

Executive Session

Background: School board members will enter into executive session to discuss personnel (SDCL-1-25.1), student-related matters (SDCL-1-25.2), employee negotiations (SDCL-1-25.4) and marketing/negotiations (SDCL-1-25.5).

Consent Agenda Item 2d – Open Enrollment & Student Assignment Requests

Background: The Board received the open enrollment and student assignment requests.

Item 4 – Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3

Background: House Bill 1214 requires board members and school administrators/officials to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest. (ITEM 4)

Item 5 – Recognitions

The Character Education trait for the month of February is “Courtesy,” which includes graciousness, politeness, consideration, and good manners.

Item 6a - Financial Reports

Background: The monthly financial reports, Financials A, B, C, and D, for the board’s review. (ITEM 6a)

Item 6b – Early Retirement Request

Background: The district has received a request from Sandra Fairbrother to access the district’s retirement benefit. She has nine years in the district and the MEA Negotiated Agreement requires 10 years in the district. Mrs. Fairbrother is a Title I teacher at Piedmont Valley Elementary and because of federal guidelines, Piedmont Valley Elementary will no longer receive Title I services. Due to the extenuating circumstances, MEA has agreed to honor her request pending board approval.

Item 6c – Personnel

Background: The following personnel actions were submitted for board approval:

New Hire (Certificated): Anna Olson, special education teacher, Sturgis Williams Middle School, \$39,675.00, eff. for the 2017-18 school year.

Resignation (Certificated): Teresa Mumm, teacher, Sturgis Williams Middle School, eff. at the end of the 2016-17 school year; Kimberly Smith, special education teacher, Atall, eff. at the end of the 2016-17 school year; Tyler Hutchison, teacher, Sturgis Williams Middle School, eff. at the end of the 2016-17 school year; Danielle Hertel, teacher, Piedmont Valley Elementary, eff. at the end of the 2016-17 school year.

Resignation (Extracurricular): Dave Van Heel, middle school activities director, eff. at the end of the 2016-17 school year; Shelbi Bulat, junior class advisor, Sturgis Brown High School, eff. at the end of the 2016-17 school year; Deb Cano, head varsity volleyball coach, eff. at the end of the 2016-17 school year.

Retirement (Certificated): Shawn Hoffelt, special education teacher, Sturgis Elementary, eff. at the end of the 2016-17 school year.

Change of Assignment (Certificated): Shelbi Bulat, special education, change of assignment from Sturgis Brown High School to Sturgis Elementary, eff. for the 2017-18 school year.

Item 6d – Williams Administrative Building Remodel Change Order #2

Background: Williams & Associates Architecture, Inc. has submitted Change Order #2, potential modifications for the Board’s consideration:

- **Request for Proposal #1.....Deduct: (\$2,359.00)**
Bathroom modifications based on multiple existing conditions and providing owner provided sinks. Sink and framing credit = \$6,429; Framing, concrete and finish adds = \$4,079.

- **Request for Proposal 2.....Add: \$7,598.00**
Modify ductwork throughout the building in order to work around existing structural beam locations. Provide structural framing in bearing walls for these new ductwork locations.

- **Request for Proposal #3A..... Add: \$8,120.00**
Modify several hallway conditions based on existing conditions: cover damaged base with drywall, structural header at elevator, relocate drinking fountain, eliminate skylight framing, lower ceilings to allow piping, add windows at stair landing & provide painted wood trim. Total adds = \$9,417; Total credits = \$1,297

- **Request for Proposal #4..... Add: \$1,195.00**
Modify the interior vestibule front entry doors and hardware based on existing conditions. Modify 2nd floor windows in bathrooms to allow future replacement if required.

- **Request for Proposal #5..... Deduct: (\$1,210.00)**
Minor finish modifications to bathroom tile and carpet color. Eliminate the paper towel dispensers.

- **Request for Proposal #6..... Add: \$22,871.00**
Provide a new domestic water service to the building with the ability to isolate the building water and turn the system off. This would eliminate the existing service, which isn’t isolated and is in an unknown condition. The new service would “T” off the new fire sprinkler service that we are installing. This change isn’t required but now would be a good time to do it if desired.

At the time the board packet was electronically sent, the district was requesting additional information on Proposal #6. Total cost of Change Order #2 is an additional cost of \$36,215.00. Total cost of Change Order #2 without Proposal #6 is an additional cost of \$13,344.00.

Item 6e – Stage Stop Office Building

Background: The office building at the Stage Stop property was declared surplus at the January board meeting and the building needs to be disposed of so the site work can precede. The board will need to advertise for sealed bids for the disposal of the building.

Item 6f – Schedule Public Auction for May 16, 2017 and Advertise for an Auctioneer

Background: The district has traditionally held an auction in May for surplus property. The auction is held in conjunction with the City of Sturgis and Meade County. The district would like to schedule the auction for May 16, 2017 and authorize Brett Burditt to advertise for an auctioneer.

Item 6g – Authorization to Call for Excavation and Utility Bids

Background: Architecture Incorporated and Scull Construction are ready to advertise for bids on Package 1 for the Stagebarn Middle School project. Package 1 will consist of dirt work and utilities. The bids will be opened on March 9, 2017 and reviewed at the March 13th board meeting.

Item 6h – Golden West & Midco Category 2 ERATE Equipment

Background: The district applies for ERATE subsidies for the purchase of technology infrastructure. The ERATE subsidy is 60%-70% of the cost for qualifying expenditures. The district has received quotes that would increase our bandwidth capacity by about 50%. We had four vendors bid on the Category 2 equipment. Golden West was the best value and from the area. Midco was the only bid on the WAN, but the pricing was less per megabyte as we are able to get about 50% more capacity with only a 10% increase in cost. The old contract with Midco was approximately \$4.33/MB and the new contract would be approximately \$2.75/MB. (ITEM 6h)

Item 6i – Offer Administrative Contracts

Background: According to the 2016-17 negotiated salary and benefits for administrators, administrators will be notified no later than the regularly scheduled March school board meeting of the Board's intent to renew their contract.

Item 6j – Additional Staffing for SWMS and Sturgis Elementary

Background: Sturgis Elementary 3rd grade has five sections with average class size of 26-28 students. We would like to add an additional teacher for Sturgis Elementary for the 2017-18 school year. We are anticipating a growth of 50-60 students at Sturgis Williams Middle School and we are requesting an additional teacher for the 2017-18 school year.

Item 6k – Sturgis 5th Grade Intermediate School

Background: The Department of Education requires all attendance centers to be reported to the Department of Education. Since the fifth grade is moving from Sturgis Elementary to the Williams Administrative Building, it will be necessary to establish a new attendance center for the 5th grade intermediate school.

Item 6l – School Board Election Polling Places

Background: In years when there is a statewide election, the district has chosen to hold its election in conjunction with the Meade County elections. Since there is not a general election this year, the following polling places are recommended for the 2017 school board election: Whitewood City Hall, Sturgis Community Center, Piedmont Gym, Hereford Hall, Union Center School and Opal School. These are the same polling locations for the 2015 school board election.

Item 7a – Review of State Accreditation and AdvancEd Review

Background: AdvancEd and the Department of Education visited Meade School District January 22-25, 2017. The state accreditation team reviewed the district's compliance with state laws as well as school improvement. The AdvancEd reviewed its continuous school improvement. A public hearing was held on Wednesday, January 25, 2017 to discuss their findings. Mr. Kirkegaard will report on both reviews.

Item 7b – Academic Calendar for 2018-19 and 2017-18 Rural Calendar

Background: Two calendar options for the 2018-19 academic calendar was sent to district staff. Option 1 has Christmas vacation starting Friday, December 21, 2018 and ending Tuesday, January 1,

2019 and the last day of school scheduled on Tuesday, May 21, 2019. Option 2 has Christmas vacation starting Thursday, December 20 and ending Tuesday, January 1, 2019 and the last day of school on Wednesday, May 22, 2019. Mr. Kirkegaard and Mr. Paris will discuss staff feedback on the two calendar proposals. (ITEM 7b-1)

The rural schools have been on a four-day school week for the last two years and this continues to work well for parents, students, and teachers. We will be continuing the four-day school week for the rural schools for the 2017-18 school year. Mr. Kirkegaard will answer any questions you might have regarding the proposed 2017-18 rural calendar. (ITEM 7b-2)

Item 7c – Sixth Grade at Whitewood Elementary

Background: The Whitewood Elementary 6th grade was moved to Sturgis Williams Middle for the 2017-18 school year. The transition worked well and the district would like to continue this for the 2017-18 school year.

Item 7d – Concession Stand

Background: Currently food service employees staff our concession stand under the direction of Joe Schaffer, food service director/concession stand manager. We are considering changing the staffing of the concession stand to students involved with school-sanctioned activities under the supervision of their supervisors. Joe Schaffer will continue to manage concessions. We believe this would be a great fundraising opportunity for our school activities and hopefully reduce the number of school-sponsored fundraisers.

Item 7e – ASBSD School Board Recognition Week

Background: The Meade School District will join districts across the state to thank school board members for their leadership and service to our school district and community during South Dakota School Board Recognition Week from February 20-24, 2017. During School Board Recognition Week, the Meade School District invites students, staff and community members to take part in thanking its school board members.

Item 7f – Legislative Update and Cracker Barrel Sessions

Background: Mr. Kirkegaard will give the board a legislative update and answer any questions the board might have on the legislative issues. These sessions allow everyone an opportunity to discuss current SD state legislative policies with our elected officials.

Item 7g – Title I at Piedmont Valley Elementary

Background: The district's Title I participation is based on the number of eligible students at an attendance center. At this time Piedmont Valley Elementary does not meet the participation requirements and is not eligible for Title I funding for the 2017-18 school year. The district has had eligibility waiver for Piedmont Valley Elementary for the last two years but cannot request an additional waiver.