

MEETING MINUTES, Monday, December 13, 2021  
4:00 p.m. Legislative Roundtable Discussion - SWMS Library  
5:00 p.m. Dinner - SWMS Library  
6:00 p.m. Regular School Board Meeting – Williams Administrative Building, Board Room

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Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, and Charlie Wheeler.

Board Members Absent: JT Vig.

Legislators Present: Senator Gary Cammack and Representative Dean Wink.

District Personnel Present: Don Kirkegaard, Brett Burditt, Pete Wilson, Joe Williams, Chad Hedderman, Dave Olson, Amanda Christensen, Beth Johnson, Brit Porterfield, Chantal Ligtenberg, Chrissy Peterson, Deb Wilburn, Todd Palmer and Rhonda Ramsdell.

Others Present: Deb Holland from BH Pioneer and Lori Jeffery Kirk.

Legislative Roundtable & Dinner: Legislatures discussed and answered questions from district administration. Lori Jeffery Kirk served dinner.

Regular board meeting began at 6:02 pm.

Others Present: Don Kirkegaard, Brett Burditt, Tanya Ludwick, Jeff Ward, Pete Wilson, Joe Williams, Chad Hedderman, Dave Olson, Amanda Christensen, Beth Johnson, Todd Palmer, Chrissy Peterson, Maranda McGillivray, Deb Holland with the BH Pioneer and other community members.

Pledge of Allegiance.

Agenda: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the agenda as presented.

Consent Agenda: MOTION by Good, seconded by Koontz, and carried to approve the consent agenda as presented:

- a) Minutes: Regular Board Meeting Minutes, November 8, 2021, and Special Board Meeting Minutes, November 17, 2021.
- b) Claims for Payment: AB Bsns, Ls 3361.07; AB Wldng, Splys 961.68; AJ Scrnprntng, Splys 881.00; AJ Sply, Splys 1261.12; ACCU Trn, Rgstrn 3675.00; Adva Pymnts, Offcls 1095.20; Arcr, Sply 28863.00; Agntf, Trvl 245.00; Amazon, Sply 2317.83; Amck Snd, Mntrng 200.00; Arch Spclts, Rprs 2431.65; Arrwwd Rsrt, Ldgng 232.90; ASCD, Dues 1295.00; B Cff, Sply 50.00; BB Whls, Sply 645.48; Brnrd, Food 219.48; BHSU Msc, Rgstrn 90.00; BH Wtr, Utlty 285.00; BH Chmcl, Sply 7676.63; BH Energy, Utlty 46811.68; BH Pst Cntrl, Srvcs 155.00; BH Pnr, Pblsh Mnts 375.14; BHSS, Srvcs 31214.51; BH URgnt, Phscl 285.00; Brdr Stts, Equipmnt 97.84; M Borgen, Srvcs 150.00; BSN SPrts, Sply 1143.81; F Bussler, Crdntr 50.00; Crln Blgcl, Sply 280.85; Cash-Wa, Food 56657.69; Cspr Cllg, Rgstrn 506.00; R Cassens, Lnch Rfnd 54.50; CDW, Sply 263.60; CMCCC, Rntl 4200.00; Cntrl Rstrnt, Equip 3937.19; Cntry Bsnss, Ls 366.63; Cntrylnk, Phn 58.16; Chnn Cntrl HS, Rgstrn 337.00; Chris Sply, Rprs 155.83; Cty Smmrst, SR Offcr 2332.21; Coke, Sply 1417.00; M. Colunga, Lnch Rfnd 240.75; Cmbnd Bldng Spc, Rprs 754.00; Cmmrcl Dr, Sply 23.00; Cmmtch, Lse 3298.47; CEC, Dues 270.00; Cstr HS, Rgstrn 173.00; DR Srv, Rprs 2589.32; Dkt Bus, Srvs 18400.00; Dkt Edctn, Sprndnt Srch 5000.00; Dtk Pttrs, Sply 443.60; DSG, Equip 1241.19; Dys Inn, Ldgng 722.50; Dlt Dntl, Ins 14480.20; Dtrr Oils, Sply 109.69; B. Droppers, Lnch Rfnd 12.05; Est Sd Jrsy, Milk 12783.49; ED Clb, Lcnss 267.33; EMC, Insrc 2342.04; Z. Emery, Lnch Rfnd 40.00; Enng Prpn, Utlty 2058.63; ESTR, Sply 25.00; Exxon, Sply 612.59; Fmly Dllr, Sply 12.00; J. Farnquist, Lnch Rfnd 101.00; Fnc Crftrs, Rprs 10982.38; Flinn, Sply 1241.85; Gnpr, Rprs 27808.58; Gt Rdy Kndrgrtn, Sply 58.00; Gldn Wst, Rprs 9508.29; Gphr Spts, Equip 658.79; Grnd Elctc, Utlty 302.29; Frt Wstrn Tire, Rprs 771.10; Grssnbrg Imp, Sply 132.24; Hrlw Bs, Srvcs 141104.18; Hggerty Ltrcy, Wrktx 172.78; Hlls Sptc, Rprs 285.00; Hltn Htl, Ldgng 3953.07; Hldy Inn, Ldgng 77.00; Hm Dpt, Equip 333.36;

Hyatt Rgncy, Ldng 1806.00; Prbttns, Sply 519.57; Innvtv Offc, Sply 1049.88; Jcbs Auto, Rprs 1292.51; N. Jacobs, Srvcs 150.00; J. Jones, Lnch Rfnd 72.35; JW Pppr, Sply 240.49; Ktm Rstrnt, Equip 525.80; Key City Glass, Rprs 27.00; Kick Start, Sply 161.61; Kffr Snttn, Utlty 1143.89; Knechts, Rprs 907.84; Kppln Apprsls, Srvcs 500.00; Killy Sply, Sply 260.71; Lkshr Lrng, Sply 85.05; Lkt Clnrs, Cntrct 3360.00; Ls Endz Clnng, Cntrct 19746.37; Lynns, Sply 643.16; Mcgll Cmpny, sply 328.12, Mdsn HS, Rgstrtn 125.00; Mndn Actvts, Rgstrtn 225.00; Mrc, Ls 1751.45; Mrtt, Ldng 365.70; Mccrssn Boys Rnch, Ttn 9309.38; Md Cnty Extnsn, Srvcs 1137.38; Meade Food, Lnchs 67.95; M. Mehrer, Lnch Rfnd 39.00; Mnrds, Sply 99.67; Mcrbrd, Rprs 259.27; Midco, Utlty 6943.39; Mdcntnt Tstng, Tstng 80.00; MDU, Utlty 20504.88; MSC, Sply 480.50; Ntnl Spch, Dues 80.00; Niews & Karras, Srvcs 862.50; NSU, Books 104.08; Nrthlnd Scrts, Intrst 42162.50; G. O'dell, Lnch Rfnd 89.65; Offc Fr Mrshl, Rprs 20.00; Olsn Twng, Rprs 130.00; R. Otten, Lnch Rfnd 41.95; Pn O Gld, Bread 2631.46; Paypal, Sbscrptn 4360.00; Prsn, sply 240.00; Pnr Dm, Sply 367.50; PMA, Dbt Pymnt 151515.15; Ppplrs Msc, Sbscrptn 83.36; Prschl Box, Sply 38.90; Quill, Sply 1179.48; RC Arprt, Trvl 48.00; RCAS, Rgstrtn 100.00; RC Cthlc Schl, Rgstrtn 64.00; RC Fire, Srvcs 349.06; Rpd Rtr, Srvcs 190.00; Rsmssn, Imprvmnts 161761.88; Rfs, Utlty 249.00; Rnhrt Foods, Food 20824.01; Rchtr Tire, Rprs 210.99; Ricoh, Ls 3427.17; Rvrsd, Sply 274.24; Rnnng, Sply 34.13; Rshmr Offc, Sply 76.24; Scrsn Pvng, Rprs 25000.00; Sams, Sply 1655.81; Snd Crk Prntng, Sply 243.65; C. Schipman, Lnch Rfnd 37.00; Schlstc Bk Fr, Sply 789.99; Schl Spclty, Equip 793.31; Scptwn Wsh, Srvcs 7.5; Sctt Ptrsn Mtrs, Rprs 49.34; SD Hmn, Ttn 7463.24; SD Rtlrs, Sply 240.00; SD Hstrcl Scty, Sply 70.00; Srvll, Sply 3483.31; C. Shearer, Lnch Rfnd 25.15; Shrt Cnstrctn, Rprs 1764.60; Smpst, Sbscrptn 145.95; SNA, Mmbrshp 46.50; Slr Snd, Sply 900.29; spdy Lube, Rprs 111.97; Strgs Ace, Sply 894.70; Strgs Cff, Sply 50.00; Strgs Napa, Sply 15.51; Strgs Plc Rsrv, Srvcs 1260.00; Strgs Tire, Rprs 61.50; Cty Strgs, Utlty 7503.16; Smmt Fire, Rprs 518.75; Sun Life, Ins 3186.88; j. Tatro, Mlg 616.56; Tchrs Pay Tchrs, Sftwr 40.22; Tie Office, Onln Lrng 8400.00; J. Tinnell, Lnch Rfnd 31.40; Trckwrstng, Srvcs 39.00; Truist, Debt Pymnt 149305.54; Uline, Sply 99.79; US Foods, Sply 1048.88; Vsbl Dffrnce, Cntrct 9225.00; Wlswrth, Yrbk 475.30; Wllmrk, Ins 207155.50; Wstrn Prvntn, Sply 147.40; WEX, Fuel 4247.73; WW Wtr, Utlty 66.24; Your Mmbrshp, Mmbrshp 599.00; Zoom, Sply 202.35, Cash Recap for month ending November 30, 2021: General Fund: Begin Bal 3984053.90; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 1063684.98; Investments PSBK 2901679.11; Unemployment Savings 10811.40; Investments in CD 560831.34; Investments in CD over 90 Days 1060990.77; Transfer In 0.00; Revenue: Local Taxes 2328519.97; Other Sources 42301.43; State 968767.00; Federal 220564.43; Other Sources 11233.49; Total Revenue 3571386.32; To Be Acct'd For: 7555440.22; Transfer Out 0.00; Expenditures 1830746.18; Ending Bal November 30, 2021: 5724694.04; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 933472.29; Investments Savings 4772531.94; Unemployment Savings 10811.49; Investments CD 560831.34; Investments CD over 90 Days 1060990.77; Capital Outlay: Begin Bal 1830159.97; Cash in Bank 437870.98; Investments PSBK 1392288.99; Investments CD over 90 Days 2501123.97; Transfer In 0.00, Revenue Local Taxes 1956755.92; Other Sources 2291.48; State 0.00; Federal 0.00; Other 36.75, Total Revenue 1959084.15; To Be Acct'd For: 3789244.12; Transfer Out: 141250.00; Expenditures 289483.66; Ending Balance: 3358510.46; Cash in Bank: 7152.00; Invest, Savings: 3351358.46; Investments CD 2501123.97; Spec Serv: Begin Bal 328723.88; Cash in Bank -6394.74; Investments Savings, 335118.62; Revenue Local Taxes 1032881.09; Other Sources 1210.62; State 45085.00; Federal 58130.00; Other Sources 4608.44; Total Revenue 1141915.15; To Be Acct'd For 1470639.03; Expenditures: 313784.68; Ending Bal: 1156854.35; Cash in Bank: 37636.65; Investment, Savings 1119217.7; Investments, CD 0.00; Food Service: Beg Bal 398834.05; Cash Change 0.00; Cash in Bank 80725.81; Investments, Savings 318108.24; Investments, CD 100000.00; Revenue: State 0.00; Federal 191969.28; Other Sources 6930.51; Total Revenue 198899.79; To Be Acct'd For 597733.84; Transfer Out 0.00; Expenditures 155660.82; End Bal November 30: 442073.02; Cash Change 194.00; Cash In Bank 123962.69; Investments, Savings 318110.33; Investments of 90 Days 0.00; Enterprise: Beg Bal 153217.46; Cash Change 2000.00; Cash in Bank 121525.42; Investments, Savings 31692.04; Revenue; Other Sources 7722.21; Total Revenue 7722.21; To Be Acct'd For 160939.67; Expenditures 7184.97; End Bal November 30: 153754.70; Cash Change 2000.00; Cash in Bank 122062.45; Investment, Savings 31692.25; Custodial: Beg Bal 331737.55; Cash in Bank 129812.97;

Investments, Savings 151924.58; Investments, CD 50000.00; Revenue: Other Sources 68436.26; Total Revenue 68436.26; To Be Acct'd For 400173.81; Expenditures 21527.71; End Bal November 30: 378646.10; Cash In Bank 174667.11; Investments, Savings 153978.99; Investment CD 50000.00.

- c) Personnel: The following personnel actions are presented for the board's consideration this month: New Hire (Certificated): Carolyn Schuldies, special services teacher, Sturgis Brown High School, \$26,742.00, .54 FTE, eff. 1/4/2022. New Hire (Support Staff): Lori Cookston, food service head cook, Piedmont Valley Elementary/Stagebarn Middle School, \$13.50/hour, eff. 11/29/2021; Betsy Estrada, food service worker, Sturgis Elementary School, \$12.75/hour, eff. 11/1/2021; Madison Karrels, special services paraprofessional, Sturgis Williams Middle School, \$12.00/hour, eff. 11/29/2021; Olga Ruiz, food service worker, Sturgis Brown High School, \$12.75/hour, eff. 11/2/2021; Kathie Jones, lunchroom/playground, Sturgis Elementary School, \$12.00/hour, eff. 12/2/2021; Maggie Fleming, paraprofessional, Piedmont Valley Elementary, \$13.00/hour, eff. 11/29/2021; Kathryn Venteicher, special services paraprofessional, Stagebarn Middle School, \$13.00/hour, eff. 12/10/2021. Resignation (Support Staff): Catherine Bruch, lunchroom/playground supervisor, Sturgis Elementary School, eff. 11/15/2021. Jackie Thies, food service worker, Sturgis Elementary School, eff. 10/29/2021; Brianne Kile, special services paraprofessional, Piedmont Valley Elementary School, eff. 12/10/2021; Gavin Rosenau, custodian, Sturgis Williams Middle School, eff. 11/9/2021; Kim Meverden, food service worker, Sturgis Elementary School, eff. 12/1/2021. Resignation (Extracurricular): Keenan Justice, boys basketball assistant coach, Sturgis Williams Middle School, eff. 12/9/2021. Rate Change (Support Staff): Mica Sulzbach-Bataille, food service site manager, Whitewood Elementary School, \$14.45/hour to \$14.60/hour, eff. 11/29/2021; Codi Tchida, food service head cook, Sturgis Williams Middle School, \$12.75/hour to \$13.50/hour, eff. 11/29/2021.
- d) Volunteers
- e) Surplus Items

Description	Condition	Admin. Unit
(2) Vehicle lift	poor	SBHS CTE
(1) Pole vault pit	poor	SBHS Activities
(4 boxes) Dictionaries	fair	SES
(6) 4 drawer file cabinet	poor	SES
(2) 3 drawer file cabinet	poor	SES
(1) Teacher desk	poor	SES
(1) DDN TV	poor	SBHS
(4) 2 drawer file cabinet	fair	Williams North
(1) One section of wrestling mat	poor	SBHS
(1) Smart Table	fair	Special Services
Miscellaneous computer equipment	poor	Technology

Conflict of Interest Waivers SDCL 3-23-3: No waivers submitted.

Open Forum: No open forum.

Public Input on Back-to-School Plan: There was no input by the public to change the Back-to-School Plan that was approved in August.

Recognitions: The December Character Trait of the Month is "Compassion" which includes caring, sharing, understanding, concern, kindness, charity, and acceptance.

Presentations: Business Manager, Brett Burditt provided a brief presentation on the five-year capital outlay plan.

Financial Reports: MOTION by D. Vig, seconded by Good, and carried to approve the financial reports as presented.

Set Special Board Meeting Date: MOTION by Good, seconded by Nachtigall, and carried to schedule a special board meeting for Wednesday, December 22, 2021, at 3:00 p.m. to review the superintendent candidates and schedule interviews.

Date & Time for 2022 School Board Election: MOTION by D. Vig, seconded by Wheeler, and carried to combine the school board election with the Meade County Auditor's office for June 7, 2022. By statute, the polls will be open from 7:00 a.m. to 7:00 p.m.

Review 2021-22 Back-to-School Plan: MOTION by Wheeler, seconded by Koontz, and carried to approve the Back-to-School Plan as presented.

Opal Fire Department Water Usage: MOTION by Nachtigall, seconded by Spring, and carried to authorize the Opal Fire Department the use of the Opal School well. The business office and building committee will work with the Opal Fire Department to develop an MOU and bring back to the Board in January for review. D. Vig abstained from voting.

CMAR (Construction Manager At-Risk) for PVE/SBHS: MOTION by Nachtigall, seconded by D. Vig, and carried to authorize the business office to develop an RFP and advertise as well as interview for a construction manager for the PVE classroom additions project and the SBHS cafeteria project.

SDHSAA Girls Softball: MOTION by Wheeler, seconded by Nachtigall, to table the sanctioning of high school girls' softball for the 2022-23 school year. The activities association has not yet determined if it will be a fall or spring sport. Mr. Palmer will reach out to the city and other colleagues for further information and will bring his recommendation back to the Board in February.

PVE/Union Center Surplus Property: MOTION by D. Vig, seconded by Good, and carried to declare the Piedmont Valley Elementary modular and Union Center depository as surplus and to authorize the business office to facilitate the disposal of the assets.

PVE Septic System: MOTION by Wheeler, seconded by D. Vig, and carried to approve the contract for services with FMG Engineering for the design of the septic system addition for the classroom expansion project at Piedmont Valley Elementary for the cost of \$22,100.

Midco Fiber WAN Circuits Contract: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the new contract with Midco beginning on July 1, 2022, and ending on June 30, 2025.

SBHS East Campus Haying & Grazing Lease: MOTION by Wheeler, seconded by Good, and carried to authorize the business office to advertise for bids for the haying and grazing lease for 2022-23 and 2023-24 in December.

ASBSD Legislative Review: The ASBSD 2021-22 Legislative Delegate Assembly was scheduled for Friday, November 19. Joseph Urbaniak and Lee Spring attended the assembly and provided an update on the ASBSD Legislative Review.

Superintendent Search Update: Joseph Urbaniak updated the Board on the process of the current superintendent search. The application deadline was December 10. Interviews are scheduled to take place January 4-7.

Christmas Break: Mr. Kirkegaard reminded everyone that there will not be an early release on Wednesday, December 22. Christmas break will commence on Thursday, December 23 and go through Monday, January 3. Classes will resume Tuesday, January 4, 2022.

Reports:

- a) Administrators – Nothing new to report.
- b) Board Members – D. Vig expressed his appreciation to the building administrators for allowing the Board members to visit their schools and see the students. D. Vig was especially appreciative of the SBHS Sams Closet and the SWMS Scooper Closet, which provide food and toiletry items to students when in need.
- c) BHSSC – Mr. Wheeler stated they approved and paid bills and hired more personnel for the Coop.

7:10 p.m. Adjournment: MOTION by Nachtigall, seconded by D. Vig, and carried to adjourn.

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Joseph Urbaniak, President

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Brett Burditt, Business Manager

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Tanya Ludwick, Recorder