve the consent agenda:

- a. Agenda
- b. Minutes of Regular Meeting on December 9, 2019, Special Board Meeting on December 18, 2019, Special Board Meeting on December 23, 2019, Special Board Meeting on January 3, 2020 and Special Board Meeting on January 11, 2020
- c. Claims for Payment: AB Wld, Sply 841.07; AJ Sply, Sply 180.62; ACT, Reg 560.00; AdvPymt, Offcl 6584.20; Agoda, Ldg 1284.22; Alldata, Sftwr 975.00; Amzn, Sply 1948.88; Amck, Svc 200.00; Apple, Sftwr 75.00; ASCD, Reg 770.00; Bnntt Trns, SnwRmvl 5650.00; Brnrd Food, Food 223.44; Bst Wstrn, Ldg 805.16; BH Wtr, Wtr 67.90; BH Enrg, Utilts 43461.03; BH Pest, Svc 1035.00; BH Pnnr, Pblshng 310.46; Bhss, Svc 383555.63; BH Urgnt, PrE 85.00; Bmgrs, Sply 48.96; Bs Prts, Sply 37.08; Cmpblls, Sply 52.78; Crrsfe, Reg 25.00; Crlna Bio, Sply 478.05; Cshwa, Food 28328.74; Cdw, Sply 286.80; Ceel, Sply 283.95; Cntrl MCCmnty, Rntl 2550.00; Cntry Bsns, Lese 592.25; Cntrylnk, Tlphn 50.71; Chdrn Mtrs, Rprs 1610.20; Chldrn Hm, Ttn 3953.16; Cty Smmrst, Utilts 146.68; CocaCola, Sply 3592.38; Cmtch, Rprs 639.32; Cool Cncpts, Trvl 11194.00; Cec, Mmbrshp 460.00; D&R, Rprs 1833.74; Dsg, Sply 187.42; Dktrncs, Rpr 1405.00; Dean Food, Mlk 5647.44; Dit Dntl, Insrnc 11965.56; Dvlpmnt Rsrcs, Reg 3200.00; Drmtsts Ply, Sply 38.45; Dude Sltns, Rprs 293.55; Ecc, Reg 120.00; Eclb, Sply 108.15; Emc, Insrnc 1910.48; Enng Prpn, Utilts 3613.00; Envr Prdts, Sply 22.23; Estr, Sply 44.00; Expd, Trvl 31.00; Fth Indpdnt, Pblshng 259.07; Fr Ssns, Sply 236.99; Frmn Elctrc, Rprs 112.25; Gldn Wst, Utly 608.43; Grnd Elctrc, Utilts 366.37; Grmms, Sply 518.63; Grcry Mrt, Sply 314.21; Gsthse, Ldg 345.00; Hrlws, Actvts 134.686.12; Hrtlnd, Sply 1746.83; Hnmnn, Sply 9018.66; Hrff Jns, Dplms 871.14; Hills Sptc, Rprs 210.00; Hllyrd, Sply 67.00; Hghtn, Books 282.44; Obrn Ldrshp, Reg 225.00; Jcbs, Rprs 221.42; JD Eqp, Rprs 127.80; Jhnsn Cntrls, Rprs 215.78; Ky Cty Glss, Sply 22.00; Kffr Snttn, Utilts 1921.56; Kwk Mrt, Sply 31.97; Lrng Bx, Sply 392.50; Lgo Ed, Sply 6125.10; Lbrty, Rprs 999.80; Lghtng Mntnc, Sply 564.13; Lkt Clnrs, Clng 3360.00; La Grill, Cncssns 480.53;

