

MINUTES, Monday, November 11, 2019

3:45 p.m. Executive Session, SWMS Conference Room

4:15 p.m. Legislative & Roundtable Discussion, SWMS Library

6:30 p.m. Regular School Board Meeting. Williams Administrative Building Boardroom

Board Members Present: Joseph Urbaniak, Courtney Mack, Lee Spring, Charlie Wheeler, Cody Weber, Tracy Konst, JT Vig, Dennis Chowen and John Nachtigall.

Legislators Present: Representative Thomas Brunner, Representative Dayle Hammock and Representative Kirk Chaffee

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Pete Wilson, Deb Wilburn, Chad Hedderman, Joe Williams, Chantal Ligtenberg, Jeff Ward, Chrissy Peterson, Amanda Christensen, Ethan Dschaak, Lisa Symonds, Rhonda Ramsdell, Kerry Skinner, Stephanie Kaufman, Loreena Larson.

Others Present: Deb Holland from Black Hills Pioneer, rural community members, Meade School District teachers, FFA students, Brenda Pates representing Meade Music Booster Club and SBHS students.

Executive Session at 3:46 p.m.: MOTION by Mack, seconded by Weber, and carried to enter into executive session to discuss personnel (SDCL-1-25-2.1) and marketing/negotiations (SDCL 1-25-2.5).

Executive session ended at 4:18 p.m.

Legislative Dinner & Roundtable: Legislatures discussed and answered questions from district administration. SBHS Culinary Arts class served dinner.

Regular board meeting called to order at 6:30 p.m.

Pledge of Allegiance

Consent Agenda: MOTION by Wheeler, seconded by Mack, and carried to approve the consent agenda:

- a. Agenda
- b. Minutes: Regular Meeting, October 15, 2019 and Special Board Retreat Meeting, November 4, 2019
- c. Claims for Payment: AB Wld, Sply 1717.60; AJ Sply, Sply 1111.33; Adams ISC, Sply 30.75; Advc Pymnt, Offcls 8000.60; AED, Sply 107.56; Agntfee, Trvl 30.00; Alv Std, Sply 363.95; Amzn, Sply 11669.32; Amrcn Inn, Ldgng 519.00; Amrcn, Ldgng 243.00; Amck Snd, Srv 200.00; J. Anderson, Rpr 734.40; Apple, Equip 1698.96; Arch Spclt, Rpr 9637.71; ASBSD, Wrk Cmp 9659.00; ASCD, Trvl 963.00; Bnntt Trns, Snw Rmvl 1600.00; Bst Buy, Sply 466.29; Bst Wstn, Ldgng 272.04; BH Mngn Msm, Srv 245.00; BH Wtr, Utlty 701.40; BH Chmcl, Sply 2452.54; BH Enrgy, Utlty 45902.19; BH Pest, Srvs 570.00; BH Pnr, Brd Mnts 140.91; BHSSC, Srvs 26135.72; BH Urgnt Cr, Phscls 170.00; BH Wndshld, Rpr 365.00; Brdr Stts, Sply 25.00; Cmpbll, Sply 44.00; Crrsf, Sply 2275.00; Cash-Wa, Food 30185.07; CBH, Sply 43.00; CDW, Equip 836.92; Cdr Shr, Ldgng 634.04; Md Co Cmm Ctr, Rntl 1895.00; Cntrl Stts Sntn, Srvs 560.00; Cntry Bsns, Lse 330.61; Cntrylnk, Utlty 50.83; CEV, Sply 1700.00; Chmp Dbt, Sply 259.99; Chrs Sply, Sply 96.40; Cty Smmrst, Utlty 199.18; Coke, Sply 2491.00; Cmmrcl Ktchn, Equip 39.75; Cmmtch, Lse 3047.53; Cntntl Prs, Sply122.92; Cstr HS, Reg 128.00; D&R, Rprs 904.99; DSG, Sply 29.54; Days Inn, Trvl 179.98; Ddwd Hstry, Fees 98.00; Dean Foods, Milk 5906.46; Dlt Dntl, Ins 12015.96; Dmc, Sply 3701.97; DRI Prntng, Sply 110.52; Dynmc Tchnl, Sply 222.01; ED Club, Sbscptrn 536.25; Edctn Mgzn, Sbscrtn 39.00; EMC, Ins 1909.17; Enng Prpn, Utlty 1947.70; Envr Prdct, Sply 137.52; Epic Sprts, Sply 215.56;

Escrt Rpr, Rpr 54.63; ESEA, Reg 1198.00; ETS, Reg 165.00; Expd, Trvl 1314.82; Extmpgn, Sply 90.00; Exxon, Sply 128.00; Fmly Dllr, Sply 8.52; Fnc Crftr, Fnc 5112.00; Flnn Scntfc, Sply 202.90; Flt, Books 3707.27; Food Svcs, Sply 916.14; FIRST, Reg 679.28; Frmn Elctrc, Sply 111.63; Gldn Wst, Srv 951.76; Grnd Elctrc, Utlty 589.12; Grnscp, Rprs 1196.86; Grcry Mrt, Sply 26.47; Hrbr Frght, Sply 532.43; Hrlw Bus, Srv 135820.58; Hrvy Lck, Sply 298.56; Hauff, Sply 84.00; Hrtlnd Ppr, Sply 21.62; Hbrt Slc, Rprs 256.90; Innvtv Offc, Equip 12796.41; Intrst Bttry, Sply 439.80; Jcb Auto, Rpr 333.31; JW Ppr, Sply 100.98; Key Cty Glc, Sply 12.00; Kck Strt, Sply 781.20; Kffr Snttn, Utlty 960.78; KUTA Sftwr, Sftwr 383.00; Lrng Box, Sply 241.23; Lghtng Mtnc, Sply 3870.32; Lookout Clnrs, Cntrct 3360.00; Lowe Rfng, Rpr 200.00; Lynns, Sply 1183.95; Mcgll, Sply 49.90; Marco, Lse 1735.41; MB Tree, Srv 4000.00; McDirt, Snw Rmvl 3012.50; Md Food, Food 617.85; Mnrds, Sply 762.88; Md-Amrcn, Sply 110.62; Midco, Utlty 16842.68; Mntx, Sply 71.00; MDU, Utlty 14043.22; Mscn Frnd, Equip 134.18; My Place, Ldng 1886.83; NAME, Reg 122.00; Ntnl Rstrt, Sply 268.38; NASN, Mmbrshp 140.00; Ggrphy Bee, Reg 120.00; NCTM, Reg 410.00; Nies/Karras, Svcs 622.50; Nrthlnd Trst, Int 141250.00; NW Pipe, Sply 205.39; Offc Fr Mrshl, Mntnc 590.00; Owens, Rprs 65.00; B. Page, Svcs 65.00; Pan O Gld, Brd 2356.91; Paypal, Reg 345.00; Prsn, Books 7621.09; Cty Pdmnt, Utlyt 807.75; Ptny Bws, Pstg 700.83; Plyscrpts, Sply 1284.09; PMA Fncl, Prncpl 151515.15; Pwr Hse, Sply 350.18; Prcln, Trvl 1798.15; Push Pedal Pull, Equip 114.00; Quill, Sply 479.51; RC Arprt, Trvl 30.00; Rsmssn, Rprs 6952.72; RDO, Rprs 669.93; Rlly Good, Equip 387.76; Refuse, Utlty 1025.50; Rnhrt Food, Food 16771.41; Rchtr Tire, Rpr 1923.36; Ricoh, Lse 2661.97; Rddl, Sply 309.91; Rvrtd, Sply 556.00; Rckngtree, Snw Rmvl 2300.00; R. Royer, Lnch Rfnd 30.30; Rshmr Offc, Sply 254.80; Sam's, Sply 6568.19; SASD, Reg 125.00; Schlstc, Sbscrtn 3169.55; Schl Spclty, Sply 130.60; SDDOE, Food 659.70; SD Hmn Srv, Ttn 17495.11; SDMEA, Reg 100.00; SDHSAA, Fees 658.46; SDSLHA, Reg 50.00; SDSU, Reg 35.00; Srvll, Mops 1494.25; SNA, Mmbshp 46.00; Spdy Lb, Rprs 281.89; Strg Ace, Sply 666.45; Strgs ATV, Sply 941.50; Strgs Bstr, Sply 90.00; Strg Bccnr, Sply 375.00; Strg Mtrsprt, Rpr 102.60; NAPA, Sply 1005.31; Strgs Tr, Rprs 64.98; Strgs Cty, Utlty 10857.68; Sun Life, Ins 2900.49; Swt Trts, Food 1313.40; J. Tatro, Mlg 157.92; Tie Offc, Ttn 2550.00; Trny Brthrs, Equip 1467.06; TIME Kds, Sbscrptn 73.67; Twn/Cntry, Sply 12.57; Trbvll Elctrc, Rpr 252.96; US Games, Sftwr 549.00; Vnwy Trphy, Sply 204.00; Vast, Utlty 118.77; Vrzrn, Utlty 155.34; Vsbl Dffrc, Clng Cntrct 15145.00; Wlmrt, Sply 2158.15; Wmrs, Dnr, Sply 23.96; Wllmrk, Ins 190006.75; Wst Intrctv, Trvl 560.24; WR Elctrc, Utlty 2859.30; WEX, Fuel 3783.47; WW Wtr, Utlty 69.52; EMBE, Reg 770.00; Xtrm Trvl, Trvl 22.00; Yllw Cab, Trvl 110.00. Cash Recap: October 2019: General Fund: Begin Bal 3193840.5; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 15000.00; Cash in Bank 900837.26; Investments PSBK 2275902.79; Investments CD 0.00; Investments CD over 90 Days 1035998.96; Transfer In 0.00; Revenue: Local Taxes 219334.85; Other Sources 77616.28; State 796467.00; Federal 97998.00; Other Local Sources 47844.09; Total Revenue 1239260.22; To Be Acct'd For: 4433100.27; Transfer Out 00.00; Expenditures 1653305.81; Ending Bal October 31, 2019: 2779794.46; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 767152.88; Investments Savings 1994051.77; Investments CD 0.00; Investments CD over 90 Days 1035998.96; Capital Outlay: Begin Bal 1841582.00; Cash in Bank -961.22; Investments PSBK 1842543.22; Transfer In 00.00; Revenue Local Taxes 129654.74; Other Sources 1456.04; State 0.00; Federal 0.00; Other 2987.20; Total Revenue 134097.98; To Be Acct'd For: 1975679.98; Transfer Out: 6837.08; Expenditures 36649.16; Ending Balance: 1932193.74; Cash in Bank: -2638.10; Invest, Savings: 1929555.64; Spec Serv: Begin Bal 357158.12; Cash in Bank 29438.33; Investments PSBK 327719.79; Revenue Local Taxes 67541.75; Other Sources 3649.50; State 44987.00; Federal 57066.00; Other Sources 2662.03; Total Revenue 175906.28; To Be Acct'd For 533064.40; Expenditures: 295869.44; Ending Bal: 237194.96; Cash in Bank: 73254.26; Investment, Savings 163940.70; Pension Levy: Begin Bal 302153.24; Cash in Bank 0.00; Investments, PSBK 302153.24; Investments Over 90 Days 427745.21; Revenue: Local Taxes 0.00; Other Sources 147.32; Federal 0.00; Other Sources 54.70; Total Revenue 202.02; To Be Acct'd For 302355.26; Transfer Out 0.00;

- End Bal October 31, 2019, 302355.26; Cash In Bank 0.00; Investment, Savings 302355.26; Investments Over 90 0.00; Food Service: Beg Bal 417085.82; Cash in Bank 37259.75; Investments, PSBK 379826.07; Revenue: State 0.00; Federal 68775.25; Other Sources 80759.75; Total Revenue 149204.99; To Be Acct'd For 566290.81; Expenditures 173559.03; End Bal October 31: 392731.78; Cash In Bank 112855.07; Investments, Savings 279876.71; Enterprise: Beg Bal 72793.40; Cash in Bank 12890.27; Investments, PSBK 59903.13; Revenue; Other Sources 17670.56; Total Revenue 17670.56; To Be Acct'd For 90463.96; Expenditures 18646.74; End Bal October 31: 71817.22; Cash in Bank 10584.47; Investment, Savings 61232.75; Unemployment: Beg Bal 17912.18; Cash Change: 0.00; Cash In Bank 17912.18; Revenue: Other Sources 2.28; Total Revenue 2.28; To Be Acct'd For 17914.46; Expenditures 0.00; End Bal 17914.46; Cash in Bank 17914.46; Investments; Custodial: Beg Bal 540081.47; Cash in Bank 284144.28; Investments, PSBK 255937.19; Investments, CD 0.00; Revenue: Other Sources 62270.70; Total Revenue 62270.70; To Be Acct's For 602352.17; Expenditures 133857.97; End Bal October 31: 468494.20; Cash In Bank 214123.84; Investments, Savings 254370.36.
- d. Personnel: New Hire (Support Staff): Celena Sjomeling, lunchroom/playground supervisor, Sturgis Elementary, \$11.25/hour, eff. 10/28/2019; Sheldon Tveidt, maintenance, districtwide, \$16.25/hour, eff. 10/15/2019. Contract Amendment (Extracurricular): Ward Anderson, assistant middle school girls' basketball, \$2,065.00, eff. for the 2019-20 school year. Extracurricular Contracts: JJ Elshere, rural basketball coach, \$1,930.00, eff. for the 2019-20 school year; Clint Hammerstrom, rural basketball coach, \$2,110.00, eff. for the 2019-20 school year; Jamie Spring, rural basketball coach, \$2,002.00, eff. for the 2019-20 school year; Kristal Keffler, rural basketball coach, \$1,966.00, eff. for the 2019-20 school year; Megan Long, rural basketball coach, \$2,326.00, eff. for the 2019-20 school year. Resignation (Extracurricular): Megan Meister, head high school dance coach, eff. at the end of the 2019-20 school year.
 - e. Open Enrollment & In-District Requests
 - f. Volunteers
 - g. Recognition of Non-School Athletic Activity Agreement

