

MEETING MINUTES – May 10, 2021
4:30 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Pledge of Allegiance

Board Member Present: Joseph Urbaniak, Lee Spring, Charlie Wheeler, JT Vig, Tracy Konst, Darrell Vig, Holly Good and John Nachtigall.

Others Present: Don Kirkegaard

Executive Session began at 4:30 p.m.: MOTION by Wheeler, seconded by Spring, and carried to enter into executive session to discuss Employee Negotiations (SDCL-1-25-2.4) and Personnel (SDCL-1-25-2.1).

Executive Session ended at 5:25 p.m.: School board members reconvened to the regular board meeting.

Regular board meeting called to order at 5:30 p.m.

Board Members Present: Joseph Urbaniak, Lee Spring, Charlie Wheeler, JT Vig, Tracy Konst, Darrell Vig, Holly Good and John Nachtigall.

Others Present: Don Kirkegaard, Brett Burditt, Jeff Ward, Pete Wilson, Todd Palmer, Chad Hedderman, Todd Battles, Deb Holland with Black Hills Pioneer and Derrick Linn with Leavitt Group.

Consent Agenda: MOTION by Nachtigall, seconded by Wheeler, to approve the consent agenda:

- a. Agenda
- b. Minutes of Regular Meeting, April 12, 2021
- c. Claims for Payment: AB Bsnss, Lse 1571.95; AB Wid, Sply 800.05; AJ Sply, Sply 614.84; Adms, Sply 196.71; Adv Pmt, Reg 243.25; Amzn, Sply 2207.59; Amck, Srvc 397.67; Archtctr Inc, Srvc 2500.00; Bnntt Trns, Snw Rmvl 1400.00; Bnsn, Srvc 40000.00; BH Chmcl, Sply 6875.15; BH Cnfrnc, Dues 125.00; BH Enrg, Utilts 86785.78; BH Pst, Srvc 135.00; BHSS, Ttn 46723.59; BH Wndshld, Rprs 53.25; Brn Ind, Sply 68.49; BSN, Sply 659.58; CshWa, Food 47927.91; CDW 30.52; Cntrl Md Jcs, Rntl 200.00; Cntrlnk, Utilts 56.75; Chrs Sply, Sply 18.49; Cty Smmrst, Utilts 203.38; Coke, Sply 5783.53; Cmmtch, Lse 3499.78; Cmptr Vllg, Rpr 99.80; Cntntl Prss, Sply 186.31; D&R, Rprs 287.00; Dkt Bus, Trns 1300.00; Dkt Sply, Rprs 1135.02; Dlt, Ins 12000.96; Dmc, Sply 918.35; Dlr Gnrl, Sply 4.26; Drmtc Pub, Sply 47.74; ESd Dry, Milk 10142.95; EB Prmng, Reg 30.00; Elon, Sply 155.40; EMC, Ins 1986.81; Epc, Sply 221.47; Fth Indp, Pblshng 181.32; Fschr, Eqpmt 925.00; Flt, Bks 1054.88; Gldn W, Intrnt 525.58; Grnd Elctrc, Utilts 471.47; Grcry Mrt, Sply 19.82; Hgrtys, Rprs 154.50; Invtv, Sply 808.03; Intrst Btry, Sply 227.90; Jrys Rfrg, Rprs 1449.70; Jhnsn Cntrls, Rprs 5070.62; JW Ppr, Sply 524.69; KOH Dsgn, Sply 17.00; Ktm Rstrnt, Eqpmt 108.56; T KrnMhr, Lnch Rfnd 46.80; Kfr, Utilts 1652.95; Kncts, Sply 155.00; Lkt Clnrs, Clnng 3360.00; Lse Endz, Clnng 19324.75; Lyns, Sply 1388.05; MF Athltc, Sply 219.63; Mrc, Lse 1751.45; Mstr Tchr, Sply 1482.63; McGrw, Bks 8374.80; Md Shrf, SRO 25138.00; Fd Srvc, Sncks 596.70; Mnrds, Sply 39.94; Mdc, Utilts 6635.27; Mdcntnt, H2O Tstng 20.00; MDU, Utilts 15294.75; Ntl Asn Msc, Mbrshp 122.00; J Nero, Ofcl 200.00; NFHS, Reg 75.00; Ns&Krs, Srvc 1337.40; NrthInd, Pmts 175706.25; OGrmn HS, Reg 150.00; SD Fr Mrshl, Srvcs 270.00; Orillys, Sply 60.78; PnOGld, Brd 2247.21; Pypl, Reg 133.90; Ppls Mrkt, Reg 125.00; Prmbnd, Books 5202.06; PMA, Prncpl 151515.15; Pwr Hs, Sply 478.93; Prr Hills, Trns 176.00; Qll, Sply 1987.22; RC Cntrl, Reg 100.00; Rpd Rtr, Rprs 645.00; Rsmsn, Air Ck 924.00; Rtwk, Rszk&Mln, Srv 1246.01; RI DI, Sply 510.44; Rfs, Utilts 565.90; Rnhrt, Food 12252.59; Rch, Lse 3172.76; Rtdy, Sply 53.88; Rckngtr, Snw Rmvl 1292.50; Rgn Fndtn,

Reg 20.00; Rnngs, Sply 295.27; RZ Cncrt, Cncrt 2325.00; Sams, Sply 510.90; Schl Spclt, Sply 410.46; SD Bnd, Reg 274.00; SD Hmn, Ttn 18174.07; SDHSAA, Bks 293.00; Scrt Strs, Eqpmt 499.50; Srvl, Mps 2068.30; Srvsf, Sply 230.04; Shrtsnblk, Sply 209.16; SNA, Mbrshp 46.50; SDR, Rtrmnt 6321.81; Spdy Lb, Mntnce 54.99; ACE, Sply 494.60; Strgs CC, Srvc 45.00; NAPA, Sply 229.71; Cty Strgs, SRO 18261.42; Smt, Srvc 155.00; SnLf, Ins 3118.40; Sprr, Srvc 600.00; TIE, Ttn 62912.50; Trny Bro, Sply 3275.16; Trgrn, Srvc 731.85; HSTA, Sply 70.00; Unq Sgn, Sply 4803.97; US Fds, Sply 2534.90; USPS, Pstg 24.15; Vst, Tlphn 108.76; Vrzn, Telph 72.45; Vsbl Dffrc, Clnng 8960.00; VSA Ftns, Sply 224.75; Wlcro, Sply 13.90; Wlmrt, Sply 738.51; Wbstrntstr, Sply 45.72; Wrk, Rprs 250.00; Wllmrk, Ins 191800.50; Wst Rvr, Utilts 1659.90; Wex, Fuel 2628.75; Cty Whtwd, Utilts 66.00; Wdstck, Sply 822.17; Zprcrtr, Sply 319.00; Zoom, Sply 362.00; Cash Recap for month ending April 30, 2021: General Fund: Begin Bal 4507802.98; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 827226.89; Investments PSBK 3661986.28; Unemployment Savings 10997.03; Investments in CD 560500.27; Investments CD over 90 Days 1059121.25; Transfer In 0.00; Revenue: Local Taxes 452006.96; Other Sources 23771.74; State 850385.00; Federal 84485.28; Other Sources 19409.82; Total Revenue 1430058.79; To Be Acct'd For: 5937861.77; Transfer Out 0.00; Expenditures 1718455.88; Ending Bal April 30, 2021: 4219405.89; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 563020.01; Investments Savings 3637796.07; Unemployment Savings 10997.12; Investments CD 560500.27; Investments CD over 90 Days 1059121.25; Capital Outlay: Begin Bal 3261077.05; Cash in Bank 0.00; Investments PSBK 3261077.05; Investments CD over 90 Days 1500000.00; Transfer In 0.00, Revenue Local Taxes 339333.89; Other Sources 112.78; State 0.00; Federal 0.00; Other 24.66, Total Revenue 339471.33; To Be Acct'd For: 3600548.38; Transfer Out: 500000.00; Expenditures 216198.33; Ending Balance: 2884350.05; Cash in Bank: -1054.88; Invest, Savings: 2885404.93; Investments CD 2000000.00; Spec Serv: Begin Bal 616637.59; Cash in Bank -1091.98; Investments Savings 617729.57; Revenue Local Taxes 179157.60; Other Sources 62.15; State 35050.00; Federal 44360.00; Other Sources 4835.55; Total Revenue 263465.30; To Be Acct'd For 880102.89; Expenditures: 277523.81; Ending Bal: 602579.08; Cash in Bank: 10624.70; Investment, Savings 591954.38; Investments, CD 0.00; Food Service: Beg Bal 414250.63; Cash Change 194.00; Cash in Bank 196167.49; Investments, Savings 218083.14; Revenue: State 0.00; Federal 213644.02; Other Sources 7342.46; Total Revenue 220986.48; To Be Acct'd For 635237.11; Expenditures 193097.99; End Bal April 30: 442139.12; Cash Change 194.00; Cash In Bank 224054.12; Investments, Savings 218085.00; Enterprise: Beg Bal 99166.86; Cash Change 2000.00; Cash in Bank 66963.92; Investments, Savings 32202.94; Revenue; Other Sources 10839.44; Total Revenue 10839.44; To Be Acct'd For 110006.30; Expenditures 9197.95; End Bal April 30: 100808.35; Cash Change 2000.00; Cash in Bank; 68605.14; Investment, Savings 32203.21; Custodial: Beg Bal 372875.54; Cash in Bank 126008.95; Investments, Savings 146791.38; Investments, CD 100075.21; Revenue: Other Sources 0.00; Total Revenue 32949.55; To Be Acct'd For 405825.09; Expenditures 13956.29; End Bal April 30: 391868.80; Cash In Bank 140679.08; Investments, Savings 151114.51; Investment CD 100075.21

- d. Personnel: New Hire (Certificated): Bryce Leonhardt, teacher, Sturgis Brown High School, \$50,296.00 eff. for the 2021-22 school year; Abbie Waitman, district-wide social worker, \$47,286.00 eff. for the 2021-22 school year; Eamin Entwisle, teacher, Sturgis Brown High School, \$43,072.00 eff. for the 2021-22 school year; Angela Moore, teacher, Stagebarn Middle School, \$54,191.00 eff. for the 2021-22 school year; Tori Fulton, special services teacher, Sturgis Brown High School, \$42,420.00 eff. for the 2021-22 school year; Lucille Goebel, teacher, Hereford Elementary, \$53,816.00 eff. for the 2021-22 school year; Cody Carlson, teacher, Piedmont Valley Elementary, \$41,793.00 eff. for the 2021-22 school year; Gina Soriano, teacher, Sturgis Williams Middle School, \$41,793.00 eff. for the 2021-22 school year. New Hire (Support Staff): Tim Hughes, maintenance technician level 2, Buildings and Grounds, \$17.00/hr eff. 5/1/2021. New Contract (Extracurricular): Kylie Farrar, head middle school volleyball coach, Stagebarn Middle School, \$2,354.00 eff. for the 2021-22 school year; Kylie Farrar, assistant middle school track coach, Stagebarn Middle School,

\$2,002.00 eff. for the 2021-22 school year; Josh Kirchner, assistant varsity football coach, Sturgis Brown High School, \$3,873.00 eff. for the 2021-22 school year; Cody Carlson, assistant ms football coach, Stagebarn Middle School, \$1,894.00 eff. for the 2021-22 school year; Cody Carlson, assistant ms track coach, Stagebarn Middle School, \$1,894.00 eff. for the 2021-22 school year. Change of Assignment: (Certificated Staff): Kayelyn Whitted, Whitewood Elementary, .4 FTE preschool teacher to 1.0 FTE elementary teacher. Resignation (Certificated): Kristi Butler, teacher, Whitewood Elementary, eff. end of the 2020-21 school year; Lyndee Fogelman, COVID-relief temporary nurse, Sturgis Elementary, eff. June 30, 2021; Aaron Schrader, teacher, Sturgis Brown High School, eff. end of the 2020-21 school year. Resignation (Support Staff): Amanda Baker, K12 Online Support, Sturgis Elementary, eff. end of the 2020-21 school year; Michael Pauling, ISS Coordinator, Stagebarn Middle School, eff. 5/14/2021. Resignation (Extracurricular): Krystal Weber, assistant volleyball coach, Sturgis Brown High School, eff. end of the 2020-21 school year; Bryce Richter, assistant girls soccer coach, Sturgis Brown High School, eff. 4/23/2021; Dadra Avery, jr. class advisor, Sturgis Brown High School, eff. end of the 2020-21 school year. Retirement: Kim Smiley, teacher, Rural Schools, eff. end of the 2020-21 school year; Pam Gies, administrative assistant, Sturgis Brown High School, eff. 5/27/2021. Position Eliminated (Support Staff): Jonathon Horton, paraprofessional, Sturgis Brown High School – Academy, eff. end of the 2020-21 school year.

- e. Open Enrollment & In-District Transfer Applications
- f. Surplus Items:

Description	Quantity	Condition	Admin. Unit
2003 Chevy Suburban	1	poor	Rural
HP laptop with case	1	poor	SBHS Perkins
Kodak camera	1	poor	SBHS Perkins
Gateway computer	1	poor	SBHS Perkins
Fujitsu computer with case	3	poor	SBHS Perkins
computer desk	2	poor	Whitewood

- g. Workers Compensation Renewal
- h. ASBSD Health Insurance Renewal
- i. Transfer of Funds

Open Forum: No Open Forum

Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3: No waivers were presented.

Recognitions: The Character Education word of the month for May is “Integrity,” which involves honesty, honor, reliability, and standing up for one’s beliefs.

Presentation – ESSER II Funds: Business Manager, Brett Burditt gave an update on the ESSR 2 Funds.

Presentation – Preliminary Budget for FY22: Business Manager, Brett Burditt presented the preliminary budget for FY22.

Financial Reports: MOTION by D. Vig, seconded by Nachtigall, and carried to approve the financial reports as presented.

Opal Fire Department Lease Agreement: MOTION by Wheeler, seconded by Nachtigall, and carried to approve the lease agreement between the Meade School District and the Opal Fire Department for a fire hall on a parcel of the property located at the Opal School. D. Vig and J. Vig abstained from voting as they are members of the Opal Fire Department.

Visible Difference Stagebarn Middle School Cleaning Service Agreement: MOTION by J. Vig, seconded by Wheeler, and carried to renew the contract with Visible Difference beginning July 1, 2021 and end June 30, 2023 in the amount of \$110,770.00.

Lookout Cleaners Whitewood Elementary Cleaning Services Agreement: MOTION by J. Vig, seconded by D. Vig, and carried to enter in to a one-year contract with Lookout Cleaners beginning August 24, 2021 and ending May 31, 2022.

Issuance of Administrative Contracts: MOTION by Nachtigall, seconded by Good, and carried to authorize the issuance of administrative contracts for the 2021-22 school year.

Support Staff Salary: MOTION by J. Vig, seconded by D. Vig, and carried approve a 75¢ or 3% raise for professional technical support staff. Changes to the Professional Technical Support Staff Handbook will be presented at the July board meeting.

Casey Peterson 2021 Audit Services: MOTION by Wheeler, seconded by Good, and carried to approve the audit contract terms with Casey Peterson, LTD for an estimated base cost of \$20,150.00 for the audit, \$2,200 for each federal award program and \$5,400 for the preparation of financial statements and related notes.

SDHSAA 2021 Election Ballot: MOTION by Wheeler, seconded by Good, and carried to support the West River At-Large Representative, Todd Palmer, Sturgis Brown High School, Division III Representative – Superintendent, Derek Barrios, Elk Point-Jefferson, Division IV Representative – Athletic/Activity Director, Kyle Courtney, Rapid City Christian, and Yes on the 2021 Official Amendment No. 1 Ballot.

Advertising for Bids for the SBHS Indoor Air Quality & HVAC Upgrade Project: MOTION by Nachtigall, seconded by D. Vig, and carried to advertise for bids for the SBHS Indoor Air Quality & HVAC Upgrade Project.

Special School Board Meeting for May 27, 2021: MOTION by Nachtigall, seconded by D. Vig, to approve a special school board meeting for Thursday, May 27th at 4:30 p.m. to award the bid to the perspective low bidder. The bid opening will be held via Zoom. The link will be available on Monday, May 24th.

June Board Meeting/ Public Hearing for Budget: MOTION by J. Vig, seconded by Wheeler, and carried to approve June 14, 2021 at 6:00 p.m. for the public budget hearing.

Additional Coaching Positions: Activities Director, Todd Palmer is recommending two additional coaches for the 2021-22 school. A third assistant wrestling coach and an additional middle school track coach for Stagebarn Middle School. Mr. Palmer provided rationale for the additional coaching positions. Additional coaching positions will be an action item at the June board meeting.

Bus Route Change Requests: The District has received bus change requests from the following: Randi Peterson and Ariel Henrickson are requesting more bus stop locations in the Blucksberg neighborhood. Krista Geuke is requesting a bus pick up or drop off on Tuesday's and Thursday's for preschool in Whitewood at 1107 Logan Street where Custer Street and Logan Street meet. Information has been forwarded to Harlow's for recommendations including possible additional costs. The transportation committee will review Harlow's recommendations and the committee will make recommendations at a later date.

Advertising Contracts: The Pioneer Bank advertising contract is up for renewal. A copy of the previous contract as well as other advertising contracts have been sent to the school attorney for review and recommendations. The school attorney will be reviewing the length and content of the contracts. Board action will be required at a later date.

Reports: Brett Burditt recognized Derrick Linn, local representative for the Leavitt Group. The agency has done a good job with being on-site and their customer service on how to handle claims.

Joseph Urbaniak mentioned he attended the Jeff Smitt Memorial Track Meet and thanked the volunteers that helped make the meet possible. He also attended the SBHS prom and thanked those that volunteered. Lastly, he thanked Tanya Ludwick for helping with the staff banquet and looks forward to making it better in the future.

Mr. Wheeler mentioned they held their first BHSSC meeting face-to-face as they had been via Zoom due to the pandemic.

Mr. Kirkegaard reminded everyone that graduation will be held on May 23rd at 2:00 p.m. and is open to the public. State track meet is being hosted in Sturgis on May 28th and May 29th. The budget hearing has been scheduled for June 14th. The buildings & grounds committee met with Arch Inc. and will bring back for the board to authorize Arch, Inc. to create the blueprints at the June board meeting. He mentioned that the school board forum will be held May 12th at 5:30 p.m. at Erskine building for a meet and greet of the candidates for the school board. The event will be livestreamed through the Sturgis Chamber of Commerce Facebook page. Brett Burditt mentioned where the polling places are located.

6:47 p.m., Adjournment: MOTION by Nachtigall, seconded by D. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder