

BACKGROUND INFORMATION – May 10, 2021
4:30 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Executive Session

Background: School board members will enter into executive session to discuss Employee Negotiations (SDCL 1-25-2.4) and Personnel (SDCL-1-25-2.1).

Item 2d - Consent Agenda Item – Personnel

Background: The following personnel actions are submitted for the board's consideration:

New Hire (Certificated): Bryce Leonhardt, teacher, Sturgis Brown High School, \$50,296.00 eff. for the 2021-22 school year; Abbie Waitman, district-wide social worker, \$47,286.00 eff. for the 2021-22 school year; Eamin Entwisle, teacher, Sturgis Brown High School, \$43,072.00 eff. for the 2021-22 school year; Angela Moore, teacher, Stagebarn Middle School, \$54,191.00 eff. for the 2021-22 school year; Tori Fulton, special services teacher, Sturgis Brown High School, \$42,420.00 eff. for the 2021-22 school year; Lucille Goebel, teacher, Hereford Elementary, \$53,816.00 eff. for the 2021-22 school year; Cody Carlson, teacher, Piedmont Valley Elementary, \$41,793.00 eff. for the 2021-22 school year; Gina Soriano, teacher, Sturgis Williams Middle School, \$41,793.00 eff. for the 2021-22 school year.

New Hire (Support Staff): Tim Hughes, maintenance technician level 2, Buildings and Grounds, \$17.00/hr eff. 5/1/2021.

New Contract (Extracurricular): Kylie Farrar, head middle school volleyball coach, Stagebarn Middle School, \$2,354.00 eff. for the 2021-22 school year; Kylie Farrar, assistant middle school track coach, Stagebarn Middle School, \$2,002.00 eff. for the 2021-22 school year; Josh Kirchner, assistant varsity coach, Sturgis Brown High School, \$3,873.00 eff. for the 2021-22 school year; Cody Carlson, assistant ms football coach, Stagebarn Middle School, \$1,894.00 eff. for the 2021-22 school year; Cody Carlson, assistant ms track coach, Stagebarn Middle School, \$1,894.00 eff. for the 2021-22 school year.

Change of Assignment: (Certificated Staff): Kayelyn Whitted, Whitewood Elementary, .4 FTE preschool teacher to 1.0 FTE elementary teacher.

Resignation (Certificated): Kristi Butler, teacher, Whitewood Elementary, eff. end of the 2020-21 school year; Lyndee Fogelman, COVID-relief temporary nurse, Sturgis Elementary, eff. June 30, 2021; Aaron Schrader, teacher, Sturgis Brown High School, eff. end of the 2020-21 school year.

Resignation (Support Staff): Amanda Baker, K12 Online Support, Sturgis Elementary, eff. end of the 2020-21 school year; Michael Pauling, ISS Coordinator, Stagebarn Middle School, eff. 5/14/2021.

Resignation (Extracurricular): Krystal Weber, assistant volleyball coach, Sturgis Brown High School, eff. end of the 2020-21 school year; Bryce Richter, assistant girls soccer coach, Sturgis Brown High School, eff. 4/23/2021; Dadra Avery, jr. class advisor, Sturgis Brown High School, eff. end of the 2020-21 school year.

Retirement: Kim Smiley, teacher, Rural Schools, eff. end of the 2020-21 school year; Pam Gies, administrative assistant, Sturgis Brown High School, eff. 5/27/2021.

Position Eliminated (Support Staff): Jonathon Horton, paraprofessional, Sturgis Brown High School

– Academy, eff. end of the 2020-21 school year.

Item 2e - Consent Agenda - Open Enrollment & In-District Transfer Applications

Background: The following 2021-22 open enrollment application(s) and/or in-district transfer application(s) are presented for the Board’s consideration. The principal(s) have reviewed the request(s) and have enough room to accommodate the request(s).

Item 2f – Surplus Items

Background: The District has identified items that are in poor condition and not being used by the district and should be declared surplus.

Description	Quantity	Condition	Admin. Unit
2003 Chevy Suburban	1	poor	Rural
HP laptop with case	1	poor	SBHS Perkins
Kodak camera	1	poor	SBHS Perkins
Gateway computer	1	poor	SBHS Perkins
Fujitsu computer with case	3	poor	SBHS Perkins
computer desk	2	poor	Whitewood

Item 2g - Consent Agenda - Workers Compensation Renewal

Background: The business office is requesting approval to renew the Workers’ Compensation Policy with ASBSD Protective Trust. (ITEM 2g)

Item 2h - Consent Agenda - ASBSD Health Insurance Renewal

Background: The business office is requesting the Board’s authorization to renew the health insurance plan for FY21, there are no changes in premium rates or plan options from last year.(ITEM 2h)

Item 2i – Consent Agenda – Transfer of Funds

Background: The business office is requesting a transfer of funds in the amount of \$7000.00 from the enterprise account Sturgis Williams Middle School/Sturgis Intermediate concessions to the custodial account Sturgis Williams Middle School/Sturgis Intermediate student council to reflect funds generated for labor as well as past custodial funds. Mr. Burditt will answer an questions. (ITEM 2i)

Item 3 - Open Forum

Background: Open Forum is an opportunity for patrons to share their thoughts and concerns. The school board will listen, but no discussion takes place and there will not be board action. Board members may ask clarifying questions. The protocol established for open forum is to provide a time limit of three minutes to share concerns. If a patron would like to have a two-way discussion, they are encouraged to schedule a meeting with the superintendent.

Item 4 – Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3

Background: Board members and school administrators/officials need to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest.

Item 5 – Recognitions

The Character Education word of the month for May is “Integrity,” which involves honesty, honor, reliability, and standing up for one’s beliefs.

Item 6a – Presentation – ESSER II Funds

Background: Business Manager, Brett Burditt will give an update on the ESSR 2 Funds.

Item 6b – Presentation – Preliminary Budget for FY22

Background: Business Manager, Brett Burditt will present the preliminary budget for FY22. (ITEM 6b)

Item 7a – Financial Reports

Background: The monthly financial reports A, B, C, D, for the board’s review. (ITEM 7a)

Item 7b – Opal Fire Department Lease Agreement

Background: The District received the lease agreement between the Meade School District and the Opal Volunteer Fire Department for a fire hall on a parcel of property located at the Opal School. (ITEM 7b)

Item 7c – Visible Difference Stagebarn Middle School Cleaning Service Agreement

Background: The District is extending the contract with Visible Difference beginning July 1, 2021 and ending June 30, 2023 for \$110,770.00. This amount is determined by the FY price adjusted by the State of SD CPI index with a minimum of 1% and not to exceed 3%. Contract terms are outlined in the contract agreement with Visible Difference. (ITEM 7c)

Item 7d – Lookout Cleaners Whitewood Elementary Cleaning Services Agreement

Background: The District will enter into a one-year contract with Lookout Cleaners beginning August 24, 2021 and ending May 31, 2022. The service agreement will be for \$3,360.00 per month for 9 months. Contract terms are outlined in the contract agreement with Lookout Cleaners. (ITEM 7d)

Item 7e – Issuance of Administrative Contracts

Background: Administrators agreed on the terms for the 2021-22 school year. The Board needs to authorize the issuance of administrative contracts under the new terms.

Item 7f – Support Staff Salary

Background: The District will be offering the professional technical support staff a 75¢ or 3% raise, whichever is greater, for the 2021-22 school year.

Item 7h – Casey Peterson 2021 Audit Services

Background: The District received the audit contract terms from Casey Peterson, Ltd. for the contract to audit the fiscal year from July 1, 2020 to June 30, 2021. The estimated cost of their services will be \$20,150.00 for the audit, \$2,200 for each federal award program they test, and \$5,400 for the preparation of the financial statements and related notes. Terms and other cost associated with the

audit are outlined in the contract agreement. (ITEM 7h)

Item 7h – SDHSAA 2021 Election Ballot

Background: The District has received the ballots for the West River At-Large Representative, Division III Representative – Superintendent, Division IV Representative – Athletic/Activity Director, and the 2021 Official Amendment No. 1 Ballot. (ITEM 7h)

Item 7i – Advertising for Bids for the SBHS Indoor Air Quality & HVAC Upgrade Project

Background: The business office and buildings & grounds office are requesting authorization to advertise for bids for the SBHS Indoor Air Quality & HVAC Upgrade Project. Ads will run in the local paper on Wednesday, May 12th and Wednesday, May 19th. A mandatory site walk-through would be on Friday, May 21st. Any perspective bidder's questions will be answered by Tuesday, May 25th. Bids will be opened on Thursday, May 27th.

Item 7j – Special School Board Meeting for May 27, 2021

Background: In order to complete the SBHS Indoor Air Quality & HVAC Upgrade Project a special school board meeting will need to be held on Thursday, May 27th at 4:30 p.m. to award the bid to the perspective low bidder.

Item 7k – June Board Meeting/ Public Hearing for Budget

Background: The Board sets the public budget hearing during the June school board meeting.

Item 8a – Additional Coaching Positions

Background: Activities Director, Todd Palmer is recommending two additional coaches for the 2021-22 school. A third assistant wrestling coach and an additional middle school track coach for Stagebarn Middle School. Mr. Palmer will provide rationale for the additional coaching positions.

Item 8b – Bus Route Change Requests

Background: The District received bus change request from the following: Randi Peterson and Ariel Henrickson are requesting more bus stop locations in the Blucksberg neighborhood. Krista Geuke is requesting a bus pick up or drop off on Tuesday's and Thursday's for preschool in Whitewood at 1107 Logan Street where Custer Street and Logan Street meet. Information has been forwarded to Harlow's for recommendations including possible additional costs. (ITEM 8b)

Item 8c – Advertising Contracts

Background: The Pioneer Bank advertising contract is up for renewal. A copy of the previous contract as well as other advertising contracts have been sent to the school attorney for review and recommendations. The school attorney will be reviewing the length and content of the contracts. Board action will be required at a later date.