

MEETING MINUTES – January 11, 2021

4:45 p.m. Executive Session - Williams Administrative Building, Board Room

5:30 p.m. Regular School Board Meeting

Board Members Present: Joseph Urbaniak, Cody Weber, Charlie Wheeler, JT Vig, Tracey Konst, Darrell Vig, Lee Spring, Holly Good and John Natchtigall.

Others Present: Mr. Kirkegaard and Eric Nies.

Executive Session at 4:45 p.m.: MOTION by Wheeler, seconded by Weber, and carried to enter into executive session to discuss personnel (SD-1-25-2.1) and legal counsel (SDCL-1-25-2.3).

Executive Session ended at 5:38 p.m.

Regular board meeting called to order at 5:41 p.m.

Board Members Present: Joseph Urbaniak, Cody Weber, Charlie Wheeler, JT Vig, Tracey Konst, Darrell Vig, Lee Spring, Holly Good and John Natchtigall.

Others Present: Pete Wilson, Joe Williams, David Olson, Todd Palmer, Adam Lalicker, Jeff Ward.

Pledge of Allegiance.

MOTION by Urbaniak, seconded by Wheeler, to amend the agenda to include Discussion Item 8g. Superintendent Search. MOTION passed.

MOTION by Urbaniak, seconded by Natchtigall, and carried to remove Consent Agenda Item 2d. Personnel -New Contract (Extracurricular) and added as Action Item 7d. MOTION passed.

Consent Agenda: MOTION by J. Vig, seconded by D. Vig, and carried to approve the consent agenda:

- a. Agenda
- b. Minutes of Regular Meeting on December 14, 2020 and Special Board Meeting on December 21, 2020
- c. Claims for Payment: AB Bus, Lse 1480.45; AB Wld, Sply 2378.34; AJ Sply, 911.89; AdvPmt, Offcl 4458.60; AED, Sply 84.01; Affrd Flwr, Sply 200.00; Amzn, Sply 6074.36; Amk, Srv 289.94; Appl, Sply 14.99; AquaChm, Prts 46.31; ASCD, Dues 1295.00; BnntTrans, SnwRmvl 800.00; BstBy, Cmptr 1779.97; BHChm, Sply 5077.25; BHCfr, Dues 571.42; BHEnrg, Utlts 43294.18; BHPst, Srv 135.00; BHPnrr, 155.05; BHSS, Srv 415044.65; BHWnshld, Rprs 50.00; BrkngsHS, Reg 125.00; Brsz, Srv 1470.00; BSN, Eqpmt 5264.21; CrtTop, Sply323.26; CsLrn, Reg 75.00; Cshwa, Food 19066.88; CBH, Rprs 18.00; CDW, Sply 44.85; CntrlMctr, Rntl 2715.00; Cntrl Rstrnt, Eqpmt 2229.69; Centrylnk, Utlts 55.82; Chldrn Hm, Ttn 2035.98; Cty Smmrst, Rsrc Off 4272.11; MClrk, Mlg 281.60; CocaCola, Cnssns 220.55; Cmtch, Srv 104.48; Cmptr Vlg, Rprs 210.00; Crlrdw, Sftwr 210.87; Cncl Excptnl, Mbrshp 210.00; D&R, Rprs 2565.21; Dkt Bus, Trnprt 5200.00; Dktlnk, Eqpmt 1712.33; Dlt Dntl, Insrnc 11772.86; Dmc, Sply 1150.16; Dtrr, Sply 65.83; Drmtsts Play, Sply 47.50; Dude Sltns, Sbscrptn 346.39; PrrFrms, Mlk 12350.65; EcnLdg, Ldg 859.65; EdgSprts, Clck 4995.00; Edgnt, Sftwr Lcns 16827.01; CEIshr, Offcl 225.00; EMC, Insrnc 2001.91; Enng Prpn, Utlt 1653.00; Fth Indpndnt, Pblshng 145.06; Frm Srv, Rprs 180.00; HFlmng, Lnch Rfnd 77.55; Fltt, Book 824.77; JGrg, Lnch Rfnd 61.00; Gldn Wst, Utlt 522.41; GdWtch Bkr, Sply 96.60; Grnd Elctrc, Utlt 485.40; Grcry Mrt, Sply 113.89; Hkn Schl, Reg 100.00; Jhmltn, Lnch Rfnd 100.00; Hrlws, Trnprt 135472.28; HrtSmrt, Sply 437.75; HttngRHS, Reg 200.00; Innvtv, Sply 49.46; Intrst

Btry, Sply 1333.10; Ivrsn Auto, Rprs 1622.75; Jcbs Auto, Rprs 393.75; Jnnr Eqpmt, Sply 553.03; Jstns, Sply 340.20; Kffr, Utlt 569.31; Kly Sply, Prts 302.94; L/Dwd Schl, Reg 240.00; LmmnSchl, Reg 75.00; Lkt Clnrs, Svc 3360.00; Ls Ends, Svc 19264.75; BLkns, Dues 285.00; Lyns, Sply 1561.80; Mcgl, Sply129.95; Marc, Lse 1735.41; MdCoWed, Svc 1268.62; Mnrds, Sply249.14; Mdc, Utlt 6578.39; Mdcnt, Svc 20.00; MDU, Utlt 3609.03;KMor, Lnch Rfnd 62.10; Msyl, Lnse 55.70; MNchgl, Elctn Wrkr 154.20; Nies Krs, Svc 649.50; Nmc, Sply 1029.16; Nrthlnd, Dbt Pmt 338926.25; Ovrhd Dr, GrgDr 11207.15; PnOGld, Mrd 1361.40;Prsn, Sply 3438.43; PtnyBws, Sply 209.96; ProEd, Tst 404.26;Quill, Sply 1818.14; Rsmsn, Rprs 8508.63; Rfse, Utlt 1214.80;Rnhrt, Food 10070.78; Ricoh, Lse 3492.18; Rvrsd, Mntrs 298.00;RgrFry, Sply 297.90; Rnngs, Sply 716.51; RshmrOff, Sply 41.07;Sams, Sply 1293.71; Schlstc, Sply 181.09; SchlNrs, Sply 215.84; SchlSpclt, Sply 3108.57; SDHmn, Ttn 9436.86; SD Splmntl, Erly Rtrmnt 27545.00; ScrtStrs, Sply 83.25; Srvl, Sply 1165.47; LShlds, Lnch Rfnd 45.75; SNA, Mmbrshp 48.50; SpedyLb, Rprs 99.98; StrgAce, Sply 495.73; StrgsCffe, Sply 40.00; NAPA, Sply 68.30; Cty Strgs, RscrOff 16867.39; SnLf, Insrc 3104.56; Spr Sntn, PrtPts 500.00; SwtWrt Snd, Eqpmnt 714.00; Tmptch, Svc 9140.93; TxtHlp, Sftwr 145.00; TIE, Ttn 88037.50; TmsT, Sply 249.21; TwnNCntr, Sply 28.95; USBnk, Dbt Intrst 251005.00; Vast, Utlt 113.86; Vrzn, Utlt 225.31; Vsbl Dff, Svc 8960.00; Wlcr, Sply 252.22; Wlmrt, Sply 521.53; WtchMndr, Sply 78.00; Wtrtr,Rprs 4360.67; WrkSptc, Svc 160.00; Wnrs, Sply 550.62; Wlmrk, Insrc 191424.00; Wst Msc, Sply 82.00; Wex, Fuel 2293.48; Cty Whtwd, Utlt 66.00; Zoom, Sply 202.35

Cash Recap for month ending December 31, 2020: General Fund: Begin Bal 6079465.31; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 743247.34; Investments PSBK 5317628.16; Unemployment Savings 17921.97; Investments in CD 559529.44; Investments CD over 90 Days 1053758.03; Transfer In 0.00; Revenue: Local Taxes 574600.98; Other Sources 37896.89; State 895798.00; Federal 213365.58; Other Sources 27404.64; Total Revenue 1749066.09; To Be Acct'd For: 7828531.40; Transfer Out 0.00; Expenditures 2105822.58; Ending Bal December 31, 2020:5722708.82; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 973952.65; Investments Savings 4730166.36; Unemployment Savings 17922.12; Investments CD559529.44; Investments CD over 90 Days 1058224.23; Capital Outlay: Begin Bal 3289029.74; Cash in Bank 192201.45; Investments PSBK 3096828.29; Investments CD over 90 Days 1001855.07; Transfer In 0.00, Revenue Local Taxes 517118.94;Other Sources 2283.07; State 0.00; Federal 129317.56; Other28.72, Total Revenue 648748.29; To Be Acct'd For: 3937778.03; Transfer Out: 247385.99; Expenditures 69760.83; Ending Balance: 3620631.21; Cash in Bank: 251758.18; Invest, Savings: 3368873.03; Investments CD over 90 Days 1250000.00; Spec Serv: Begin Bal 1275889.33; Cash in Bank 70353.81; Investments Savings 1205535.52; Revenue Local Taxes 288140.12; Other Sources 1271.90; State 51383.00; Federal 44364.00; Other Sources1099.55; Total Revenue 386258.57; To Be Acct'd For 1662147.90; Expenditures: 351129.97;Ending Bal: 1311017.93; Cash in Bank: 101060.07; Investment, Savings 1209957.86; Investments, CD 0.00; Food Service: Beg Bal 267265.62; Cash Change 194.00; Cash in Bank 149189.34; Investments, Savings 118076.28; Revenue: State 0.00; Federal 185848.83; Other Sources 10886.65; Total Revenue196735.48; To Be Acct'd For 464001.10; Expenditures 164287.92; End Bal December 31: 299713.18; Cash Change 194.00; Cash In Bank 181635.90; Investments, Savings 118077.28; Enterprise: Beg Bal 66485.32; Cash Change 2000.00; Cash in Bank 31726.07; Investments, Savings 34759.25; Revenue; Other Sources 8002.74; Total Revenue 8002.74; To Be Acct'd For 74488.06; Expenditures 6648.50; End Bal December 31: 67839.56; Cash Change 2000.00; Cash in Bank 33080.01; Investment, Savings 34759.55; Custodial: Beg Bal 392531.70; Cash in Bank 134664.77; Investments, Savings 157866.93; Investments, CD 100000.00; Revenue: Other Sources 39810.88; Total Revenue 39810.88; To Be Acct'd For

- 432342.58; Expenditures 38559.95; End Bal December 31: 393782.63; Cash In Bank 137450.48; Investments, Savings 156256.94; Investment CD Over 90 100075.21;
- d. Personnel
 - e. Volunteers
 - f. Open Enrollment Requests

Open Forum: No open forum.

Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3: No waivers were presented.

Recognitions: The Character Education Trait for the month of January is “Respect,” which includes honor, tolerance, consideration, self-respect, respect for others, and respect for property.

Joe Williams, Assistant Principal at Sturgis Brown High School, was selected as the assistant principal of the year by the South Dakota Association of Secondary School Principals. Williams has created a program called “Positive Referral”. When a student has been recognized for doing something good, Williams shares that recognition with the student and their parents and purchases pizza for the students at the end of the month to celebrate. Congratulations Mr. Williams!

Presentation: Brett Burditt and Mr. Kirkegaard presented the five-year capital outlay plan for the district. (ITEM 6)

Financial Reports: MOTION by Wheeler, seconded by Konst, and carried to approve the monthly financial report for the board’s review. (ITEM 7a)

Third Reading of School Board Policy ACAA and ACAA-R(1): Sexual Harassment: MOTION by Konst, seconded by Weber, and carried to approve revised School Board Policy ACAA and ACAA-R(1): Sexual Harassment as presented.

Athletic Department COVID-19 Protocols – Winter Sports Update: MOTION by J. Vig, seconded by Weber, and carried to approve the revised recommendations for winter sports as presented.

Personnel -New Contract (Extracurricular) Assistant HS Wrestling Coach - MOTION by Konst, seconded by Weber, and carried to table the discussion of hiring a fourth wrestling coach. Questions were asked if the district is following Title IX requirements, Mr. Ward will research and bring back to the board in February.

Second Reading – Bear Butte Creek Historic Preservation Project: Second reading on the proposed Bear Butte Creek Historic Preservation Project. (ITEM 8a)

Second Reading of School Board Policy KL: Public Complaint: Second reading of School Board Policy KL: Public Complaint. (ITEM 8b)

Spring Parent/Teacher Conference Dates: The district is planning to provide spring parent/teacher conferences similar to what was done in the fall where a combination of ways was held via Zoom, phone call and/or scheduled appointments. If parents choose to attend via face to face, masks are required.

2021-22 Academic Calendar: The 2021-22 academic calendar has already been approved; this is just a review of it. (ITEM 8d)

2021-22 Rural Calendar: The rural schools follow a four-day school week, the district is recommending the following rural calendar for the 2021-22 school year. The 2021-22 rural calendar will be brought back in February for board approval. (ITEM 8e)

COVID-19 Update: Mr. Kirkegaard provided an update on the current state COVID-19 vaccines that will be made available to staff members. Vaccines will most likely be available end of January or first part of February.

Superintendent Search: The board decided in December and came to a decision to keep Mr. Kirkegaard on with this district. A new search will take place in November 2021.

Reports:

- a. Administrators:
- b. Board Members: J. Vig mentioned he will send out a building committee report.
- c. BHSSC: Nothing to report.
- d. Superintendent: Mr. Kirkegaard talked about the additional stimulus package money that will be given for the 2021-22 school year. Mr. Kirkegaard also stated that he has a 1-year contract from July 1, 2020 to June 30, 2021. The board made the decision to extend that contract for an additional year.

07:25 Adjournment: MOTION by D. Vig seconded by Wheeler and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder