

MEETING MINUTES – June 14, 2021
4:30 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Pledge of Allegiance

Board Members Present: Joseph Urbaniak, Charlie Wheeler, JT Vig, Darrell Vig, Holly Good and John Nachtigall.

Board Members Absent: Lee Spring and Tracy Konst.

Others Present: Don Kirkegaard and Brett Burditt.

Executive Session began at 4:30 p.m.: MOTION by D. Vig, seconded by Nachtigall, and carried to enter into executive session to discuss Marketing/Negotiations (SDCL-1-25-2.5).

Executive Session ended at 4:55 p.m.: School board members reconvened to the regular board meeting.

Regular board meeting called to order at 5:31 p.m.

Board Members Present: Joseph Urbaniak, Charlie Wheeler, JT Vig, Darrell Vig, Holly Good and John Nachtigall.

Board Members Absent: Lee Spring and Tracy Konst.

Others Present: Brett Burditt, Chantal Ligtenberg, Adam Lalicker, Aaron Odegaard, Terry Koontz, Deb Holland with Black Hills Pioneer and Derrick Linn with Leavitt Group.

Consent Agenda: MOTION by J. Vig, seconded by Nachtigall, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting, May 10, 2021, and Special Board Meeting, May 27, 2021.
- c. Claims for Payment: AB Bsnss, Lse 1571.95; AB Wld, Sply 800.05; AJ Sply, Sply 614.84; Adms, Sply 196.71; Adv Pmt, Reg 243.25; Amzn, Sply 2207.59; Amck, Srvc 397.67; Archctr Inc, Srvc 2500.00; Bnntt Trns, Snw Rmvl 1400.00; Bnsn, Srvc 40000.00; BH Chmcl, Sply 6875.15; BH Cnfrnc, Dues 125.00; BH Enrg, Utlts 86785.78; BH Pst, Srvc 135.00; BHSS, Ttn 46723.59; BH Wndshld, Rprs 53.25; Brn Ind, Sply 68.49; BSN, Sply 659.58; CshWa, Food 47927.91; CDW 30.52; Cntrl Md Jcs, Rntl 200.00; Cntrlnk, Utlts 56.75; Chrs Sply, Sply 18.49; Cty Smmrst, Utlts 203.38; Coke, Sply 5783.53; Cmmtch, Lse 3499.78; Cmptr Vllg, Rpr 99.80; Cntntl Prss, Sply 186.31; D&R, Rprs 287.00; Dkt Bus, Trns 1300.00; Dkt Sply, Rprs 1135.02; Dlt, Ins 12000.96; Dmc, Sply 918.35; Dlr Gnrl, Sply 4.26; Drmtc Pub, Sply 47.74; ESd Dry, Milk 10142.95; EB Prmng, Reg 30.00; Elon, Sply 155.40; EMC, Ins 1986.81; Epc, Sply 221.47; Fth Indp, Pblshng 181.32; Fschr, Eqpmt 925.00; Flt, Bks 1054.88; Gldn W, Intrnt 525.58; Grnd Elctrc, Utlts 471.47; Grcry Mrt, Sply 19.82; Hgrtys, Rprs 154.50; Invtv, Sply 808.03; Intrst Btry, Sply 227.90; Jrys Rfrg, Rprs 1449.70; Jhnsn Cntrls, Rprs 5070.62; JW Ppr, Sply 524.69; KOH Dsgn, Sply 17.00; Ktm Rstrnt, Eqpmt 108.56; T KrnMhr, Lnch Rfnd 46.80; Kfr, Utlts 1652.95; Kncts, Sply 155.00; Lkt Clnrs, Clnng 3360.00; Lse Endz, Clnng 19324.75; Lyns, Sply 1388.05; MF Athlrc, Sply 219.63; Mrc, Lse 1751.45; Mstr Tchr, Sply 1482.63; McGrw, Bks 8374.80; Md Shrf, SRO 25138.00; Fd Srvc, Sncks 596.70; Mnrds, Sply 39.94; Mdc, Utlts 6635.27; Mdcntnt, H2O Tstng 20.00; MDU, Utlts 15294.75; Ntl Asn Msc, Mbrshp 122.00; J Nero, Ofcl 200.00; NFHS, Reg 75.00; Ns&Krs, Srvc 1337.40; NrthInd, Pmts 175706.25; OGrmn HS, Reg 150.00; SD Fr Mrshl, Srvcs 270.00; Orllys, Sply 60.78; PnOGld, Brd 2247.21; Pypl, Reg 133.90; Ppls Mrkt, Reg 125.00; Prmbnd, Books 5202.06; PMA, Prncpl 151515.15; Pwr Hs, Sply 478.93; Prr Hlls,

Trns 176.00; Qll, Sply 1987.22; RC Cntrl, Reg 100.00; Rpd Rtr, Rprs 645.00; Rsmsn, Air Ck 924.00; Rtwk,Rszk&Mln, Srv 1246.01; RI DI, Sply 510.44; Rfs, Utilts 565.90; Rnhrt, Food 12252.59; Rch, Lse 3172.76; Rtdy, Sply 53.88; Rckngtr, Snw Rmvl 1292.50; Rgn Fndtn, Reg 20.00; Rnngs, Sply 295.27; RZ Cncrt, Cncrt 2325.00; Sams, Sply 510.90; Schl Spclt, Sply 410.46; SD Bnd, Reg 274.00; SD Hmn, Ttn 18174.07; SDHSAA, Bks 293.00; Scrt Strs, Eqpmt 499.50; Srvl, Mps 2068.30; Srvsf, Sply 230.04; Shrtsnblk, Sply 209.16; SNA, Mbrshp 46.50; SDR, Rtrmnt 6321.81; Spdy Lb, Mntnce 54.99; ACE, Sply 494.60; Strgs CC, Srvc 45.00; NAPA, Sply 229.71; Cty Strgs, SRO 18261.42; Smt, Srvc 155.00; SnLf, Ins 3118.40; Sprr, Srvc 600.00; TIE, Ttn 62912.50; Trny Bro, Sply 3275.16; Trgrn, Srvc 731.85; HSTA, Sply 70.00; Unq Sgn, Sply 4803.97; US Fds, Sply 2534.90; USPS, Pstg 24.15; Vst, Tlphn 108.76; Vrzn, Telph 72.45; Vsbl Dffrnc, Clng 8960.00; VSA Ftns, Sply 224.75; Wlcro, Sply 13.90; Wlmrt, Sply 738.51; Wbstrntstr, Sply 45.72; Wrk, Rprs 250.00; Wllmrk, Ins 191800.50; Wst Rvr, Utilts 1659.90; Wex, Fuel 2628.75; Cty Whtwd, Utilts 66.00; Wdstck, Sply 822.17; Zprctr, Sply 319.00; Zoom, Sply 362.00; Cash Recap for month ending April 30, 2021: General Fund: Begin Bal 4507802.98; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 827226.89; Investments PSBK 3661986.28; Unemployment Savings 10997.03; Investments in CD 560500.27; Investments CD over 90 Days 1059121.25; Transfer In 0.00; Revenue: Local Taxes 452006.96; Other Sources 23771.74; State 850385.00; Federal 84485.28; Other Sources 19409.82; Total Revenue 1430058.79; To Be Acct'd For: 5937861.77; Transfer Out 0.00; Expenditures 1718455.88; Ending Bal April 30, 2021: 4219405.89; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 563020.01; Investments Savings 3637796.07; Unemployment Savings 10997.12; Investments CD 560500.27; Investments CD over 90 Days 1059121.25; Capital Outlay: Begin Bal 3261077.05; Cash in Bank 0.00; Investments PSBK 3261077.05; Investments CD over 90 Days 1500000.00; Transfer In 0.00, Revenue Local Taxes 339333.89; Other Sources 112.78; State 0.00; Federal 0.00; Other 24.66, Total Revenue 339471.33; To Be Acct'd For: 3600548.38; Transfer Out: 500000.00; Expenditures 216198.33; Ending Balance: 2884350.05; Cash in Bank: -1054.88; Invest, Savings: 2885404.93; Investments CD 2000000.00; Spec Serv: Begin Bal 616637.59; Cash in Bank - 1091.98; Investments Savings 617729.57; Revenue Local Taxes 179157.60; Other Sources 62.15; State 35050.00; Federal 44360.00; Other Sources 4835.55; Total Revenue 263465.30; To Be Acct'd For 880102.89; Expenditures: 277523.81; Ending Bal: 602579.08; Cash in Bank: 10624.70; Investment, Savings 591954.38; Investments, CD 0.00; Food Service: Beg Bal 414250.63; Cash Change 194.00; Cash in Bank 196167.49; Investments, Savings 218083.14; Revenue: State 0.00; Federal 213644.02; Other Sources 7342.46; Total Revenue 220986.48; To Be Acct'd For 635237.11; Expenditures 193097.99; End Bal April 30: 442139.12; Cash Change 194.00; Cash In Bank 224054.12; Investments, Savings 218085.00; Enterprise: Beg Bal 99166.86; Cash Change 2000.00; Cash in Bank 66963.92; Investments, Savings 32202.94; Revenue; Other Sources 10839.44; Total Revenue 10839.44; To Be Acct'd For 110006.30; Expenditures 9197.95; End Bal April 30: 100808.35; Cash Change 2000.00; Cash in Bank 68605.14; Investment, Savings 32203.21; Custodial: Beg Bal 372875.54; Cash in Bank 126008.95; Investments, Savings 146791.38; Investments, CD 100075.21; Revenue: Other Sources 0.00; Total Revenue 32949.55; To Be Acct'd For 405825.09; Expenditures 13956.29; End Bal April 30: 391868.80; Cash In Bank 140679.08; Investments, Savings 151114.51; Investment CD 100075.21.

d. Personnel: New Hire (Certificated): Taylor Trohkimoinen, teacher, Whitewood Elementary School, \$43,481.00 eff. for the 2021-22 school year; Jennifer Cummings, teacher, Sturgis Williams Middle School, \$49,521.00, eff. for the 2021-22 school year; Allison Kephart, teacher, Whitewood Elementary School, \$ 41,793.00, eff. for the 2021-22 school year; Melissa Wood, sped teacher, Sturgis Elementary School, \$55,220.00 eff. for the 2021-22 school year; Marysa Sundberg, teacher, Central Meade County School, \$ 41,793.00 eff. for the 2021-22 school year; Kristin Marcoe, Sturgis Elementary School, \$41,793.00 eff. for the 2021-22 school year. New Hire (Support Staff): Jennifer Raatz, food service, Sturgis Williams Middle School. \$12.10/hr eff. 6/1/2021; Jill Meirose, head administrative assistant, Sturgis Brown High School, \$17.13/hr eff. 6/7/2021. Resignation (Certificated): Meghan McNary, teacher, Whitewood Elementary School, eff. end of the 2020-21 school year;

Haylee Tetrault, sped teacher, Sturgis Elementary School, eff. end of the 2020-21 school year; Brittainy Covell, teacher, Sturgis Elementary School, eff. end of the 2020-21 school year; Scottie Bruch, librarian, Sturgis Brown High School, Sturgis Williams Middle School and Stagebarn Middle School, eff. end of the 2020-21 school year; Cody Carlson, teacher, Piedmont Valley Elementary, eff. 6/14/2021. Resignation (Support Staff): Kerry Frei, paraprofessional, Opal Elementary School, eff. end of the 2020-21 school year; Alissa Dyer, lunchroom/playground supervisor, Sturgis Elementary School, eff. end of the 2020-21 school year; Eileen Magelky, lunchroom/playground staff, Sturgis Elementary School, eff. end of the 2020-21 school year; Joseph Mayer, ISS Coordinator, Sturgis Brown High School, eff. end of the 2020-21 school year; Shilo LaMont, paraprofessional, CMCS, end of the 2020-21 school year; Anna Sheldon, food service, Piedmont Valley Elementary, eff. 6/1/2021; Laverne Collins, food services, Whitewood Elementary School, eff. end of the 2020-21 school year; Palmer, Brian, ISS Coordinator, Stagebarn Middle School, eff. end of the 2021-22 year. Change of Assignment: Renee Herringer, lunch/paraprofessional to ISS paraprofessional, Stagebarn Middle School, \$11.25/hour to \$12.25/hour, eff. 6/7/2021. Position Eliminated (Support Staff): Theresa Jaramillo, paraprofessional, Sturgis Elementary School, eff. end of the 2020-21 school year.

- e. SDRS Special Pay Program Unit Resolution
- f. Surplus Items:

Description	Quantity	Condition	Admin. Unit
1997 Chevy Suburban	1	poor	B&G
2017 Polaris Brutus side by side	1	good	B&G
EPSON Document camera	1	poor	SBHS PERKINS

- g. Property and Liability Insurance Policy

Open Forum: No Open Forum.

Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3: No waivers were presented.

Recognitions: The Character Education word of the month for June is “Work Ethic,” which involves perseverance, persistence, diligence, achievement, determination, and industriousness.

Financial Reports: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the financial reports as presented.

School Board Election Results: MOTION by J. Vig, seconded by Good, Wheeler abstained, and carried to certify the school board election results and declare the winners to Aaron Odegaard (619), Terry Koontz (447), and Charlie Wheeler (424). The number of registered voters of the school district on the date voter registration closed – 14,015. The number of registered voters of the school district who voted in the election – 998. The percentage of registered voters of the school district who voted in the election was 7%. The election was not in conjunction with any other elections.

Additional Coaching Positions: MOTION by Good, seconded by Wheeler, and carried to approve authorization to hire two additional coaching positions for SBHS and Stagebarn MS for the 2021-22 school year.

Black Hills Special Services MOU: MOTION by Good, seconded by J. Vig, and carried to approve the BHSSC agreement to provide services for the 2021-22 school year.

SDHSAA 2021 Election Ballot: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the membership with the SDHSAA beginning July 1, 2021, and ending June 30, 2022. Also approved to select Todd Palmer for West River At-Large Representative and Jeff Kusters for Division IV Representative – Athletic/Activity Director.

SBHS Marquee: MOTION by J. Vig, seconded by Nachtigall, to eliminate the use of the marquee from the high school. J. Vig withdrew his motion, Nachtigall withdrew his second, relating to eliminate the use of the marquee from the high school. MOTION by D. Vig, seconded by Wheeler, and carried to approve the motion be laid “tabled” and brought back to the Board in July with a more detailed outline of repair costs and where the funding will come from.

Budget Hearing 2021-22: Brett Burditt gave a presentation on the 2021-22 budget and then opened it up for comments and/or questions.

City/School Property Exchange: MOTION by Wheeler, seconded by Good, and carried to approve the revised plot as needed.

Advertisement for Bids – Food Services Department: MOTION by D. Vig, seconded by Wheeler, and carried to advertise for bids for a new cargo van and a COMBI oven for SWMS cafeteria.

Capital Outlay for Contingency Transfer: MOTION by Nachtigall, seconded by D. Vig, and carried to authorize the contingency transfer in the amount of \$95,000.00 in FY21 for 110 computers.

Technology Purchase: MOTION by Wheeler, seconded by Nachtigall, and carried to authorize the purchase of 65 additional computers in the amount of \$62,591.75 for the anticipated increase at SBHS in addition to 200 keyboards for elementary students.

General Fund Budget Supplement Amendment: MOTION by Nachtigall, seconded by J. Vig, and carried to authorize the business office to amend the 2020-21 General Fund Budget by \$40,653.00 for ESSR2 summer school.

Summary of Positive COVID-19 Cases: The district provided a summary of positive COVID-19 cases for the 2020-21 school year.

Elementary School – 43 students; 33 staff

Middle School – 86 students; 28 staff

High School – 76 students; 12 staff

District-wide - 4 staff

Total – 205 students; 77 staff = 282 positive cases 2020-21 school year; 47 since Christmas break.

Building Updates (administrative building, PVE classrooms): Mr. Kirkegaard provided an update to the Board on building projects throughout the district. Before the July board meeting, Arch, Inc. will provide an update on the administrative building for 5th grade classrooms. PVE is looking at adding 8 classrooms, a cafeteria/lunchroom addition at SBHS and an expansion on the CTE Program. The buildings and grounds committee; JT Vig, Charlie Wheeler, Joe Urbaniak and Darrell Vig, will schedule a date/time to meet with Arch, Inc. before the July board meeting.

Bus Route Change Requests: The district received bus change request from the following: Randi Peterson and Ariel Henrickson are requesting more bus stop locations in the Blucksberg neighborhood. Krista Geuke is requesting a bus pick up or drop off on Tuesday’s and Thursdays for preschool in Whitewood at 1107 Logan Street where Custer Street and Logan Street meet. The transportation committee will schedule a time to meet with Harlow’s before the July board meeting.

Back-to-School Plan for 2021-22: Mr. Kirkegaard mentioned the Back-to-School Plan for the 2021-22 school year will be updated and brought to the Board in July for approval in August.

Medical Marijuana: Mr. Kirkegaard updated the Board on the current South Dakota medical marijuana law. ASBSD is working on a sample policy for the district to consider. We do not anticipate any impact on schools until January 2022.

Administrators: Brett Burditt mentioned the business office is in good shape to close out FY21 books.

Board Members: D. Vig provided a brief summary on National Flag Day. In the United States, Flag Day is celebrated on June 14. It commemorates the adoption of the flag of the United States on June 14, 1777, by resolution of the Second Continental Congress.

Urbaniak mentioned he attended SBHS graduation and was pleased that we were able to hold an in-person ceremony. He also mentioned he attended the State Track meet at Woodle Field in Sturgis and was impressed with how smoothly the event took place.

BHSSC: Wheeler mentioned they attended a presentation at the last meeting with Statewide Family Engagement Center and talked about what schools can do to help prepare young children for kindergarten. Schools can request printed resource cards from their website at sdsfec.org or make their own.

Superintendent: The district received a request from a local organization to use the school for religious reasons. Mr. Kirkegaard suggests that if other entity's request to use a school facility, they need to send a request in advance so that it can go to the Board for approval/disapproval.

Mr. Kirkegaard suggested that once the new board members are sworn in at the July or August board meeting, that a parliamentary procedure update session be held.

7:20 p.m., Adjournment: MOTION by Nachtigall, seconded by Wheeler, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder