

MEETING MINUTES – May 9, 2022
5:00 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard

Pledge of Allegiance:

MOTION by Nachtigall, seconded by D. Vig, to remove ITEM 9i from the agenda. MOTION passed 9-0.

Agenda: MOTION by Good, seconded by Koontz, and carried to approve the agenda as presented.

Executive Session began at 5:03 p.m.: MOTION by J. Vig, seconded by Nachtigall, and carried to enter into executive session to discuss Employment Negotiations (SDCL-1-25-2.4).

Executive Session ended at 5:18 p.m.

Board members recessed at 5:18 p.m. and reconvened at 5:30 p.m. for the regular board meeting.

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard, Brett Burditt, Tanya Ludwick, Pete Wilson, Chad Hedderman, Brit Porterfield, Katy Jutting, Beth Johnson, Mike Paris, Rhonda Ramsdell, Colleen Sletten, Sheri Crowser, Deb Holland with the BH Pioneer, community member Alex Radway, 2022 school board candidates, Justin Jutting and Kami Wolf-Perli and other community members.

Consent Agenda: MOTION by D. Vig, seconded by Good, and carried to approve the consent agenda as presented.

- a) Minutes: Regular Board Meeting Minutes, April 11, 2022, Special Board Meeting Meeting Minutes, April 25, 2022.
- b) Claims for Payment: 7 Mndsts, Spply 3700.00; AB Bsnss, Ls 1661.83; AB Wldng, Spply 2298.59; AJ, Eqpmnt 1056.80; ACT, Fees 300.00; Adams ISC, Sply 77.70; Advc Pymnts, Rgstrtn 1075.91; Amrcn Inn, Ldgng 2855.02; Amck, Rprs 835.82; Jon Anderson, Rprs 441.15; Aple, Sply 376.00; Bnntt Trnsprtn, Snw Rmvl 800.00; Bid D, Stdnt Rwrds 74.80; BH Wtr, Utlty 129.60; BH chmcl, Sply 14867.73; BH Enrgy, Utlty 46602.70; BH pst, Srvc 1025.00; BHSS, Ttn 34214.49; Cs 4 Lrng, Rgstrtn 2987.00; Cash-Wa, Food 45888.40; CBH, Fuel 1599.36; CDW-G, Sply 259.28; Cntrylnk, Tlphn 115.28; Cty Smmrst, SRO 2255.66; Coca Cola, Sply 2840.00; Cmmtch, Ls 4303.80; Cmptr Vllg, Rprs 3538.00; DR Srvc, Rprs 3853.32; Dkt Bs, Actvts Bs 1600.00; DSG, Sply 22.62; Dlt Dntl, Ins 16769.74; Dmc, Sply 226.66; Est Sd Dry, Milk 10937.28; Ecn Ldg, Ldgng 607.80; EMC, Ins 2205.54; Enng Prpn, Utlty 3736.50; Fth Indpdnt, Pblshng Mnts 186.77; Fthls Sd, Sply 445.00; M. Frnacs, Lnch Rfnd 254.15; Fred Pryor, Trng 199.00; GR Cntrls, Sply 334.23; Gry Brnk, Rprs 436.25; Gt Rdy 4 Knd, Wrkbks 58.00; Gldn RI, Rtrmnt Chlk Brd 120.00; Gldn Wst, Utlty 496.68; Gphr Sprts, Sply 3981.16; Grnd Elctrc, Utlty 568.55; Grcry Mrt, Sply 208.11; Hmptn Inn, Ldgng 542.50; Hrlw Bs, Bs Srvc 150099.55; Hggtry Ltrcy, Sply 368.70; Innvtv Offc, Sply 334.79; Jcbs Auto, Rprs 281.64; Jstns, Sply 1412.21; JE Pppr, Msc 197.47; Kftr Snttn, Utlty 1315.85; Knchts, Tools 1625.97; Kily Spply, Spply 131.98; Lrbry Str, Eqpmnt 948.24; Lkt Clnrs, Clnng Cntrct 3360.00; Ls Endz Clnng, Clnng Cntrct 19746.37; Lws, Sply 654.14; Lynns, Sply 1308.00; MB Clnng, Clnng Cntrct 741.60; Mcgll, Sply 440.74; Marco, Ls 1751.45; Mstr Tchr, Rtrmnt Blls 547.50; Mccrssh Bys Rnch, Ttn 4614.90; Mclds, Elctn Sply 50.36; Mnrds, Sply 780.33; Mdco, Utlty 8759.29; MDU, Utlty 4621.80; NASCO, Sply 53.97; NASN, Dues 140.00; Nlls, Sply 47.00; Nies &

