

REGULAR MEETING

Meade School District 46-1

Sturgis, SD 57785

August 10, 2015 5:30 p.m.

Regular board meeting called to order at 5:40 p.m.

Board Members Present: Bryce Richter, Courtney Mack, Joseph Urbaniak, Corey Johnson, Curt Nupen, Dennis Chowen, Mike Isaacson, Bob Burns, and Charlie Wheeler.

District Personnel Present: Don Kirkegaard, Bev Rosenboom, Kris Hubbard, Brett Burditt, Joe Schaffer, Chantal Ligtenberg, Jeff Ward, Ethan Dschaak, Mike Paris, Chad Hedderman, Pete Wilson, Chrissy Peterson, Deb Kerstiens, Ann Nonnast, David Olson, Ethan Dschaak, and Cody King

Others Present: Deb Holland, Meade County Times-Tribune

Consent Agenda. MOTION by Chowen, seconded by Burns, and carried to approve the consent agenda.

- a. Agenda
- b. Minutes, annual meeting, July 13, 2015
- c. Claims for Payment
- d. Open Enrollment and In-District Transfer Requests

Recognitions. The Character Education Word of the Month for August is "Self-Discipline" which includes having patience, being disciplined, and being accountable for your choices.

Program. Brett Burditt presented a financial review for the 2014-15 school year.

Financial Reports. MOTION by Nupen, seconded by Chowen, and carried to approve the financial reports as presented: Claims for Payment August 2015: A&B Welding, Cylinders, 10.20; Adv Paym, Title, 23.00; Ainsworth, Ag Bldg Roof, 50512.00; Amick Sound, Alarm, 161.00; Amundson, Modular, 10100.00; Apple, Ipads, 13494.00; ASBSD, Work Comp, 112159.00; BF Landfill, Garbage, 78.28; Beyond Play, Puzzles, 90.62; BH Pest, Mosquito, 397.50; BHP, Electric, 5345.42; BH Prof Paint, Paint, 6984.71; Border States, Suppl, 238.61; Brainpop, Subscrip, 2295.00; Brainy Toys, Book, 19.94; Byte Speed, Equip, 7389.00; Campbells, Suppl, 255.52; Careersafe, Reg, 3350.00; Carson-Dellosa, Game, 30.94; Cdw-G, Suppl, 911.16; Cenex, Fuel, 15.00; Centurylink, Phone, 373.50; Classroom Direct, Protector, 111.32; Computer Village, Repair, 2316.00; Contract Paper, Paper, 16796.00; CPM, Math, 462.93; Daily Cafe, Reg, 345.00; Dakota Busin, Lease, 7660.09; Dak Equip Rent, Jack Hammer, 141.40; Dak Hardware, Suppl, 214.03; Dakota Spirit, Choreography, 2000.00; Dearborn, Premiums, 911.31; Derksen Floors, Gyms, 21725.00; Discount School Supply, Suppl, 469.35; Ebsco, Balance, 3.00; Eric Armin, Calculator, 368.40; Evan-Moor, Suppl, 201.91; Father Flanagans, Suppl, 524.40; Flinn, Suppl, 51.57; Follett, Book, 1614.67; Free Spirit, Book, 47.00; Global Tech, Backup, 1362.31; Golden West Tech, Upgrade, 44395.29; Golden West Tele, Phone, 746.80; Grand Electric, Elec, 54.11; Handwriting Without Tears, Suppl, 726.22; Harry K Wong, Book, 154.96; Heartland Paper, Vacuum, 317.17; Heinemann, Book, 214.50; Hersruds, Repair, 1459.36; Houghton Mifflin, Suppl, 725.28; Hubbard, Bruce, Fees, 300.00; Id Ville, Nameplate, 16.75; Id Wholesalers, Lanyards, 53.00; Ipevo, Suppl, 65.55; Iversons, Concrete, 16090.50; Kieffer, Garbage, 779.01; Knecht Home, Suppl, 257.41; Lakeshore Learning, Book, 378.26; Lamb Motor, Vehicle, 42590.00; Laureate Learning, Book, 265.00; Learning AZ, License, 1549.15; Library Store, Suppl, 232.42; Lorenz, Renewal, 79.95; Lynns, Food, 5.94; MB Cleaning, Contract, 12680.17; Macgill, Suppl, 2683.79; Maliske, Peggy, Refund, 25.00; Mcgraw-Hill, Wrkbnk, 243.55; Menards, Suppl, 603.52; MARC, Finish, 7701.31; Modern; Learning, Suppl, 19.50; MDU, Gas, 655.82;

Mountain Constr, Material, 21429.07; Nasco, Suppl, 348.72; NASSP, Renewal, 385.00; Northwest Pipe, Valve, 41.79; Odysseyware, Subscrip, 15800.00; Office Depot, Planners, 49.95; Otis Elevator, PVE, 1373.25; Paramo, Scott , Stump Removal, 1827.00; Par, Forms, 444.96; Pearson, Book, 17751.30; Performance Auto, Repair, 30.00; Pioneer Bank, Principal, 40000.00; Pitney Bowes, Rent, 696.09; Pizza Ranch, Lunch, 32.00; Power Systems Fitness, Suppl, 1216.68; Puhlman, Lynette , Refund, 25.00; Quill, Suppl, 3767.32; Ramkota, Ldging, 260.97; RC Journal, Subscrip, 52.00; Really Good Stuff, Suppl, 86.78; Refuse Solutions, Refuse, 1041.00; Region IV, Reg, 270.00; Reimer, Glenn , Refund, 25.00; Reinhart, Food, 1392.98; Reliance Comm, Software, 5481.25; Richters, Repair, 321.14; Ricoh, Lease, 507.87; Ricoh, Lease, 280.00; Riverside Publ, Scales, 104.00; Riverside Tech, Computer, 3799.00; Rushmore Office, Suppl, 411.62; Scholastic, Suppl, 44.08; School Specialty, Suppl, 9464.19; Sd Teacher Placement, Mbrshp, 420.00; SDACTE, Reg, 600.00; Servall, Towels, 52.12; Sherwin Williams, Pan, 67.70; SHI , Server, 1655.71; Sturgis Coffee, Certif,90.00; NAPA, Repair, 138.00; Sturgis Utility, Water, 344.95; Super Duper Publ, Suppl, 80.85; Supreme School Supply, Book, 330.29; Teacher Direct, Sticks, 19.88; Therapy Shoppe, Discs, 105.95; Tierney Bros, Camera, 1343.00; Trend Enterprises, Suppl, 36.90; Us Games, Suppl, 165.85; Valley Impl, Parts, 82.37; Vast , Phones, 2261.27; Verizon, Phone, 180.74; W "R' U, Remodel, 1511.98; Warne Chem Equip, Chemicals, 239.60; Wedderburn, Terri , Refund, 25.00; BC/BS, Premiums, 186619.86; BC/BS, Claims, 310.00; West Music, Supl, 2282.24; West River Electric, Elec, 1005.27; Western States Fire, SWMS, 6000.00; Wex, Fuel, 1447.51; WW City, Water, 66.00; Woodstock , Wood, 1889.53; Zaner Bloser, Book, 3004.82. Total \$748776.78.

Expenditures: Gen Fund 338239.86; Cap Outlay 349706.76; Spec Serv 32459.41; Pension 0.00; Food Serv 27590.44; Enterprise 770.31; Total \$748776.78. Payroll: Elem 403458.01; MS 116236.71; HS 184,199.48; Dist Wide 245581.02; Spec Serv 155494.28; Capital Outlay 0.00; Pension 29192.35; Food Serv 11295.74; Concessions 567.87; Capable Kids 88.01; Driver's Ed 0.00; Summer School 3873.19 Travel 30.78; Supp 19.02; Total \$1150036.46.

Cash Recap: July 2015: General Fund: Begin Bal 6670419.76; Petty Cash 100.00; Restricted Cash 101434.58; Cash Change 0.00; Advance Pymt 15000.00; Cash in Bank 248969.71; Investments PSBK 6304915.47; Investments CD over 90 Days 1007253.80; Transfer In 0.00; Revenue: Local Taxes 63508.72; Other Sources 130478.34; State 467643.44; Federal 111055.92; Other Local Sources 12816.91; Total Revenue 785503.33; To Be Acct'd For: 7455923.09; Transfer Out 0.00; Expenditures 1518309.69; Ending Bal July 31, 2015: \$5937613.40; Petty Cash 100.00; Restricted Cash 101781.54; Cash Change 0.00; Adv Pymt 15000.00; Cash in Bank 408633.85; Investments Savings, 5412098.01; Investments CD over 90 Days 1008509.42; Capital Outlay: Begin Bal 4102149.12; Cash in Bank -5231.51, Investments PSBK 4107380.63; Transfer In 0.00, Revenue Local Taxes 31924.61; Other Sources 384.10; State 0.00; Federal 0.00; Other Local Sources 42087.00; Total Revenue 74395.71; To Be Acct'd For: 4176544.83; Transfer Out: 0.00; Expenditures 1357066.27; Ending Bal 2819478.56; Cash in Bank 20895.00, Investments Savings 2798583.56; Spec Serv: Begin Bal 777788.68; Cash in Bank 23719.81; Investments PSBK 754068.87; Revenue: Local Taxes 14586.95; Other Sources 180.20; State 32525.00; Federal 40222.00; Other Local Sources 58.10; Total Revenue 87572.25; To Be Acct'd For 865360.93; Expenditures 200408.62; Ending Bal 664952.31; Cash in Bank 46558.33; Investments Savings 618393.98; Pension Levy: Begin Bal 1203073.69; Cash in Bank 0.00; Investments PSBK 1203073.69; Revenue Local Taxes 3192.63; Other Sources 38.44; State 0.00; Other Local Sources 86.63; Total Revenue 3317.70; To Be Acct'd For 1206391.39; Expenditures 284337.58; Ending Bal 922053.81; Cash in Bank 0.00, Investments Savings 922053.81; Food Service: Begin Bal 296651.39; Cash in Bank 43732.45; Investments PSBK 252918.94; Revenue: State 0.00; Federal 16099.97; Other Sources 5267.66; Total Revenue 21367.63; To Be Acct'd For 318019.02; Expenditures 39500.77; Ending Bal 278518.25; Cash in Bank 25575.55; Investments Savings 252942.70; Enterprise: Begin Bal 93555.39; Cash in Bank 14386.79; Investments PSBK 76168.60; Revenue: Federal 0.00; State 0.00; Other Sources 1308.81, Total Revenue 1308.81; To Be Acct'd For 94864.20; Transfer out 0.00, Expenditures 4848.11, Ending Bal 90016.09; Cash in Bank 10840.05, Investments Savings 79176.04; Trust & Agency: Begin Bal 350366.35; Cash in Bank

264573.77; Investments PSBK 28383.24; Investments CD 57409.34; Revenue Other Sources 29307.06; Total Revenue 29307.06; To Be Acct'd For 379673.41; Expenditures 41235.16; Ending Bal 338438.25; Cash in Bank 252360.09; Investments Savings 33298.24; Investments CD 52779.92.

Personnel. MOTION by Mack, seconded by Urbaniak, and carried to approve the following:
New Hire (Certificated): Natalie Serbousek, counselor, Sturgis Williams Middle School & Whitewood Elementary, \$38,225.00, eff. for the 2015-16 school year.

New Hire (Support Staff): Lindsay Young, paraprofessional, Atall, \$10.00/hour, eff. 8/25/2015; Shannon Schuster, paraprofessional, Sturgis Elementary, \$10.00/hour, eff. 8/25/2015.

Resignation (certificated): Rick Meyerink, counselor, Sturgis Williams Middle School & Whitewood Elementary, eff. 7/14/2015, liquidated damages of \$2,000.00; Roxann Engel, counselor, Sturgis Brown High School, eff. 7/31/2015, liquidated damages of \$2,000.00.

Resignation (Support Staff): Jucole Jones, custodian, Sturgis Brown High School, eff. 8/7/2015; Beth Green, paraprofessional, Whitewood Elementary, eff. 7/22/2015; Sheryl Martin, library paraprofessional, Sturgis Elementary, eff. 8/4/2015.

MOUs with Black Hills Special Services Cooperative. MOTION by Mack, seconded by Chowen and carried to approve the Memoranda of Understanding with BHSSC for speech pathology, school psychologist, occupational therapy, physical therapy, transportation, and instructional space for the 2015-16 school year.

Bus Route Change Requests. MOTION by Chowen, and seconded by Nupen, and carried to approve the recommendations from the Transportation Committee regarding the bus route change/requests for the 2015-16 school year and recommended to the school board the approval of two additional bus stops for Peaceful Pines Road and Deadwood Avenue; one additional bus stop for High Meadows; one additional bus stop at Bellingham Drive; additional AM bus stops for the Twin Peaks Subdivision, Mountain Subdivision, and Centennial Estates.

Andy Ellingsen, Harlow's transportation manager, spoke with Mr. Alex Nudd, resident of Centennial Estates Loop, via phone conversation and asked the questions of who takes care of the plowing of snow in the event there is 4 inches or more of snow. Currently, there is no one that does this for this development. Mr. Nudd was informed that if there was more than 4 inches of snow, Harlow's would not enter the development and the parents would be responsible to get students to school. Harlow's would contact all parents prior to 6:30 a.m. if bus service wasn't provided. Harlow's will make the final decision on weather conditions in the subdivision.

School Board Committee Assignments. MOTION by Wheeler, seconded by Urbaniak, and carried to approve the 2015-16 School Board Committees.

2007 Bonds for Sturgis Elementary. MOTION by Chowen, seconded by Urbaniak, and carried to approve the refinancing of the 2007 Bonds for Sturgis Elementary. The current maturity rate is 2027 and has an interest rate of 4.3%; refinancing the 2007 Bonds at an anticipated rate of 3% would save the district approximately \$200,000.00.

Security Resource Officer Contract. MOTION by Mack, seconded by Wheeler, and carried to approve the 2015-16 professional services contract for the district security resource officer. The City of Sturgis shall provide a Sturgis Police Department certified officer for walk-through, intervention and security services during portions of each school day for the 2015-16 school year.

BHSSC Representative & Alternate. MOTION by Nupen, seconded by Burns, and carried to approve Courtney Mack as BHSSC Representative and Charlie Wheeler as board alternate.

Buildings & Grounds Capital Outlay Projects. Business Manager Brett Burditt and Maintenance Foreman Cody King updated the Board on several capital outlay projects and facility updates throughout the district.

ASBSD & SASD Joint Convention. The ASBSD & SASD Joint Convention was held August 6 through August 7, 2015 at Sioux Falls. Superintendent Kirkegaard, Curt Nupen, Bob Burns and Bryce Richter discussed the highlights of the convention.

Special Board Meeting. Board members discussed having the September special board meeting on Tuesday, September 15, 2015. Board members will begin with tours at Piedmont Valley Elementary and Whitewood Elementary, and the special board meeting to follow at the Williams Administrative Building board room.

School Board Policies. Reading of board policies, GDBC: Support Staff and Professional/Technical Staff Fringe Benefits, GDBDA*: Support and Professional/Technical Staff Sick Leave, GDBDB*: Support and Professional/Technical Staff Personal and Bereavement Leave; GDBDD* Support and Professional/Technical Staff Family and Medical Leave, and GDN: Evaluation of Support and Professional/Technical Staff. The school board polices need to be revised to reflect the changes in the 2015-16 Support Staff and Professional/Technical Handbook.

Student Handbooks. The student handbooks for the 2015-16 school year can be found on the district website.

High School Grazing & Haying Lease. The grazing and haying lease for the high school property is in its second year and expires in December 2015. The district would like the board to consider granting a year lease extension on the current haying lease with Chris Grubl and the grazing lease with Dennis and Doris Lauing.

Teacher In-service. The 2015-16 August staff in-service is scheduled for Tuesday, August 25 through Thursday, August 27, 2015. The school board members are invited to attend this year's staff in-service. The agenda can be found on the district website.

Reports. Mike Paris and Joe Schaffer reported on the Sturgis Rally SBHS parking lot breakfast and showers.

Superintendent Kirkegaard invited all board members and the public to visit our schools and attend any/or all district activities throughout the 2015-16 school year.

7:10 p.m. Adjournment. MOTION by Chowen, seconded by Mack, and carried to adjourn.

Bryce Richter, President

Brett Burditt, Business Manager

Jill Meirose, Recorder