

MINUTES, Tuesday, October 15, 2019
5:00 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Dennis Chowen, Courtney Mack, Joseph Urbaniak, Charlie Wheeler, Tracy Konst, Cody Weber, JT Vig and John Nachtigall; Lee Spring arrived at 5:20 p.m.

MOTION by Wheeler, seconded by Vig, to enter into executive session to discuss personnel (SDCL-1-25-2.1).

Executive session ended at 5:30 p.m.

Regular board meeting called to order at 5:33 p.m.

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Jeff Ward, Dave Olson, Chrissy Peterson, Deb Wilburn, Pete Wilson, Joe Williams, Brittan Porterfield, Todd Battles, Rhonda Ramsdell, Cheri Isaacson, Michelle Simmons, Whitney Schnabel, Jami Anderson, Brittainy Covell, and Jonathan Hanson.

Others Present: Deb Holland from the Black Hills Pioneer, Andy Ellingsen from Harlow's Bus Company, Jordan Burbach from Architecture Inc. and community members.

Pledge of Allegiance.

Consent Agenda: MOTION by Mack, seconded by Wheeler, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes: Regular Meeting, September 9 and Special Board Meeting, September 10, 2019
- c. Claims for Payment: AB Wld, Sply 990.51; AJ Sply, Sply 412.62; Advc Pymnt, Offcls 11127.15; AED Str, Sply 107.56; Alv Stdios, Sply 363.95; Alreco, Sply 277.00; Amzn, Sply 5261.28; Amrcn Inn, Ldgng 519.00; Amck Snd, Mntrng 200.00; Apple, Sply 499.95; ASCD, Sply 987.72; AVI, Sply 35.50; Bdfrd, Frmn, Wrth, Books 954.92; Bst Buy, Sply 466.29; Bst Wstn, Ldgng 204.00; BH Wtr, Utlty 673.20; BH Chmcl 12086.63; BH Enrgy, Utlty 46228.02; BH Pest, Srv 570.00; BH Pnr, Pblctn 299.38; BHSS, Srv 35347.70; BH Urgnt Care, Srv 850.00; Blick Art, Sply 2475.17; Blnd Guy, Sply 4413.00; Dawn Bowe, Lnch Rfnd 77.35; Cpstn Prss, Books 40.00; Crbnt, Srvs 1587.60; Crsf, Sply 2275.00; Cash-Wa, Food 50993.19; CBH, Fuel 43.00; CSW, Sply 721.65; Cntrl Stts Sntn, Srv 160.00; Cntry Bsns, Ls 314.12; Cntrlnk, Utlty 51.22; Chldrn Hm, Ttn 2086.39; Chrs Sply, Sply 1508.30; Sara Christiansen, Lnch Rfnd 35.00; Cty Smmrst, Utlty 201.53; Coca Cola, Drnks 7616.50; Cmmrci Ktchn, Equip 39.75; Cmmtch, Srv 9009.08; DR Srv, Rprs 1415.48; Dkta Pttrs, Sply 305.20; Dkta Sply, Sply 393.75; Dktaln, Sply 247.74; Dales Tire, Rprs 422.08; Dean Food, Milk 9270.91, Dlt Dntl, Ins 12611.36; Dmco, Sply 210.48; DENR, Reg 10.00; Edctn Mgzn, Subsc 39.00; Rebecca Eide, Lnch Rfnd 20.40; EMC, Ins 1872.37; Epic Sprt, Sply 215.56; Expd, Trvl 1314.82; Frlss Fschr, Equip 920.00; Fd Srv, Sply 3129.22; FIRST, Reg 679.28; Frmn Elec, Sply 42.59; Gldn Wst, Utlty 638.86; Gphr Sprt,

Sply 944.19; Grnd Elec, Utlty 195.38; Hgn Wnd, Rpr 102.04; Jeff Hanak, Lnch Rfd 155.50; Hrlow Bus, Srv 142551.70; Hrvy Lck, Sply 298.56; Hauff, Sply 84.00; Hrtlnd Applc, Equip 1416.50; Hrtlnd Ppr, Sply 1127.64; Hrtlnd, Srv 3553.50; Hnmn, Sply 154.00; Hghtn, Books 740.25; Iboss, Fltr 8400.00; Innvtv Offc, Equip 13241.14; Intrst Bttry, Sply 439.80; Jcb Auto, Rpr 46.69; M Janes, Offcl 100.00; Jrry Rfrgtn, Rpr 283.48; Jnsn Cntrl, Rpr 10201.46; JW Ppr, Sply 22.99; Kck Strt, Fuel 38.00; Kffr, Utlty 960.78; KUTA, Sftwr 383.00; Lghtng Mtnc, Sply 388.11; L Porisch, Srv 100.00; Lock & Fixit, Rprs 85.00; Lookout Clnrs, Srv 3360.00; Lynns, Sply 385.79; MM Sales, Rprs 349.80; Mcgll, Sply 403.22; MB Tree, Srv 4260.00; McGraw, Books 115.92; Mcleod, Sply 149.90; Meade Food, Food 1019.95; B Meirose, Srv 150.00; Mnrds, Sply 78.72; Midco, Utlty 7697.14; Mdcntnt Tstng, Tstng 1425.00; MDU, Utlty 5005.08; Msm Allnc, Sply 465.00; NAFM, Reg 122.00; Ntl Geo Bee, Reg 120.00; NCTM, Reg 410.00; Nies & Karras, Srvs 4692.30; NW Pipe, Rpr 419.10; Offc Fire Mrshl, Fee 60.00; OTC, Sply 76.16; Owen, Rpr 9.09; Pan O Gold, Brd 2978.33; S Pannone, Lnch Rfnd 30.85; Prsn Edctn, Books 4604.96; Cty Pdmnt, Utlty 859.75; Plyscrpts, Sply 1284.09; Pwr Hs, Sply 350.18; Pwr Systm, Sply 1688.49; Prgrd, Rprs 76.29; Quill, Sply 4181.74; RCAS, Food 780.19; Rpd Rtr, Rprs 210.00; Rly Good Stuff, Sply 387.76; Rfs, Utlty 859.50; Rnhrt Food, Food 24546.25; Rchtr Tr, Rpr 507.55; Ricoh, Lse 5215.74; Rddl, Equip 6587.48; Rchstr 100, Sply 681.75; Rshmr Offc, Sply 340.58; Sam's, Sply 1924.55; SASD, Reg 2625.00; Schlstc, Sply 7456.11; Schlst Tchng, Books 432.34; Schl Spclty, Sply 4056.06; SD Hmn, Ttn 1488.13; SD Hmnts, Srv 50.00; SDMEA, Reg 550.00; SDSLHA, Reg 1600.00; SDSSA, Reg 250.00; Srvl, Mops 2244.05; SNA, Dues 46.50, Spfs Dstrt, Dues 300.00; Spclty Instltn, Rprs 1285.38; Spdy Lb, Rpr 286.43; Strg Ace, Sply 405.21; Strg Napa, Rpr 231.42; Strg Tire, Rpr 64.98; Cty Strgs, Utlty 16528.92; Smmt, Rprs 211.93; Sun Life, Ins 2760.33; Swt Trt, Food 1149.00; J Tatro, Mlg 276.36; Tylr Msc, Sply 932.00; Tem Tech, Rpr 146.27; Tie Offc, Ttn 3150.00; Trny Bros, Equip 1467.06; Time Mgmnt, Srv 3500.00; Twn Cntry, Rprs 22.57; Trgrn, Srv 947.00; USF, Reg 540.00; USD, Trn 90.00; Vast, Utlty 118.77; Vrzn, Utlty 155.34, Vsbl Dffrc, Srv 15145.00; Wlmrt, Sply 929.92; Wmr, Food 29.84; Wllmrk, Ins 197087.81; Cty WW, Utlty 69.96; Wrkng Spcs, Equip 2143.40; WWW EMBE, Reg 770.00; Xnth Dtrt, Equip 43.89. Cash Recap: September 2019: General Fund: Begin Bal 3785211.71; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 15000.00; Cash in Bank 719057.36; Investments PSBK 3049054.35; Investments CD 0.00; Investments CD over 90 Days 1031578.72; Transfer In 0.00; Revenue: Local Taxes 94518.29; Other Sources 31534.60; State 796467.00; Federal 56954.00; Other Local Sources 25366.34; Total Revenue 1004840.23; To Be Acct'd For: 4790051.94; Transfer Out 00.00; Expenditures 1596211.89; Ending Bal September 30, 2019: 3193840.05; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 15000.00; Cash in Bank 900837.26; Investments Savings 2275902.79; Investments CD 0.00; Investments CD over 90 Days 1035998.96; Capital Outlay: Begin Bal 2225266.93; Cash in Bank 215636.95; Investments PSBK 2009629.98; Transfer In 00.00, Revenue Local Taxes 57060.10; Other Sources 751.21; State 0.00; Federal 0.00; Other 1582.31, Total Revenue 59393.62; To Be Acct'd For: 2284660.55; Transfer Out: 0.00; Expenditures 443078.55; Ending Balance: 1841582.00; Cash in Bank: - 961.22; Invest, Savings: 1842543.22; Spec Serv: Begin Bal 892728.21; Cash in Bank 48983.97; Investments PSBK 843744.24; Revenue Local Taxes 30992.60;