Lyns, Sply 1800.57; Marco, Lse, 1735.41; Mcdrt, Snw Rmvl 6953.75; Mead Food Svc, Capkds 460.80; Mndrs, Sply 320.73; Marc, Sply 155.49; Mdc, Utilts 9971.79; Mdc Tstng, Wtr Tst 1515.00; Mntx, Sply 91.00; Mdu, Utilts 44639.27; Msc, Sply 284.67; Msc Exprs, Sftwr 749.75; Natl Geo, Reg 90.00; Natl Rst Assc, Reg 76.68; Natl Spch, Dues 100.00; Nies Kars, Svc 5847.90; Nrthrn Tool, Rprs 701.69; NW Pipe, Sply 34.54; OTC, Sply 511.26; Owns, Rprs 316.49; PnOGld, Brd 1619.44; Pyp, Reg 145.00; Cty Pdmnt, Utilts 789.75; Ptny Bws, Pstg 700.83; Pzz Ht, Sply 81.90; Qlty Inn, Ldg 275.00; Quill, Sply 1152.61; Rpd Dgtl, Svc 300.00; Rsmssn, Rprs 2016.13; Real Deal, Unfrms 811.15; Rlly Good Stff, Sply 104.17; Rfse, Utilts 1025.50; Rnhrt, Food 12476.19; Ricoh, Lese 5649.80; Rvrsd, Mntrs 298.00; Rcktr, Snw Rmvl 6791.25; Rsnbms, Sply 794.97; Rshmr Offc, Sply 34.18; Sasd, Reg 30.00; Schl Spclty, Sply 38.85; SD Hmn, Ttn 16364.74; SD Hmnts, Gst Spkr 50.00; Srvll, Sply 1399.74; Sna, Mmbrshp 94.50; Sprfsh Lmbr, Sply 145.84; Strgs Ace, Sply 408.72; Strgs Moto, Sply 33.98; Napa, Sply 373.54; Strgs Photo, Frmng 150.00; Strgs Tire, Rprs 164.42; City Strgs, Utilts & Rsrc Offcr 18167.57; Summit, Svc 413.00; Summit Sgns, Sgns 90.00; SunLife, Insrnce 3198.76; Brc Swrtz, Rprs 400.00; Swt Trts, Food 892.38; Trgt, Cncssns 999.05; TemTec, Rprs 11525.26; Tie, Ttn 5700.00; TomsT, Sply 247.51; Chrstn They, Rfnd 60.80; Twn n Cntry, Sply 25.66; Trctr Sply, Sply 452.25; Trbvll Ind, Sply 425.75; Untd Arlns, Trvl 428.00; US Bnk, Intst 256.870.00; Usps, Sply 14.35; Usbrn, Sply 39.97; Vast, Tlphn 117.51; Vrzn, Tlphn 316.34; Vsbl Dffnc, Clnng 15145.00; Wlmrt, Sply 294.85; Wmrs, Sply 53.68; Wlmlrk, Insrnc 186091.75; Wr Elctrc, Utilts 1683.41; Wstrn Fire, Rprs 1049.28; Wex, Fuel 3869.47; WW Wtr, Utilts 66.00; Wps, Sply 434.50. Cash Recap: December 2019: General Fund: Begin Bal 4487596.06; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 569431.42; Investments PSBK 3899574.83; Investments CD 0.00; Investments CD over 90 Days 1035998.96; Transfer In 0.00; Revenue: Local Taxes 519919.41; Other Sources 43706.54; State 932944.00; Federal 66168.48; Other Sources 12049.53; Total Revenue 1574787.96; To Be Acct'd For: 6062384.02; Transfer Out 00.00; Expenditures 1625893.17; Ending Bal December 31, 2019: 4436490.85; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 972650.48; Investments Savings 3463840.37; Investments CD 0.00; Investments CD over 90 Days 1040389.89; Capital Outlay: Begin Bal 3535846.01; Cash in Bank -2511.99; Investments PSBK 3538358.00; Transfer In 00.00, Revenue Local Taxes 417887.35; Other Sources 3773.16; State 0.00; Federal 128681.75; Other 3703.55, Total Revenue 554045.81; To Be Acct'd For: 4089891.82; Transfer Out: 1030402.01; Expenditures 560295.19; Ending Balance: 2499194.62; Cash in Bank: 132649.72; Invest, Savings: 2366544.90; Investments CD over 90 Days 1000000.00; Spec Serv: Begin Bal 1069585.79; Cash in Bank 23302.50; Investments PSBK 1046283.29; Revenue Local Taxes 227693.24; Other Sources 2033.61; State 44989.00; Federal 56603.00; Other Sources 5242.88; Total Revenue 336561.73; To Be Acct'd For 1406147.52; Expenditures: 316200.43; Ending Bal: 1089947.09; Cash in Bank: 27740.82; Investment, Savings 1062206.27; Pension Levy: Begin Bal 302393.59; Cash in Bank 0.00; Investments, PSBK 302393.59; Investments Over 90 Days 427745.21; Revenue: Local Taxes 0.00; Other Sources 55.86; Federal 0.00; Other Sources 102.15; Total Revenue 158.01; To Be Acct'd For 302551.60; Transfer Out 0.00; End Bal December 31, 2019, 302551.60; Cash In Bank 0.00; Investment, Savings 302551.60; Investments Over 90 427745.21; Food Service: Beg Bal 368617.79; Cash Change 719.00; Cash in Bank 88711.33; Investments, PSBK 279906.46; Revenue: State 0.00; Federal 57020.48; Other Sources 66986.29; Total Revenue 124006.77; To Be Acct'd For 492624.56; Expenditures 132143.65; End Bal December 31: 360480.91; Cash Change 719.00; Cash In Bank 80522.76; Investments, Savings 279958.15; Enterprise: Beg Bal 80361.97; Cash Change 2240.00; Cash in Bank 24123.13; Investments, PSBK 56238.84; Revenue; Other Sources 10251.48; Total Revenue 10251.48; To Be Acct'd For 90613.45; Expenditures 10039.84; End Bal December 31: 80573.61; Cash Change 2240.00; Cash in Bank 26571.93; Investment, Savings 54001.68; Unemployment: Beg Bal 17915.98; Cash Change: 0.00; Cash In Bank 17915.98; Revenue: Other Sources 1.57; Total Revenue 1.57; To Be Acct'd For 17917.55; Expenditures 0.00; End Bal 17917.55; Cash in Bank 17917.55; Investments; Custodial: Beg Bal 457728.95; Cash in Bank 204574.59; Investments, PSBK 253154.36;

Investments, CD 0.00; Revenue: Other Sources 26211.78; Total Revenue 26211.78; To Be Acct'd For 483940.73; Expenditures 47225.48; End Bal December 31: 436715.25; Cash In Bank 181799.18; Investments, Savings 254916.07.

- d. Personnel: New Contract (Certificated): Valerie Minihan, teacher, Hereford, \$24,551.00, eff. 01/06/2020. New Hire (Support Staff): Carrie Bergstrom, lunchroom/playground supervisor, Piedmont Valley Elementary, \$11.25/hour, eff. 01/06/2020. New Contract (Extracurricular): Sara McCurdy, head middle school drama coach, Stagebarn Middle School, \$2,190.00, eff. for the 2019-20 school year. Change in Hourly Rate (Support Staff): Traci Kern-Mohr, hourly rate changing to \$13.30/hour from \$13.10/hour (Level 1 SNA), eff. 12/9/2019. Retirement (Support Staff): Charlotte Pistulka, food service site manager, Sturgis Brown High School, eff. 06/10/2020.
- e. Open Enrollment Requests

Conflict of Interest Waivers: No waivers presented.

Recognitions: The Character Education Trait for the month of January is "Respect," which includes honor, tolerance, consideration, self-respect for others, and respect for property.

Presentations: Brett Burditt presented the five-year capital outlay plan for the district.

Financial: MOTION by Urbaniak, seconded by Weber, and carried to approve the financial reports as presented.

Grazing & Haying Lease: MOTION by Vig, seconded by Nachtigall, and carried to extend Chris Grubl's grazing lease for the summer of 2020 and authorize the business office to advertise for bids for a two-year haying lease on SBHS East Campus.

Surplus Property: MOTION by Weber, seconded by Mack, and carried to declare the items presented as surplus and authorize the business manager to liquidate all surplus at his discretion.

Tem-Tech 2020 Maintenance Agreement: MOTION by Urbaniak, seconded by Weber, and carried to approve the maintenance agreement with Temperature Technology Inc. for 2020.

RFP for Enning Property: MOTION by Mack, seconded by Urbaniak, and carried to enter into a service agreement with Bertolotto Real Estate and Auction on the liquidation of the Enning property.

Agreement of Mutual Release of the Superintendent's Contract: MOTION by Mack, seconded by Urbaniak, and carried to mutually release the superintendent from his contract.

Committee Assignment for Rural Plan: Tracy Konst, Lee Spring and Jeff Simmons met prior to holiday break and have scheduled meetings with rural teachers to gather input regarding staffing for the 2020-21 school year.

Bear Butte Creek Historical Consortium and Subcommittee Update: Ross Lamphere presented a summary of the meeting that took place with stakeholders regarding opportunities in the development of the district's property by the high school.

Meade County Fair Board: The Meade County Fair Board addressed the board regarding the current language in the lease and needing confirmation from the district on their intent with finalizing the lease. Lester Nies from Nies & Karras, P.C. talked about the language changes that are needed to follow federal and state laws regarding air guns and a rifle range which are part of the fair board's proposal.

Reports: Brett Burditt talked about the June board election.

Todd Battles updated the board on the rural water situation.

Charlie Wheeler gave a brief summary of the last BHSSC board meeting.

Superintendent Jeff Simmons thanked Meade School District for the opportunity to serve as superintendent.

6:55 p.m. MOTION by Mack, seconded by Urbaniak, and carried to adjourn.

Dennis Chowen, President

Brett Burditt, Business Manager

Jill Meirose, Recorder