Karras, Lgl Srvc 812.70; NSS, Sply 211.84; Nrthlnd Trst, Dbt Intrst 141910.00; Offc Dpt, Sply 103.61; Pan O Gold, Bread 2832.24; Ptny Bws, Ls 841.20; PMA Fncl, Prncpl Dbt Pymnt 151515.15; Pwr Hs, Sply 164.85; Prr Hills, Trnst, Trnsprtn 132.00; Prschl Bx, Wrktxts 38.90; Pro Ed, Sply 70.12; Quill, Sply 7701.83; Rfs, Utltly 585.00; Rnhrt Fds, Food 23351.31; Rchtr Tr, Rprs 87.90; Ricoh, Ls 1297.30; Rckngtr, Snw Rmvl 1639.95; Rnnng, Sply 190.63; Rshmr Offc, Sply 309.59; Sams, Eqpmnt 1310.14; Schlstc, Sply 991.50; Scptn Wsh, Rprs 13.00; SD DOE, Food 405.00; SD Hmn, ttn 11706.51; SDHSAA, Sply 362.00; Scrt Strs, Sply 200.00; Srvl, Mops 3565.73; Svrsn Drt Wrks, Rprs 6211.59; SNA Mmbrshp, Mmbrshp 141.50; SDSNA, Rgstrtn 180.00; Spdy Lb, Rprs 242.94; Strgs Ace, Sply 660.51; Strgs Meat, Meat 3854.12; Strgs Np, Sply 212.62; Strgs Tr, Rprs 59.94; Cty Strgs, SRO 20906.19; Smmt Sgns, Sply 100.00; Sn Lf, Ins 3169.78; Tchr Innvtns, Sply 40.50; Tchrs Pay Tchrs, Sply 170.93; Txthlp, Sply 145.00; Tie Offc, Onln Ttn 9887.50; Trbvll Indstrl, Rprs 110.44, USPS, Pstg 8.95; UPM Clncs, Rgrtrtn 640.00; Vnwy Trphy, Sply 72.40; Vrzn, Sply 180.24; Vsbl Dffrc, Cntrct Clng 9225.00; Wlmrt, Sply 478.06; Wbstrntstr, Eqpmnt 348.01; Wllmrk, Ins 203833.00; Wrlngr Auto, Rprs 7136.28; WR Elctrc, Utltly 1766.45; Wex, Fuel 4826.61; WW Wtr, Utltly 68.64; W. Wormstadt, Mlg 385.56; Zoom, Sply 362.00

Cash Recap for month ending April 30, 2022: General Fund: Begin Bal 4434535.53; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 799517.84; Investments PSBK 3616327.88; Unemployment Savings 11783.85; Investments in CD 561262.84; Investments in CD over 90 Days 1062322.45; Transfer In 0.00; Revenue: Local Taxes 591264.56; Other Sources 25347.64; State 920146.04; Federal 135319.72; Other Sources 22642.50; Total Revenue 1694720.46; To Be Acct'd For: 6129255.99; Transfer Out 0.00; Expenditures 1896755.96; Ending Bal April 30, 2022: 4232500.03; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 780843.22; Investments Savings 3432967.00; Unemployment Savings 11783.94; Investments CD 561262.84; Investments CD over 90 Days 1062322.45; Capital Outlay: Begin Bal 3566012.22; Cash in Bank 174424.59; Investments PSBK 3391587.63; Investments CD over 90 Days 1503376.87; Transfer In 00.00, Revenue Local Taxes 435797.47; Other Sources 51.28; State 0.00; Federal 0.00; Other 377.15, Total Revenue 436225.90; To Be Acct'd For: 4002238.12; Transfer Out: 0.00; Expenditures 182633.68; Ending Balance: 3819604.44; Cash in Bank: 638.11; Invest, Savings: 3818966.33; Investments CD 1503376.87; Spec Serv: Begin Bal 329959.35; Cash in Bank 93856.22; Investments Savings 236103.13; Revenue Local Taxes 244523.06; Other Sources 27.20; State 31629.00; Federal 57911.00; Other Sources 2354.29; Total Revenue 336444.55; To Be Acct'd For 666403.90; Expenditures: 335200.10; Ending Bal: 331203.8; Cash in Bank: 20547.98; Investment, Savings 310655.82; Investments, CD 0.00; Food Service: Beg Bal 519370.30; Cash Change 194.00; Cash in Bank 201249.07; Investments, Savings 318121.23; Investments, CD 100000.00; Revenue: State 0.00; Federal 241188.10; Other Sources 66387.75; Total Revenue 307575.85; To Be Acct'd For 826946.15; Transfer Out 0.00; Expenditures 225355.53; End Bal April 30: 601590.62; Cash Change 194.00; Cash In Bank 283466.90; Investments, Savings 318123.72; Investments of 90 Days 100073.97; Enterprise: Beg Bal 194918.10; Cash Change 2000.00; Cash in Bank 123223.59; Investments, Savings 71694.51; Revenue; Other Sources 7317.57; Total Revenue 7317.57; To Be Acct'd For 202235.67; Expenditures 10019.19; End Bal April 30: 192216.47; Cash Change 2000.00; Cash in Bank 120521.40; Investment, Savings 71695.08; Custodial: Beg Bal 313043.67; Cash in Bank 112643.74; Investments, Savings 150399.93; Investments, CD 50000.00; Revenue: Other Sources 24413.43; Total Revenue 24413.43; To Be Acct'd For 337457.10; Expenditures 31194.70; End Bal April 30: 306262.40; Cash In Bank 114029.48; Investments, Savings 142232.92; Investment CD 50000.00.

- c) Personnel: New Hire (Certificated): Taylor Jordan, teacher, Sturgis Williams Middle School, \$43,481.00, eff. for the 2022-23 school year; Tate Dewey, teacher, Sturgis Brown High School, \$41,793.00, eff. for the 2022-23 school year. New Hire (Support Staff): Kim Roberts, B-3 testing coordinator, district-wide, \$30.00/hour, 6–10 hours/month employee, eff. for the 2022-23 school year. New Hire (Extracurricular): Ward Anderson, assistant 8th grade boys basketball coach, Stagebarn Middle School, eff. for the 2022-23 school year; Shane Whidby, assistant track coach, Sturgis Williams Middle School, eff. for the 2022-23 school year; Jimi Feist, assistant track coach, Stagebarn Middle School, eff. for the 2022-23 school year; William Carpenter, assistant 7th grade football coach, Stagebarn Middle School, eff. for the 2022-23 school year; Jennifer Loftin, junior class advisor, Sturgis Brown High School, .5 FTE, \$1,122.00, eff. for the 2022-23 school year; Taylor Erlenbusch, assistant volleyball coach,

Sturgis Williams Middle School, eff. for the 2022-23 school year. Change of Assignment (Support Staff): Ginger Smith, paraprofessional, Sturgis Elementary School, \$13.20/hour to pre-k paraprofessional, Whitewood Elementary School, \$16.00/hour, eff. for the 2022-23 school year; Angela Wetz, administrative assistant to head administrative assistant, Sturgis Elementary School, eff. for the 2022-23 school year. Contract Amendment (Extracurricular): Bryce Leonhardt, assistant ms wrestling coach, Sturgis Williams Middle School to assistant hs wrestling coach, Sturgis Brown High School, \$4,381.00, eff. for the 2022-23 school year; Zyairr Johnson-Landoll, assistant 8th grade boys basketball coach, Sturgis Williams Middle School to assistant ms football coach, Sturgis Williams Middle School, \$2,034.00, eff. for the 2022-23 school year. Resignation (Certificated): Brittany Krogman, teacher, Piedmont Valley Elementary, eff. end of the 2021-22 school year; Angela Moore, teacher, Stagebarn Middle School, eff. end of the 2021-22 school year; Sean Bice, teacher, Sturgis Brown High School, eff. end of the 2021-22 school year; Matt Maidl, special services teacher, Stagebarn Middle School, eff. end of the 2021-22 school year. Resignation (Extracurricular): Justin Burnham, assistant track coach, Stagebarn Middle School, eff. end of the 2021-22 school year; William Carpenter, assistant 8th grade boys basketball coach, Stagebarn Middle School, eff. end of the 2021-22 school year; Tere Froelich, senior class advisor, Sturgis Brown High School, eff. end of the 2021-22 school year; Sean Bice, head 7th grade football coach, Stagebarn Middle School, eff. end of the 2021-22 school year; Sean Bice, assistant wrestling coach, Sturgis Brown High School, eff. end of the 2021-22 school year; Kayleen Selfridge, assistant 7th grade boys basketball coach, Sturgis Williams Middle School, eff. end of the 2021-22 school year.

- d) Open Enrollment & In-District Transfer Applications
- e) SDHSAA School Board Resolution
- f) Surplus

Description	Quantity	Condition	Admin. Unit
6 door cooler	1	poor	Food service SBHS
Double stack oven	2	poor	Food service SWMS
Under counter dish washer	1	poor	Food service SWMS
2002 Chevy Van	1	fair	Food service
Delta table saw	1	poor	B&G
Erskin snow blower	1	poor	B&G
Dixon lawn mower	1	poor	B&G
JD broom attachment	1	poor	B&G
PJ triple axle trailer 8x24	1	fair	B&G
JD snow blower	1	poor	B&G
Pallet floor jack	1	poor	B&G
Hatachi 10" comound miter saw	1	poor	B&G
Rockwell circular saw	1	poor	B&G
Black & Decker table saw	1	poor	B&G
Swing machines	2	poor	B&G

Open Forum: Sturgis Brown High School food service employees, Colleen Sletten and Sheri Crowser expressed their concerns and the need for a new high school kitchen. Community member, Alex Radway brought up the need for a short-term and long-term budget plan and provided a community members suggestion on creating a need for a Facility Comprehension Master Plan within the Meade School District.

Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3: No waivers submitted.

Recognitions: The Character Education word of the month for May is "Integrity," which involves honesty, honor, reliability, and standing up for one's beliefs.

Presentations: Meade County Fair Board member, Shelley Sedivy, provided an update to the Board on current projects and possible future plans for SBHS East Campus. Ms. Sedivy introduced fair board members, Jenny Voight and Valerie Richter.

Business Manager, Brett Burditt gave a brief presentation on the preliminary budget for FY23.

Financial Reports: MOTION by D. Vig, seconded by Wheeler, and carried to approve the monthly financial reports A, B, C, D, as presented.

Approve MEA Negotiated Agreement & Reissue Contracts: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the MEA Negotiated Agreement as presented for the 2022-23 school year and reissue contracts under the approved terms.

Administrative Agreement & Issue Contracts: MOTION by Nachtigall, seconded by Good, and carried to authorize the issuance of administrative contracts for the 2022-23 school year.

Support Staff Salary: MOTION by Nachtigall, seconded by D. Vig, and carried to approve a \$1.50 or 6% raise, whichever is greater, for professional technical support staff for the 2022-23 school year. The health insurance premium will increase by 4.0%. Changes to the Professional Technical Support Staff Handbook will be presented at the July board meeting.

Set Base Salary for 2022-23 School Year: MOTION by Koontz, seconded by Nachtigall, and carried to accept a \$45,000.00 base teacher salary pay, defined as the salary for a teacher with no prior teaching experience and a bachelor's degree with fewer than 12 semester hours of graduate credit, annually.

Set the Date/Time for the June Public Hearing: MOTION by Koontz, seconded by Wheeler, and carried to set the public input meeting for the school budget at 6:00 p.m. on June 13, during the regularly scheduled board meeting.

PVE - Classroom Addition Budget Amendment: MOTION by Nachtigall, seconded by Koontz, and carried to approve the authorization to amend the 2021-22 budget by \$150,000.00 for capital project fund 41 PVE - Classroom Addition for the costs incurred in June 2022.

Publish Preliminary Budget: MOTION by J. Vig, seconded by Good, and carried to approve to publish the preliminary budget as presented.

Visible Difference Stagebarn Middle School Contract Adjustment: MOTION by J. Vig, seconded by D. Vig, and carried to extend the contract with Visible Difference in the amount of \$114,021.00 beginning July 1, 2022, and ending June 30, 2023, at an adjustment of 3% over last year's contract.

Loose Endz Piedmont Valley Elementary Contract Adjustment: MOTION by Wheeler, seconded by Spring, and carried to extend the contract with Loose Endz in the amount of \$94,278.99 beginning July 1, 2022, and ending June 30, 2023, at an adjustment of 3% over last year's contract.

Elm Springs Trailer Disposal: MOTION by Koontz, seconded by Spring, and carried to declare the Elm Springs trailer surplus and properly dispose of.

Casey Peterson 2022 Audit Services: MOTION by J. Vig, seconded by D. Vig, and carried to approve the audit contract terms from Casey Peterson, LTD for an estimated base cost of \$21,000.00 for the audit, \$2,250.00 for each federal award program and \$5,600.00 for the preparation of financial statements and related notes.

SDHSAA Election Ballot: MOTION by Koontz, seconded by Good, and carried to select Division II Representative – Superintendent candidate, Dr. Jeff Danielsen, Watertown and vote "YES" on the 2022 Official Amendment No. 1-7 Ballots.

Bus Route Change Requests: The district has received bus route change requests from the following: Derek & Sarah Linn are requesting an additional bus stop on Prairie Sage Trail off of Ft. Meade Way.

Amber Johnson and Erin Terlop of Piedmont are requesting an after school drop-off location in the Timberwood Park Estates, the current bus stop is over 3 miles away on Deerview and McIntosh. The transportation committee will review Harlow's recommendations and the committee will take action at the August board meeting.

Union Center Depository: In March, the business office advertised for an online auction with Sturgis Auction for the sale and/or disposal of the Union Center Depository. The online auction is scheduled for June 14. The Board will be updated after the auction has taken place.

Rural Housing/Union Center School: There is currently \$15,000.00 allocated in the preliminary budget for the remodeling of the Union Center School. The remodel will provide short-term housing for staff on the main floor.

Five- & Ten-Year Facilities Planning: The district authorized Arch, Inc. to develop a five- & ten-year facilities plan. Board member, Aaron Odegaard talked about the specific areas he would like the plan to cover. Some of those areas included current budget, building/facility capacities, cost of facilities, technology/laptops, ESSER funding, bussing/transportation/extracurricular and post COVID-19 data. Board member, Terry Koontz, suggested that several committees be created that include all board members not just committee members as well as specific building principals and administrators.

Sturgis Elementary Expansion: The business manager and superintendent would like to meet with the City of Sturgis to discuss the possible purchase of property at the fairgrounds for future expansion of the Sturgis Elementary School.

Reports:

- a) Administrators – Business Manager, Brett Burditt mentioned the school board election is scheduled to take place on June 7, 2022. The election polls will be open from 7:00 am to 7:00 pm that day. Polling places can be found on the Meade School District website. www.meade.k12.sd.us. Sturgis Brown High School Principal, Pete Wilson mentioned the "Senior Walk" is scheduled for Monday, May 16, 2022. The last day of class for seniors is Wednesday, May 18, 2022, with the senior bbq and scholarship award ceremony on Friday, May 20, 2022. On Sunday, May 22, 2022, graduation will commence at 2:00 pm in the west gym. The Booster Club approached Mr. Wilson and would like to purchase a new sound system for the west gym at Sturgis Brown High School. Mr. Kirkegaard stated that if a board member wants to reserve a seat at graduation to get in touch with Tanya Ludwick so the seat(s) can be reserved.
- b) Board Members – Urbaniak mentioned the Jeff Smit Memorial Track Meet was held this past weekend and was impressed with the turn-out and thanked all staff members and volunteers that helped make it possible. Odegaard brought up the fact that two records were broke at the track meet, Stagebarn MS 7th grade girls 4x1 and 4x2 relays. Community member and 2022 school board candidate, Kami Wolf-Perli introduced herself to the Board.
- c) BHSSC – Wheeler mentioned a program was held and discussed the TIE Conference. Wheeler communicated to the Board that they extended Joe Hauge's contract with BHSSC.
- d) Superintendent – Mr. Kirkegaard gave a "shout out" to past school board member, Cody Weber, who is leaving the community and thanked him for his dedication to the Meade School District.

7:27 p.m. Adjournment: MOTION by J. Vig, seconded by D. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder