## School Messenger/AESOP Contact Information

We are using AESOP to create directory information for School Messenger to send out emergency messages for the 2017-18 school year

- -ALL staff are in AESOP(teachers, playground, paras, custodians, nurses, etc)
- -Support staff will still use Time Management for leave & timeclock, this is only to receive emergency school messages
- -Only contract employees will use AESOP for leave information
- -If you have a k12 email address, this is what you should use for you 1<sup>st</sup> email, if you don't have a k12 email address you may enter a personal email address to receive messages

Note: To add 2<sup>nd</sup> phone number, 2<sup>nd</sup> email address or make mailing address changes please email Maranda McGillivray at maranda.mcgillivray@k12.sd.us

If you are not in the system or have login problems please contact Maranda McGillivray.





