

MEETING MINUTES, Monday, December 14, 2020

5:00 p.m. - Executive Session, Training Room

5:30 p.m. - Regular School Board Meeting, Williams Administrative Building Board Room

Board Members Present: Cody Weber, Charlie Wheeler, JT Vig, Tracy Konst, Lee Spring, Darrell Vig, Holly Good and John Nachtigall. Joseph Urbaniak - absent.

District Personnel Present: Don Kirkegaard and Brett Burditt.

Executive Session at 5:00 p.m.: MOTION by Nachtigall seconded by J. Vig and carried to enter into executive session to discuss personnel (SDCL-1-25.1) and employment negotiations (SDCL-25-2.4).

Executive Session ended at 5:25 p.m.: MOTION by Konst, seconded by J. Vig. School board members reconvened to the boardroom.

Regular board meeting called to order at 5:30 p.m.

Board Members Present: Cody Weber, Charlie Wheeler, JT Vig, Tracy Konst, Lee Spring, Darrell Vig, Holly Good and John Nachtigall. Joseph Urbaniak - via Zoom.

Others Present: Ross Lamphere, Pete Wilson, Jeff Ward, [Adam Lalicker](#), Todd Palmer

Pledge of Allegiance.

Consent Agenda: MOTION by J.Vig, seconded by D. Vig and carried to approve the consent agenda:

- a. Agenda
- b. Minutes of Regular Meeting, November 9, 2020
- c. Claims for Payment: AB Bus, Lse 1538.56; AB Wld, Sply 413.37; Adms, Sply 224.92; AdvPmt, Offcl 1685.20; Al Crnl, Rprs 2131.89; Amzn, Sply 12955.44; Amck, Svc 200.00; ArchSpc, Sply 131.20; ASBSD, Reg 25.00; BHWtr, Utlts 234.90; BH Chm, Sply 10762.37; BH Enrg, Utlts 44587.92; BH Pest, Svc 813.94; BH Pnrr, Pblshng 368.39; BHSS, Svc 2669.34; BH Urgt, Svc 170.00; Bck, Sply 3568.44; Bmgrs, Sply 39.99; Brsz, Svc 1470.00; BSN, Sply 644.25; Cshwa, Food 43316.23; Cntrl Rstrnt, Sply 332.00; Cntry Bsns, Lse 695.59; Cntrylnk, Utlts 55.82; Chldrn Hm, Ttn 2375.31; Chrs Sply, Sply 97.50; Cty Smmrst, Rsrc Off 2332.43; J.Clrk, Lnch Rfd 94.55; Clsng Srv, Sply 72.09; CocaCola, Cnssns 480.93; Cmtch, Lse 539.85; Cmptr Vlg, Rprs 539.85; Crscnt Elctc, Sply 40.58; Crm Elctc, Sply 160.51; Cstr HS, Reg 100.00; D&R, Rprs 153.06; Dkt Bus, Trnsprt 2500.00; DSG, Sply 450.00; Dktlnk, Svc 693.28; Dlt Dntl, Insrnc 14532.50; Dmc, Sply 485.28; ECC, Reg 30.00; EMC, Insrnc 1954.05; Enng Prpn, Utlts 2025.80; Fth Indpdnt, Pblshng 124.47; Frm Svc, Rprs 574.00; Fmco, Sply 118.02; Fthls, Sply 310.00; ABC Str, Sply 20.00; Gldn Wst, Svc 515.90; Grnd Elctrc, Utlts 331.69; Grnscp, Svc 185.00; Grcry Mrt, Sply 23.44; Hgn Wndw, Sply 185.53; Hrlws, Svc 130788.55; Hrt Smrt, Eqpmnt 1603.00; Jcbs Auto, Rprs 110.13; JJs Engrvng, Awrds 36.00; J. Jns, Offcl Rrl, 25.00; JW Ppr, Sply 1197.49; Kffr, Utlts 960.78; Knchts, Eqpmnt 861.28; C.Lgtnbrg, Lnch Rfnd 192.45; Lkt Clnrs, Svc 3360.00; Ls Ends, Svc 19264.75; Lws, Sply 316.06; Lyns, Sply 1779.33; Marc, Lse 1735.43; MdFS, Snck 486.90; Mdc, Utlts 6653.55; Mdcnt, Svc 20.00; MDU, Utlts 15913.37; Msyl, Lcns 34.65; MSC, Sply 964.78; Nies Kars, Svc 1081.88; Offcl Wghts, Svc 28.00; Orllys, Sply 24.99; PnOGld, Brd 1774.77; Pyp, Sply 445.00; Prmbnd, Bks 694.00; Phys Edu, Sply 41.37; PrrFrms, Milk 6838.45; Quill, Sply 1746.18; RCCthlc Sch, Reg 213.00; RCCntrl HS, Reg 375.00; Rpd Dgtl, Svc 319.50; Rpd Rtr, Svc 1093.00; Rsmsen, Rprs 939.87; Real Deal, Unfrms 554.95; Rfse, Utlts 731.90; Rnhrt, Food 18393.09; Ricoh, Lse 5393.73; Rcktr, Snw Rmvl 285.00; Rnngs, Eqpmnt 884.16; Rshmr Off, Sply 437.36; Sams, Cncssns 1731.28; Schl Spc, Sply 2646.65; Scripps, Reg 15.00; SDHmn, Ttn 20768.75; SECO, Svc 30621.00; Scrt Strs, Sply 338.55; Srvll, Sply 2161.78; Srvsf, Sply 1495.26; K. Shw, Offcl Rrl 25.00; Smn Mtrls, Sply 128.62; Smpst, Sply 137.09; SNA, Mmbrshp 139.50; SDKSC, Mmbrshp

50.00; J. Shrn, Lnch Rfnd 20.00; Slr Snd, Sply 333.10; Strg Ace, Sply 649.74; NAPA, Sply 233.78; Cty Strgs, Rscr Off 17166.13; SnLf, Insrnc 3329.62; Sprr Snttn, Srvc 1180.00; Tlr Msc, Instrmnts 7810.00; TchrsPTchrs, Sbsrptn 15.92; Tmptch, Mntnce 450.00; TIE, Ttn, 93112.50; Trny, Eqpmnt 6298.46; C.Tohy, Mlg 394.80; TwnNCntry, Sply 11.95; USF, Reg 1980.00; USFood, Sply 1780.56; Vnwy, Srvc 32.50; Vast, Tlphn 113.79; Vrzn, Sply 156.69; Vsbl Dff, Srvc 17920.00; Wllmrk, Insrnc 181700.00; Wex, Fuel 3509.36; Cty Whtwd, Utilts 66.00; Zoom, Sply 202.35
Cash Recap for month ending November 30, 2020: General Fund: Begin Bal 4765678.81; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 721435.95; Investments PSBK 4025653.05; Unemployment Savings 17921.82; Investments in CD 559529.44; Investments CD over 90 Days 1053758.03; Transfer In 0.00; Revenue: Local Taxes 2258708.03; Other Sources 33233.91; State 894098.00; Federal 74072.28; Other Sources 17655.18; Total Revenue 3277767.40; To Be Acct'd For: 8043446.21; Transfer Out 0.00; Expenditures 1963980.90; Ending Bal November 30, 2020: 6079465.31; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 743247.34; Investments Savings 5317628.19; Unemployment Savings 17921.97; Investments CD 559529.44; Investments CD over 90 Days 1053758.03; Capital Outlay: Begin Bal 1747103.48; Cash in Bank 0.00; Investments PSBK 1747103.48; Investments CD over 90 Days 1001855.07; Transfer In 0.00, Revenue Local Taxes 1855960.58; Other Sources 2252.19; State 0.00; Federal 29844.00; Other 21126.77, Total Revenue 1909183.54; To Be Acct'd For: 3656287.02; Transfer Out: 141250.00; Expenditures 226007.28; Ending Balance: 3289029.74; Cash in Bank: 192201.45; Invest, Savings: 3096828.29; Investments CD over 90 Days 1001855.07; Spec Serv: Begin Bal 398531.57; Cash in Bank 3375.33; Investments Savings 395156.24; Revenue Local Taxes 1034120.89; Other Sources 1250.87; State 51386.00; Federal 44686.00; Other Sources 5409.94; Total Revenue 1136853.70; To Be Acct'd For 1535385.27; Expenditures: 259495.94; Ending Bal: 1275889.33; Cash in Bank: 70353.81; Investment, Savings 1205535.52; Investments, CD 0.00; Food Service: Beg Bal 225434.80; Cash Change 194.00; Cash in Bank 2359.26; Investments, Savings 223075.54; Revenue: State 0.00; Federal 175137.98; Other Sources 2351.17; Total Revenue 177489.15; To Be Acct'd For 402923.95; Expenditures 135658.33; End Bal November 30: 267265.62; Cash Change 194.00; Cash In Bank 149189.34; Investments, Savings 118076.28; Enterprise: Beg Bal 64550.29; Cash Change 2000.00; Cash in Bank 29791.25; Investments, Savings 34759.04; Revenue; Other Sources 9085.01; Total Revenue 9085.01; To Be Acct'd For 73635.30; Expenditures 7149.98; End Bal November 30: 66485.32; Cash Change 2000.00; Cash in Bank 31726.07; Investment, Savings 34759.25; Custodial: Beg Bal 370333.53; Cash in Bank 114315.14; Investments, Savings 156018.39; Investments, CD 100000.00; Revenue: Other Sources 33710.75; Total Revenue 33710.75; To Be Acct'd For 404044.28; Expenditures 11512.58; End Bal November 30: 392531.70; Cash In Bank 134664.77; Investments, Savings 157866.93; Investment CD Over 90 100000.00;

- d. Surplus Property
- e. Personnel
- f. SD Special Pay Plan Payment

Conflict of Interest Waivers SDCL 3-23-3: No waivers were presented.

Open Forum: No Open Forum.

Recognitions: Matea Gordon was selected as the first-place winner in the 2020 Big Idea Business contest coordinated by South Dakota's Small Business Development Center and Northern State University. For the contest, which is held annually, Matea developed a business concept and made a presentation to a panel of judges. Her business idea was Goats-2-Go, a mobile service business delivering entertainment and pet therapy to people of all ages in the northern Black Hills. She was selected from a field of nearly 250 high school entries.

The December Character Trait of the Month is “Compassion” which includes caring, sharing, understanding, concern, kindness, charity, and acceptance.

Presentations: Ross Lamphere provided the scope of work and update on the Bear Butte Creek Historic Preservation Project.

Ms. Jensen’s FFA students gave a presentation on “Veganism, The Future or Destroying America”?

Financial Reports: MOTION by Nachtigal, seconded by Konst and carried to approve the financial reports as presented.

Sturgis Elementary Re-Roof Project: MOTION by J. Vig, seconded by D. Vig and carried to approve the bid from Affordable Exteriors at a base bid of \$137,672.07.

Amend General Fund Budget: MOTION by Nachtigal, seconded by Good and carried to amend the 2020-21 general fund budget by \$108,000.00 as presented.

Date & Time for 2021 School Board Election: MOTION by J. Vig, seconded by Nachtigal and carried to set the school board election for the first Tuesday after the first Monday in June. The specific date will be June 8, 2021. By statute, the polls will be open from 7:00 a.m. to 7:00 p.m.

CARES Fund Stipend for Essential Employees: MOTION by Konst, seconded by J. Vig and carried to provide a stipend for all essential employees of the Meade School District employed as of November 30, 2020 scheduled to return for employment when school resumes after Christmas Break. The stipend amount will be prorated based on a 9-12 month active work schedule of 30 hours or more per week, 20-29 hours per week and less than 20 hours per week.

Athletic Department COVID-19 Protocols – Winter Sports: MOTION by Konst, seconded by Urbaniak and carried to approve the updated COVID-19 protocols for winter sports within the Meade School District with an amendment that if the District moves to Phase III - Red, a special board meeting will be called to order to address the upcoming athletic departments winter protocols. MOTION PASSES. Wheeler - Yes, J. Vig - Yes, Konst - Yes, D. Vig - Yes, Spring - Yes, Good - Yes, Nachtigal - Yes, Weber - Yes, Urbaniak - Yes.

MOTION by Nachtigal, seconded by D. Vig to amend the plan if limited fan access is to four tickets per player per event then masks not be required. Wheeler - No, J. Vig - No, Konst - No, D. Vig - No, Spring - No, Good - No, Nachtigal - Yes, Weber - No Urbaniak - No, MOTION FAILS.

Changes to Back-to-School Plan: MOTION by Konst, seconded by Urbaniak and carried to accept the updated change to Phase III - Red. A special school board meeting will be held to determine the education delivery method for the school. A school closure may impact the scheduled activities for that school(s). MOTION PASSES. Wheeler - Yes, J. Vig - Yes, Konst - Yes, D. Vig - Yes, Spring - Yes, Good - Yes, Nachtigal - Yes, Weber - Yes, Urbaniak - Yes.

First Reading - Bear Butte Creek Historic Preservation Project: First reading on the proposed Bear Butte Creek Historic Preservation Project.

First Reading - School Board Policy KL: Public Complaint: First reading of revised School Board Policy KL: Public Complaint.

Second Reading - School Board Policy ACAA and ACAA-R(1): Sexual Harassment: Second reading of revised School Board Policy ACAA and ACAA-R(1): Sexual Harassment.

ASBSD Legislative Review: Joseph Urbaniak gave an update on the ASBSD Legislative Review.

Election 2021 Plan with COVID-19 Restrictions: Due to this year's election being a year we hold the election on our own, not combined with the county, we would like to discuss polling places, potential COVID-19 restrictions, and the need for additional staffing for absentee ballots.

Reports:

- a. Administrators: Brett Burditt mentioned the Sturgis Elementary project received final payment.
- b. Board Members: D. Vig commented on the Ellsworth AFB personnel numbers. Decision won't be made until May 2021. Space issues may not be an issue at this time. Don Kirkegaard explained that if the base materializes or not, space at Stagebarn MS and Piedmont Valley Elementary is driven by what is happening now. Don Kirkegaard verified that all buildings are currently in Phase I Green based on current numbers, masks are recommended but not required. He mentioned he will work harder at notifying people on what phase(s) a building is currently in or going to.
- c. BHSSC: Wheeler reported that the employees were given an insurance premium. Wheeler shared a positive text message he received from a staff member.
- d. Superintendent: Mr. Kirkegaard mentioned he will share the CARES Fund Stipend with all Meade School District employees.

7:33 p.m., Adjournment: MOTION by Nachtigal, seconded by D. Vig and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder