

BACKGROUND INFORMATION – February 10, 2022

4:30 p.m. Executive Session – Williams Administrative Building, Boardroom

5:30 p.m. Regular School Board Meeting - Williams Administrative Building, Boardroom

Executive Session

Background: School board members will enter into executive session to discuss Personnel (SDCL-1-25-2.1).

Item 4b – Consent Agenda - Personnel

Background: The following personnel actions are submitted for the board's consideration:

New Hire (Certificated): Sidney Garner, special services teacher, \$43,481.00, eff. for the 2022-23 school year.

New Hire (Support Staff): Debra Karsten, special services paraprofessional, Sturgis Elementary School, \$13.00/hour, eff. 1/20/2022; Roy Graul, special services paraprofessional; Stagebarn Middle School, \$13.00/hour, eff. 1/20/2022; Olga Goodall, food service worker, Stagebarn Middle School, \$12.75/hour, eff. 1/24/2022.

Contract Amendment (Certificated): Bridgett Sadler, counselor, Whitewood Elementary School & Sturgis Elementary School, lane ID change from BA+24 to MA, prorated .5 FTE (\$1500.00), eff. for the 2021-22 school year.

Contract Amendment (Extracurricular): Zyairr Johnson-Landoll, assistant ms boys basketball coach, Sturgis Williams Middle School, \$1939.00, eff. for the 2021-22 school year.

Resignation (Certificated Staff): Erika Kling, special services teacher, rural schools, eff. end of the 2021-22 school year; Kathryn Kinowski, teacher, Piedmont Valley Elementary, eff. end of the 2021-22 school year.

Resignation (Support Staff): Madison Karrels, special services paraprofessional, Sturgis Williams Middle School, eff. 1/31/2022.

Retirement (Certificated): Guyla Ness, literacy and assessment coordinator, district-wide, eff. end of the 2021-22 school year; Jeff Ward, curriculum and technology director, district-wide, eff. end of the 2021-22 school year; Michael Jones, teacher, Whitewood Elementary School, eff. end of the 2021-22 school year; Ron Grimsley, teacher, Sturgis Brown High School, eff. end of the 2021-22 school year; Karen Johnson, SST coordinator/B-3 coordinator, district-wide, eff. end of the 2021-22 school year.

Retirement (Support Staff): Pam Anderson, administrative assistant, Sturgis Brown High School, eff. end of the 2021-22 school year; Debbie Patmore, special services paraprofessional, Sturgis Elementary School, eff. end of the 2021-22 school year.

Item 4d – Consent Agenda - Volunteers

Background: Community members who have volunteered to work in schools throughout the district: Jennifer Takasaki and Emily Champa.

Item 5 – Presentation

Background: Casey Peterson Ltd. will present the 2020-21 school year audit report summary.

Item 6 - Open Forum

Background: Open Forum is an opportunity for patrons to share their thoughts and concerns. The school board will listen, but no discussion takes place and there will not be board action. Board members may ask clarifying questions. The protocol established for open forum is to provide a time limit of three minutes to share concerns. If a patron would like to have a two-way discussion, they are encouraged to schedule a meeting with the superintendent.

Item 7 – Conflict of Interest

Background: Board members and school administrators/officials are required to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest.

Item 8 – Recognitions

The Character Education trait for the month of February is “Courtesy,” which includes graciousness, politeness, consideration, and good manners.

Item 9a – Financial Reports

Background: The monthly financial report for the board’s review. (ITEM 9a)

Item 9b – Belle Fourche School District PVE Modular Purchase Agreement

Background: Business manager, Brett Burditt is requesting approval for the modular purchase agreement with the Belle Fourche School District in the amount of \$20,000.00. The agreement is attached for review by the Board. (ITEM 9b)

Item 9c – SBHS East Campus Haying & Grazing Lease

Background: Business manager, Brett Burditt is requesting authorization from the Board to secure the haying and grazing leases for 2022-23 by offering Nick Uherka the haying lease and Dennis and Doris Lauing the grazing lease. (ITEM 9c)

Item 9d –Advertisement for Bids for SES Custodial Services

Background: Business manager, Brett Burditt is requesting authorization from the Board to advertise for custodial services at Sturgis Elementary for the 2022-2023 school year. Advertisements will run February 16th and 23rd. Bids will be brought back to the Board in March to review and accept if within the budget estimate.

Item 9e – Advertisement for Bids for SBHS Roof Replacement #4 Project

Background: Business Manager, Brett Burditt is requesting authorization from the Board to advertise for bids for the replacement of a roof at SBHS. Advertisements will run February 16th and 23rd. Bids will be brought back to the Board in March to review and accept if within the budget estimate.

Item 9f – Advertisement for Bids for SWMS Grunwald Gym Roof Replacement Project

Background: Business Manager, Brett Burditt is requesting authorization from the Board to advertise for bids for the replacement of the SWMS Grunwald Gym Roof. Advertisements will run February 16th and 23rd. Bids will be brought back to the Board in March to review and accept if within the budget estimate. This project is in the 2022-23 capital outlay budget.

Item 9g – Advertisement of Bids for 15-Passenger Van

Background: Business Manager, Brett Burditt is requesting authorization from the Board to advertise for bids a 15-passenger van that is in the FY23 capital outlay budget. Advertisements would run two weeks in February and brought back to the Board in March to review and accept if within the budget estimate. The business office would then place the order with the successful dealership for delivery after 7/1/2022.

Item 9h – March Board Meeting Time & Location Change

Background: Mr. Kirkegaard is requesting authorization to change the time and location of the regularly scheduled March 14th school board meeting from 5:30 p.m. to 5:00 p.m. and the location from the Williams Administrative Building boardroom to the Stagebarn MS gymnasium to accommodate the patrons for the community informational discussion that will take place.

Item 9i – Back-to-School Plan Update

Background: Mr. Kirkegaard is requesting authorization to make changes to the Back-to-School Plan. The first change is to eliminate Phase III – Orange. The second is to change the percentage from 1-3% to 1-5% of students and staff in a building, masks are recommended but not required, precautions are in place in Phase II – White. (ITEM 9i 1.0, ITEM 9i 2.0)

Item 9j – School Board Election

Background: Petitions for school board vacancies can start being circulated on March 1st, for the June 7th, 2022 election. The three 3-year terms that are ending are John Nachtigall, Lee Spring and JT Vig. The publication for the Notice of Vacancies will run in the newspaper on February 16th and 23rd. The business office will have petitions available for the public to stop and pick up or obtained online at the SD Secretary of State website. Signed petitions are due back to the business office no later than March 29th, at 5:00 p.m.

The business office would like to amend the polling place locations for Lawrence County voters. In the past, we have had polling locations at Whitewood and in Sturgis for Boulder Canyon voters. We are requesting all Lawrence County voters go to Whitewood. We will send letters to all Boulder Canyon voters explaining the change and include the application to absentee vote if they wish to request to vote that way. Boulder Canyon has had very few voters on election day the past few years, many absentee vote. Also, we have had issues finding election workers for that table.

Item 9k – Approve Harmony School Land Quit Claim Deed

Background: Business Manager, Brett Burditt is requesting the Board to approve a quit claim deed for a one-acre piece of property formerly known as the Harmony School to Scott Rovere. Mr. Nies is working with BH Title to ensure that it is done correctly. (ITEM 9k)

Item 10a – Posting of Positions for the 2022-23 School Year

Background: February is typically when the district starts advertising for retirees, resignations and new positions. There are several teaching and administrative positions that will need to be filled. New positions require Board action to create the additional position, if there are any recommendations for new positions, those recommendations will be brought back to the March Board meeting.

Item 10b – ASBSD School Board Recognition Week

Background: The Meade School District will join districts across the state to thank school board members for their leadership and service to our school district and community during South Dakota School Board Recognition Week from February 21st-25th, 2022. During School Board Recognition Week, the Meade School District invites students, staff, and community members to take part in thanking its school board members.

All school board members from districts in the region and enrollment category are eligible to run for the open Board of Director's seat. Eligible board members interested in running for an open seat must complete the Announcement of Candidacy form and return it to ASBSD by Friday, February 18th.

Item 10c – 2022-23 Rural Calendar

Background: The rural schools follow a calendar that is different from the calendar for the rest of the district. The district is recommending the following rural calendar for the 2022-23 school year. The calendar reflects the same number of instructional, teacher in-service days and teacher workdays as previously adopted rural calendars. (ITEM 10c)

Item 10d – 2023-24 School Calendar

Background: Attached is the proposed school calendar for the 2023-24 school year. The MEA Negotiated Agreement calls for a 179-day calendar that consists of seven (7) in-service days and two (2) parent/teacher conference days and 170 student instructional days. The calendar will be approved at the March board meeting. Mr. Wilson will answer any questions regarding the submitted calendar. (ITEM 10d)

Item 10e – Staff Reception and Recognition Banquet

Background: The district is recommending holding the staff reception and recognition banquet on Wednesday, May 4th, 2022. The following board members are on the Employee Recognition Committee: Joseph Urbaniak, Charlie Wheeler, JT Vig and Lee Spring.

Item 10f – SDHSAA Girls Softball

Background: The SDHSAA has officially voted that girls softball for the 2022-23 school year will be a spring sport. An initial survey showed that 40-45 girls are interested in participating. Mr. Wilson will answer any questions.

Item 10g – Union Center Depository

Background: In December, the Board declared the Union Center Depository as surplus. In order to dispose of real property to a private individual, the district is required to either offer the property at auction or advertise and accept sealed bids. Mr. Burditt will do the proper advertising and bring back the results of sealed bids for a March action item.

Item 10h – FY23 Capital Outlay Adjustments

Background: There have been several minor changes to the capital outlay budget for FY23. Mr. Burditt will present the adjustments to the Board and answer any questions.