Other Sources 395.63; State 44987.00; Federal 51290.00; Other Sources 2688.71; Total Revenue 130353.94; To Be Acct'd For 1023082.15; Expenditures: 665924.03; Ending Bal: 357158.12; Cash in Bank: 29438.33; Investment, Savings 327719.79; Pension Levy: Begin Bal 302014.56; Cash in Bank 0.00; Investments, PSBK 302014.56; Investments Over 90 Days 427745.21; Revenue: Local Taxes 25.53; Other Sources 7.62; Federal 0.00; Other Sources 105.53; Total Revenue 138.68; To Be Acct'd For 302153.24; Transfer Out 0.00; End Bal September 30, 2019, 302153.24; Cash In Bank 0.00; Investment, Savings 302153.24; Investments Over 90 427745.21; Food Service: Beg Bal 459730.12; Cash in Bank 80036.11; Investments, PSBK 379694.01; Revenue: State 0.00; Federal 18958.20; Other Sources 68781.56; Total Revenue 87739.76; To Be Acct'd For 547469.88; Expenditures 130384.06; End Bal September 30: 417085.82; Cash In Bank 37259.75; Investments, Savings 379826.07; Enterprise: Beg Bal 67622.24; Cash in Bank 7740.03; Investments, PSBK 59882.21; Revenue; Other Sources 15900.62; Total Revenue 15900.62; To Be Acct'd For 83522.86; Expenditures 10729.46; End Bal September 30: 72793.40; Cash in Bank 12890.27; Investment, Savings 59903.13; Unemployment: Beg Bal 17908.57; Cash Change: 0.00; Cash In Bank 17908.57; Revenue: Other Sources 3.61; Total Revenue 3.61; To Be Acct'd For 17912.18; Expenditures 0.00; End Bal 17912.18; Cash in Bank 0.00; Investments; Trust & Agency: Beg Bal 387281.12; Cash in Bank 133930.90; Investments, PSBK 253350.22; Investments, CD 0.00; Revenue: Other Sources 184985.71; Total Revenue 184985.71; To Be Acct's For 572266.83; Expenditures 32185.36; End Bal September 30: 540081.47; Cash In Bank 284144.28; Investments, Savings 255937.19.

- d. Personnel: New Hire (Support Staff): Jaclyn Thies, food service worker, Sturgis Elementary, \$11.00/hour, eff. 9/23/2019; Jennifer Raatz, food service worker, Sturgis Elementary, \$11.00/hour, eff. 9/30/2019; Lisa Cermak, food service worker, Sturgis Elementary, \$11.00/hour, eff. 9/24/2019; Kirsten Flagstad, food service worker, \$11.00/hour, Sturgis Elementary, eff. 9/17/2019; Michael Young, maintenance, Buildings & Grounds, \$16.25/hour, eff. 9/9/2019; Kambra Bawner, custodian, Hereford, \$10.25/hour, eff. 8/19/2019; Shelley Martens, food service worker, Sturgis Williams Middle School, \$11.00/hour, eff. 9/23/2019.

Petition to Advance: Aaron Odegaard, MA to MA +12, \$600.00. Contract Addendum (Extracurricular): Elizabeth Johnson, middle school debate coach, Stagebarn Middle School, \$1,097.00, eff. for the 2019-20 school year.

Resignation (Extracurricular): Paul Pool, assistant high school football coach, Sturgis Brown High School, eff. 9/23/2019. Resignation (Support Staff): Michael Young, maintenance, Buildings & Grounds, eff. 9/27/2019.

- e. Volunteers
- f. Open Enrollment & In-District Requests
- g. Flexible Spending Agreement
- h. Non-School Athletic Activity Agreements: Sturgis Baseball Club

Open Forum: The Sturgis Scooper Girls Soccer team was recognized for their accomplishment of winning the Black Hills Conference Championship again this season for the second season in a row. On hand to accept the recognition on behalf of the team were Assistant Varsity and Head Junior Varsity Coach Bryce Richter, Varsity Captains Glory Christianson (Senior) and

Jessica Matthew (Sophomore), and Junior Varsity Captains Braelynn Moser (Sophomore) and Jenna Burke (8th Grader).

Conflict of Interest Waivers: MOTION by Mack, seconded by Weber, and carried to approve Joe Urbaniak's waiver request as presented. MOTION by Nachtigall, seconded by Vig, and carried to approve Tracy Konst's waiver request as presented.

Recognitions: The October Character Trait of the month is "Responsibility," which includes accountability, thinking before taking action, and doing what you are supposed to do.

Sturgis Williams Middle School and Stagebarn Middle School were awarded the South Dakota State Library Award for excellence in Program, Place and Profession. Sturgis Brown High School was awarded Enhanced Status. Congratulations to Scottie Bruch, along with paraprofessionals, Amy Beckwith (Stagebarn MS), Cathy Johnson (SBHS), and Cami Goebel (SWMS).

Presentation: Guyla Ness presented the district's testing information. Mick Trask presented an amended proposal for redistricting.

Financial: MOTION by Mack, seconded by Urbaniak, and carried to approve the financial reports and claims for payments as presented.

Comparative Study of Current & Renewal Insurance Rates: MOTION by Mack, seconded by Weber, and carried to approve the business office to work with The Leavitt Group and Derrick Linn to prepare a comparison of current and renewal rates from the ASBSD risk pool.

Harlow's School Bus Service Contract with Meade School District: MOTION by Mack, seconded by Weber, and carried to approve the contract addendum and reassignment of the motor coach transportation to Dakota Bus and Rushmore Tours for extracurricular transportation.

Amend 2020-21 Academic Calendar: MOTION by Urbaniak, seconded by Nachtigall, and carried to approve the amended 2020-21 academic calendar as presented.

Youth & Family Services MOU: MOTION by Urbaniak, seconded by Mack, and carried to approve the Youth & Family Services MOU for Stagebarn Middle School as presented

Rural School District Proposal: The board discussed the rural proposal pro and cons of redistricting.

Architecture Inc. Architectural Services Contract: Architecture Inc. has completed a schematic drawing of the existing Sturgis Williams Middle School locker room, along with three options and corresponding estimates. The district needs to extend the architectural services contract to have a construction drawing completed for the project.

Enning Assets: Brett Burditt reviewed the codified law on surplus property and what the board needs to consider for the Enning assets.

Official Fall Enrollment: Mr. Simmons reported that preliminary State Aid Fall Enrollment student count numbers show approximately 88 students over last year's enrollment.

Support Staff Disciplinary Action Form: The business office drafted a support staff disciplinary action form and would like the board to approve adding this to the current Professional-Technical Support Staff Handbook.

School Board Policy JHCDD: Administration of Opioid Antagonists: Second reading of School Board Policy JHCDD: Administration of Opioid Antagonists.

ASBSD Delegate Assembly: Dennis Chowen and Joe Urbaniak will be attending the ASBSD Delegate Assembly in Pierre.

November Legislative Round Table & Dinner: The board will host a legislative round table on November 11, 2019.

Reports: Brett Burditt discussed the insurance healthcare plan proposals and what to expect for costs.

Joe Williams, assistant principal at Sturgis Brown High School, talked about Positive Referral.

Charlie Wheeler reported on the BHSSC organizational meeting.

Jeff Simmons discussed last week's snow day and the changes that had to be made to the Sturgis Elementary choir concert and parent-teacher conferences.

8:18 p.m. MOTION by Spring, seconded by Vig, and carried to adjourn.

Dennis Chowen, President

Brett Burditt, Business Manager

Jill Meirose, Recorder