

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

January 9, 2017

Board members present: Bryce Richter, Bob Burns, Mike Isaacson, Corey Johnson, Courtney Mack, Curtis Johnson, Joe Urbaniak, and Charlie Wheeler; Dennis Chowen absent.

4:30 p.m. Executive Session.

MOTION by Mack, seconded by Wheeler, and carried to go into executive session to discuss personnel and marketing/negotiations.

5:30 p.m. Regular Meeting reconvenes.

District personnel present: Brett Burditt, Don Kirkegaard, Ann Nonnast, Dave Olson, Mike Paris, Bev Rosenboom, Pete Wilson, Chad Hedderman, Ethan Dschaak, Jeff Ward, Karen Johnson, Chantal Ligtenberg, Joe Schaffer, and Chrissy Peterson.

Others present: Community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Mack, seconded by Urbaniak, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting on December 12, 2016 and Special Meeting on December 19, 2016
- c. Claims for Payment
- d. In-District Transfer Request

Conflict of Interest. Motion by Mack, seconded by Burns, and carried to approve the conflict of interest waiver submitted by Brett Burditt.

Presentation. Chantal Ligtenberg, Sturgis Elementary principal, and David Olson, Sturgis Elementary & SWMS assistant principal, gave a presentation on the 5th grade intermediate classroom schedule and setup for the Williams Administrative 5th grade classrooms for the 2017-18 school year.

Recognitions. The Character Education trait for the month of January is "Respect," which includes honor, tolerance, consideration, self-respect, respect for others, and respect for property.

Financial Reports. MOTION by Mack, seconded by Urbaniak, and carried to approve the financial reports and Claims for Payment January 9, 2017; A&B Wldng, Supp, 290.38; A&J Spplly, Supp, 497.02; Advncd Pymnts, Offcls, 3041.55; Aed Sprstre, Bttry, 422.07; Alce Trnng Insttite, Trnng, 3570.00; Amzn, Supp, 44.68; Amrcs Bst Vle Inn, Ldgng, 325.00; Amck Snd, Mntrng, 161.00; Apple, Rprs, 2464.50; Archtctre Inc, Dsgn Fees, 30000.00; Armstrng Extnngshr, Serv, 204.08; Bst By, Cmra, 816.61; Bst Wstrn, Ldgng, 166.99; Blck Hlls Chmcl Co, Supp, 2192.20; Blck Hlls Enrgy, Elctrcty, 40117.03; Blck Hlls Pst Cntrl, Serv, 135.00; Blck Hlls Spcl Srv, Ttn, 2610.60; Blck Hlls Ttle, Land, 332442.00; Blck Hlls Urgnt Cre, Physcl, 70.00; Blck Art Mtrls, Supp, 4960.71; Cmpbl's Spplly, Supp, 275.93; Cbh Coop, Supp, 6.04; Cdw-G, Sftwr,

5919.95; Cdr Shre Rsrt, Ldng, 91.95; Cntrl Mde Co Comm Ctr, Rntl, 5370.00; Cntrylnk, Phn Serv, 332.34; Chrry Brry Ygrt Br, Food, 605.00; Chrs Spplly Co, Supp, 249.95; Clbhse Htl & Sts, Ldng, 141.00; Cca-Cla Btling Cmpny, Bvrgs, 1178.53; D & R Entrprss, Pntng, 244.80; Dkta Bsnss Cntr, Cpr Lease, 1076.17; Dkta Hrdwre, Supp, 786.85; Dkta Spplly Grp, Prts, 111.42; Dn Fds, Milk, 6289.12; Dn Krtz Cnstrctn Co, Wllms Rmdl, 94040.29; Delaney, S, Lcns Reimb, 285.00; Dmco, Supp, 2058.38; Dmno's Pzza, Food, 378.00; Duprel, J, Rfnd, 54.50; Ellson Edctnl Equip, Supp, 93.50; Enng Prpne & Rpr, Propane, 2832.25; Envrnmntl Prdcts Co, Fltrs, 226.09; Escrt Rpr, Rprs, 806.82; Frst Ntnl Trst, Agnt Fee, 600.00; Fm Fctry, Supp, 231.92; Fontenot, S, Trvl, 58.55; Frmn Elctrc Serv, Gnrtr Serv, 5610.76; Glo Grm, Supp, 26.95; Gldn Wst Tch, Rprs, 711.39; Gldn Wst Tele, Intrnt/Phn, 451.75; Grnd Elctrc Coop, Elctrcy, 232.41; Grcry Mrt, Supp, 196.90; Hggtry's Msc Wrks, Supp, 44.99; Hmry Pblshng Grp, Supp, 128.04; Hrlw's Schl Bs Serv, Serv, 111498.41; Hde, Supp, 1241.00; Hrtlnd Ppr Co, Supp, 3357.62; Hrff Jnes, Dplms, 2421.74; Hghtn Mffln Hrcrt, Supp, 212.16; Hubbard, B, Lgl Serv, 300.00; lfx.Com, Rprs, 850.71; Iste, Rgstrn, 325.00; Jrry's Rfrgrtn, Rprs, 217.40; Jj & Zak, Sbscrptn, 1199.00; Jhn Dre Fnncl, Rprs, 1182.58; Kdbtr Books, Insvrc Trnr, 2475.52; Kffr Snttn, Rfs, 441.34; Lgo Ed, Lbry Supp, 1364.95; Lghtng Mntnce, Supp, 236.38; Lwe Rfng, Rprs, 2653.20; Lynns Dktmrt, Supp, 832.47; M & B Clnng, Serv, 24218.08; Mke Msc, Sbscrptn, 99.00; Mcl'd's Prntng, Chcks, 199.80; Mde Schl Fd Srvc, Mls, 823.10; Mrhnry Srgnt, Bond, 10750.00; Mnrds, Supp, 412.04; Mbymx, Sbscrptn, 99.00; MDU, Heat, 16578.74; Nnja Stre, Prts, 42.80; Nrthrn Hills Eye Cre, Rprs, 187.00; Nrthlnd Trst, Pymts, 407410.00; Nrthwst Ppe Fttngs, Supp, 305.35; Ntrkds, Wrrnty, 255.00; Offcspplly, Supp, 21.93; Own's, Prts, 42.99; Pcfc Nrthwst Pblshng, Book, 70.00; Pcfc Stl, Supp, 70.50; Pn O Gld Bking, Bread, 1575.50; Parsons, C, Mileage, 292.32; Prmbnd, Books, 206.70; Pdmnt, Cty Of, Water, 599.75; Pnr Bnk & Trst, Refnc, 735668.00; Ptny Bws, Pstg, 700.83; Pzza Hut, Meal, 184.83; Qll, Supp, 1406.81; Rpd Cty Jrnl, Mnts, 267.34; Rpd Dlrvy, Serv, 46.00; Rfse Sltns, Refs, 424.00; Rnhrt Fdsrvce, Supp, 19916.87; Rnner & Asso, Survey, 2010.25; Rchtrs Tre, Rprs, 116.99; Ricoh, Cpr Lease, 2635.60; Ricoh, Cpr Imgs, 1960.47; Rckngtree Lndscpes, Imprmnts, 6109.88; Rshmre Office Spplly, Supp, 80.37; Sm's Clb, Supp, 423.72; Snd Crk Prntng, Fldrs, 200.00; Schlstc, Books, 114.89; Schl Spclty, Frntr, 957.80; Schldde, Sbscrptn, 253.58; Sctt Ptrsn Mtrs, Rprs, 56.83; Sd Dpt Of Hmn Serv, Non Fed Mtch, 12923.73; Srvil, Mops, 1151.48; Shltr Blt Mntnce, Snw Rmvl, 300.00; Shrwin Wllms Co, Paint, 1422.15; Shpko Stres, Supp, 49.99; Sprfsh Schl Dist, Ttn, 1008.00; Strgs Chmber Of Commrce, Dues, 100.00; Strgs Comm Cntr, Rntls, 950.00; Strgs Npa, Supp, 302.86; Strgs Utlty Dept, Wtr Chrgs, 4404.27; Strgs, City Of, Alarm, 25.00; Swartz, B, Tuning, 390.00; Swshr, Supp, 1229.90; Tie Office, Ttn, 2200.00; Toms Ts, Shrts, 482.40; Trbvllle Indstrl Elctrc, Motor, 261.62; Two Whlr Dlr, Rprs, 100.00; Us Gmes, Licnse Fee, 447.00; Vst, Phn Chrgs, 2954.37; Vrzn, Phn Serv, 85.22; W R U, Rprs, 217.73; Wlmrt, Supp, 335.96; Wmr's Dnr, Meal, 67.73; Wllmrk BC/BS, Ins Prm, 179297.11; Wllmrk BC/BS, Flex Bnfts, 325.50; Wlls Frgo Remit Ctr, Travel, 2016.97; Wst Rvr Elctrc, Elctrcy, 1027.19; Wx Bnk, Fuel, 123.95; Wx Bnk, Fuel, 3494.59; Whtwd Cty Wtr, Water, 67.76; Wllms & Assoc Archtctre, Design, 40421.10; Wlff's Plmbng & Htng, Pump, 282.10; Wdstck Spplly, Supp, 958.22

Expenditures: Gen Fund 253921.73; Cap Outlay 1630012.44; Spec Serv 19209.33; Pension 0.00; Debt Serv 0.00; Capital Projects 43360.25; Food Serv 29364.83; Enterprise 1920.70; Total \$1977789.28. Payroll: Elem 578597.79; MS 165948.16; HS 226314.21; Dist Wide 287122.77; Spec Serv 235497.18; Capital Outlay 0.00; Pension 199.56; Food Serv 82968.75; Concessions 1496.21; Capable Kids 4263.01; Driver's Ed 0.00; Summer School 0.00; Travel 644.94; Supp 440.50; Total \$1583488.08.

Cash Recap: December 2016: General Fund: Begin Bal 4102808.03; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 489500.76; Investments PSBK 3596707.27; Investments CD over 90 Days 1012590.43; Transfer In 0.00; Revenue: Local

Taxes 1372669.57; Other Sources 70776.90; State 873626.17; Federal 107594.82; Other Local Sources 20007.84; Total Revenue 2444675.30; To Be Acct'd For: 6547483.33; Transfer Out 0.00; Expenditures 1529474.83; Ending Bal December 31, 2016: 5018008.50; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 461161.83; Investments Savings 4540246.67; Investments CD over 90 Days 1012590.43; Capital Outlay: Begin Bal 3592017.86; Cash in Bank 2470075.58, Investments PSBK 1121942.28; Transfer In 0.00, Revenue Local Taxes 1004629.22; Other Sources 2480.12; State 0.00; Federal 31765.71; Other Local Sources 4280.67; Total Revenue 1043155.72; To Be Acct'd For: 4635173.58; Transfer Out: 10000.00; Expenditures 7783.64; Ending Bal 4617389.94; Cash in Bank 2488294.74; Investments Savings 2129095.20; Spec Serv: Begin Bal 363771.10; Cash in Bank 115278.73; Investments PSBK 248492.37; Revenue: Local Taxes 457493.81; Other Sources 1139.58; State 58008.00; Federal 58897.64; Other Local Sources 12.94; Total Revenue 575551.97; To Be Acct'd For 939323.07; Expenditures 254977.26; Ending Bal 684345.81; Cash in Bank 52207.11; Investments Savings 632138.70; Pension Levy: Begin Bal 1265566.90; Cash in Bank 1153370.28; Investments PSBK 112196.62; Revenue Local Taxes 100463.45; Other Sources 248.04; State 0.00; Other Local Sources 4.36; Total Revenue 100715.85; To Be Acct'd For 1366282.75; Expenditures 199.56; Ending Bal 1366083.19; Cash in Bank 1153170.72, Investments Savings 212912.47; Food Service: Begin Bal 370968.37; Cash in Bank 82038.56; Investments PSBK 288929.81; Revenue: State 0.00; Federal 53992.12; Other Sources 46824.07; Total Revenue 100816.19; To Be Acct'd For 471784.56; Expenditures 128012.97; Ending Bal 343771.59; Cash in Bank 54835.87; Investments Savings 288935.72; Enterprise: Begin Bal 96317.69; Cash in Bank 10352.72; Investments PSBK 85964.97; Revenue: Federal 0.00; State 0.00; Other Sources 8352.83; Total Revenue 8352.83; To Be Acct'd For 104670.52; Transfer out 0.00, Expenditures 4525.46, Ending Bal 100145.06; Cash in Bank 14609.64, Investments Savings 85535.42; Unemployment: Begin Bal 97515.91; Transfers in 0.00; Investments PBSK 17515.91; Investments over 90 Days 80000.00; Revenue: Other Sources 1.49; Total Revenue 1.49; To Be Acct'd For 97517.40; Expenditures 0.00; Ending Bal 97517.40; Cash in Bank 17517.40; Investments Savings 80000.00; Trust & Agency: Begin Bal 438077.50; Cash in Bank 338464.07; Investments PSBK 50055.54; Investments CD 49557.89; Revenue Other Sources 42764.44; Total Revenue 42764.44; To Be Acct'd For 480841.94; Expenditures 76936.56; Ending Bal 403905.38; Cash in Bank 303292.84; Investments Savings 51054.65; Investments CD 49557.89

Personnel. MOTION by Urbaniak, seconded by Wheeler, and carried to approve the following: New Hire (Support Staff): Nicole Jones, STOP coordinator, Sturgis Elementary, \$11.75/hour, eff. 1/3/2016; Brandy McCloud, paraprofessional, Sturgis Elementary, \$10.75/hour, eff. 1/3/2016.

Change of Assignment (Support Staff): Kristin Sundall-Taylor, paraprofessional to special education teacher, Sturgis Brown High School, \$25,405.00, eff. 1/3/2016; Jamie Hatch, STOP coordinator to administrative assistant, Sturgis Elementary, eff. 01/03/2016.

Petition to Advance: Maria Hartung, counselor, BA +24 to MA, \$3,000 prorated for 98 days for the 2016-17 school year, addendum to 2016-17 contract \$1643.

Resignation (Support Staff): Edith Sedlak, food service, Sturgis Elementary, eff. 01/06/2017.

Amend 2016-17 Calendar. MOTION by Curtis Johnson, seconded by Burns, and carried to amend the 2016-17 calendar changing the end of the semester from Thursday, January 12th to Friday, January 20th. The last day of school will change from Wednesday, May 24th to Friday,

May 26th. The third snow day will be made up on Thursday, March 16th with in-service changed to Friday, March 17th.

City of Sturgis Sewer Easement Request. MOTION by Burns, seconded by Mack, and carried to approve the sewer easement request from the City of Sturgis.

Value Engineering Change Order #1. MOTION by Wheeler, seconded by Urbaniak, and carried to approve the Williams Administrative Building second floor remodel value engineering change order #1 for a total deduction in cost of \$13,800.

Surplus Office/Storage Unit at Stage Stop Property. MOTION by Mack, seconded by Curtis Johnson, and carried to surplus the office/storage unit at the Stage Stop property and authorize the business manager to properly dispose of the office/storage unit at his discretion.

Asbestos Abatement Project #1650. MOTION by Urbaniak, seconded by Burns, and carried to approve the asbestos abatement contract with L & L Insulation, Inc. for a base bid of \$39,675.00 and authorize Mr. Kirkegaard to sign the agreement.

National Guard Purchase Agreement. MOTION by Burns, seconded by Isaacson, to approve the National Guard purchase agreement as presented.

MOTION to amend by Mack, seconded by Urbaniak, to amend the motion, to approve the National Guard purchase agreement pending the approval of the change of the wording "fair market value" to "appraised value." Motion to amend carried with a vote 8 to 0.

MOTION by Wheeler to amend the motion to revise the agreement so that the district has the first right of refusal for repurchasing the land from the National Guard for up to 50 years at the original selling price. Motion failed for a lack of second.

The original MOTION as amended, and carried with a vote of 7 to 1, with Wheeler voting nay, approving the National Guard Purchase agreement pending the National Guard's approval of the revised agreement.

National Guard Access Agreement. MOTION by Burns, seconded by Mack, and carried to approve the National Guard access agreement pending the National Guard's approval of the revised purchase agreement.

SD-STARS Memorandum of Agreement. MOTION by Mack, seconded by Urbaniak, and carried to approve the SD-STARS memorandum of agreement as presented by the SD Department of Education.

January In-Service. Meade School District will hold a staff in-service on January 13, 2017.

Calendar Committee. The calendar committee will present the 2018-19 school calendar and the 2017-18 rural calendar at the February board meeting.

2016-17 Open Enrollment Report. Don Kirkegaard presented information on the open enrollments for 2016-17.

Review of December 19, 2016 Special Board Meeting. Mr. Kirkegaard reported on the December 19, 2016 special board meeting.

Review of Capital Outlay Committee Meeting. Dr. Mike Isaacson reported on the December 19th capital outlay committee meeting.

State Accreditation and AdvancEd Review. AdvancEd and the Department of Education will be visiting the district January 22-25, 2017.

Bear Butte Valley Water System Incorporated Easement Request. Bear Butte Valley Water System Incorporated withdrew their easement request.

Reports. Brett Burditt reported on the district's pension cash balance.

Ethan Dschaak reported on the ALICE Training that administrative staff are attending.

Bev Rosenboom commended rural staff and how the snow has affected the rural schools.

Board member Wheeler reported on BHSSC meeting.

Superintendent Kirkegaard reported on the upcoming construction meeting on Thursday, January 12, 2017.

6:47 p.m. MOTION by Urbaniak, seconded by Burns, and carried to adjourn.

Bryce Richter, president

Brett Burditt, business manager

Jill Meirose, recorder