Conflict of Interest Waivers: MOTION by Mack, seconded by Nachtigall, and carried to approve the conflict of interest waiver presented by Dennis Chowen.

Recognitions: November Character Trait of the Month is "citizenship," which includes loyalty, patriotism, leadership, public spirit, volunteerism, and respect for authority.

Presentations: Jadon Kaiser, Kody Komes, Madison Paklin, Sidney Peterson, Braydon Cox, and Hayden Burge, SBHS FFA students, presented a debate on pros and cons of Vertical Integration.

Superintendent Jeff Simmons and Brett Burditt presented information on the state formula and how it affects the general fund.

Financial: MOTION by Urbaniak, seconded by Weber, and carried to approve the financial reports and claims for payments as presented.

RIF Policy: MOTION by Mack, seconded by Wheeler, and carried to enact the Reduction in Force (RIF) policy.

Architecture Inc. Service Contract: MOTION by Wheeler, seconded by Urbaniak, and carried to approve the extension of Architecture Incorporated's contract to begin completing construction drawings for the locker room project at SWMS.

Enning Assets: MOTION by Vig, seconded by Mack, and carried to dispose of the Enning assets by holding a public auction and authorizing the business office to seek bids for those auction services.

Rural Calendar for 2020-21: MOTION by Urbaniak, seconded by Nachtigall, and carried to approve the revised 2020-21 rural calendar as presented.

School Board Policy JHCDD: Administration of Opioid Antagonists: MOTION by Urbaniak, seconded by Vig, and carried to approve School Board Policy JHCDD: Administration of Opioid Antagonists as presented.

Support Staff Disciplinary Action Form: MOTION by Nachtigall, seconded by Urbaniak, and carried to approve adding the support staff disciplinary action form to the 2019-20 Professional-Technical Support Staff Handbook.

Meade Music Booster Club: MOTION by Mack, seconded by Weber, and carried to approve the constitution, by-laws and standing rules of the Meade Music Booster Club. The club's first fund raiser will be a soup dinner on December 8 at Sturgis Brown High School.

American Education Week Resolution: MOTION by Mack, seconded by Urbaniak, and carried to proclaim November 18-22, 2019 as American Education Week in Meade School District.

ASBSD Legislative Resolutions and Positions: Dennis Chowen and Joseph Urbaniak will be representing the district at the Delegate Assembly.

Annual Audit: Brett Burditt summarized the district's annual audit. An exit interview needs to be scheduled with Casey Peterson and Associates to finalize the audit process.

Bear Butte Creek Historical Consortium and Subcommittee: Dennis Chowen appointed a subcommittee, Cody Weber, John Nachtigall, and Lee Spring, to the Bear Butte Creek Historical Consortium.

Reports: Pete Wilson and Joe Williams showed a 1911 diploma which was donated to SBHS by the Loveland family.

Dennis Chowen and Courtney Mack commented on the Veteran's Day programs throughout the district.

Todd Palmer talked about the upcoming Dueling Pianos fundraiser.

Charlie Wheeler reported on the BHSSC meeting held in Hot Springs.

Superintendent Jeff Simmons talked about the Veterans Day program at Piedmont Valley Elementary and the STEAM labs at Stagebarn MS and Central Meade County School.

8:22 p.m. MOTION by Weber, seconded by Vig, and carried to adjourn.

Dennis Chowen, President

Brett Burditt, Business Manager

Jill Meirose, Recorder