

MEETING MINUTES, Monday, January 10, 2022
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard, Brett Burditt, Tanya Ludwick, Jeff Ward, Pete Wilson, Dave Olson, Chantal Ligtenberg, Brit Porterfield, Rhonda Ramsdell, Todd Battles and Deb Holland with the Black Hill Pioneer.

Regular board meeting called to order at 5:30 p.m.

Pledge of Allegiance.

Agenda: MOTION by D. Vig, seconded by Koontz, and carried to approve the agenda as presented.

Consent Agenda: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the consent agenda as presented.

- a. Minutes: Regular Board Meeting Minutes, December 13, 2021, Special Board Meeting Minutes, December 22, 2021 and Special Board Meeting Minutes, January 4, 2022.
- b. Claims for Payment: AB Bsns, Ls 1500.70; AB Wldng, Splys 907.54; AG Scrnpntng, Splys 388.00; AJ, Splys 372.96; Advc Pymnts, Offcl 7163.00; Amzn, Splys 5743.19; Amrcn Inn, Ldgng 1298.70; Amrc VI Inn, Ldgng 503.00; Amck Snd, Mntrng 200.00; C. Arneson, Official 75.00; Arrwwd Rsrt, Ldgng 94.65; Atbatt, Equipmnt 126.16; AVI, Sply 233.75; BH Pht, Sply 1456.93; Brns & Nbl, Sply 24.47; Bnntt Trnsporttn, Snw Rmvl 2750.00; Bst Wstrn, Ldgng 262.00; Big D, Stdnt Incntv 341.41; BH Wtr, Utlty 93.20; BH Chmcl, Sply 5382.58; BH Energy, Utlty 50816.33; BH Pest, Srvs 155.00; BH Pnr, Pblshng 339.28; BHSS, Srvs 420017.10; BH Ttl, Land 1002030.00; Blck Art, Sply 6066.71; Brkngs HS, Rgstrtn 775.00; BSN, Sply 301.74; Wlmrt, Sply 413.58; Cpstn, Bks 65.96; Crln Blgcl, Sply 30384.75; CBH, Fuel 1541.74; Cngg Lrng, Wrkbks 632.50; Cntry Bsns, Ls 326.38; Cntrylnk, Utlty 58.16; Chf Archtct, Sftwr 3069.80; Cty Smmrst, Offcr 2060.72; Coke, Sply 4038.30; Cmmtch, Ls 4175.15; CEC, Dues 270.00; Cntry Inn, Ldgng 755.84; Crwn Cntrl, Equipmnt 668.73; DR Svc, Rprs 3789.36; Dkt Bs, Bus 5600.00; DSG, Sply 39.39; Days Inn, Ldgng 629.93; Dlt Dntl, Ins 14584.87; Demco, Sply 1623.53; M. Dutt, Offcl 75.00; Est Sd Dry, Milk 6948.72; EMC, Ins 2274.34; Enng Prpn, Utlty 2913.25; EPCO, Sply 33.86; ESI Sftwr, Sftwr 404.00; Fn & Fnctn, Sply 41.94; Gnpr, Rprs 11932.12; Gt Rdy 4 Knd, Sbscrptn 58.00; Gldn Wst, Utlty 500.94; Gphr Sprts, Equipmnt 500.66; Grnd Elctrc, Utlty 313.11; Grnscp, Lwn Srvs 1118.74; Grcry Mrt, Sply 152.98; Gtr Cntr, Equipmnt 899.93; Hrdng Cnty Schl, Rgstrtn 100.00; Hrlws Bus, Bus 145794.62; Hauff, Sply 107.75; Hrtzbrg, Books 2057.27; Hltn Htl, Trvl 2162.80; Innvtv Offc, Tables 13208.30; Jcbs At, Rprs 107..59; JW Pppr, Sply 3.9; Ktm Tstrnt, Equipmnt 206.22; J. Kefflr, Offcls 75.00; Knndy Indstrs, Sply 499.70; Kffr, Utlty 1143.89; Knchts, Sply 44.80; Lkshr Lrng, Sply 41.97; Lstng Imprssns, Sply 650.00; Lrng W/O Trs, Srkbks -127.21; J. Levi, Lnch Rfnd 11.70; Lftch, Yrbks 986.43; Lkt Clnrs, Cng Srvc 3360.00; Ls Endz Cng, Cng Cntrct 19746.37; Loud Amrcn, Splys 936.41; Lowes, Splys 18.48; Lynns, Splys 841.08; Marco, Ls 1751.45; Mccrssn Bys Rnch, Ttn 8431.22; Mcgrw Hill, Wrkbks 763.57; Mnrds, Sply 2470.73; Midco, Utlty 7132.76; Ntnl Rstrnt , Txtbks 867.04; Nvgt 360, Srvc 3494.50; Nrpd, Sply 258.00; Nies & Karras, Svc 349.20; Nimco, Sply 1307.13; Offc Dpt, Sply 72.19; Pan O Gold, Brd 1761.35; Prsn, Sply 256.69; Philp HS, Rgstrtn 100.00; Phnk, Sply 1631.99; Cty Pdmnt, Utlty 458.85; Plmbng Dsgn, Rprs 1900.76; Prschl Box, Sbscrptn 38.90; Qulty Inn, Ldgng 540.00; Quill, Sply 676.29; RC

Arprt, Trvl 136.00; RCAS, Rgstrtn 350.00; Rpd Dgtl Sltns, Wbst Hstng 319.50; Rpd Fr Prctn, Srvc 1158.17; Rpd Rtr, Rprs 545.00; Rsmssn, HVAC Imprvmnts 44157.50; Ratwik, Roszak & Maloney, Srvc 406.49; Rfs, Utlty 1064.75; Rnhrt Fds, Food 12583.74; Nchtrs Tr, Rprs 553.55; Ricoh, Ls 1924.96; Rvrsd, Wrktxts, 914.85; Rckngtr, Sply 85.00; Rnnngs, Sply 161.87; Rshmr Offc, Sply 32.50; Sams, Sply 5165.95; SASD, Rgstrn 40.00; Schl Dtbks, Plnrs 1186.50; Schl Spclty, Sply 1086.91; Sctt Ptrsn Mtrs, Van 46359.00; SD Hmn, Ttn 7630.07; SD Rtlrs, Sply 2472.00; SDSSA, Sply 15.00; Srvl, Sops 1788.74; Shrwn Wllms, Rprs 69.10; SHI, Sply 317.46; SNA, Mmbrshp 48.50; Scl Thnkng, Sply 87.30; Spdy Lb, Rprs 201.94; Strgs Ace, Sply 853.66; Strgs Chmbr, Dues 115.00; Strgs Napa, Sply 195.98; Strgs Pht, Sply 89.95; Ct Strgs, Srvc 23529.77; Sun Life, Ins 3251.14; Sprr Snttn, Srvc 2980.00; Tylr Msc, Eqpmnt 309.95; Temp Tech, Cntrct 9149.90; Tie Offc, Ttn 8500.00; Tom's T's, Splys 528.05; UBER, Trvl 273.81; Untd Arln, Trvl 490.00; US Bnk, Intrst 244532.50; USPS, Sply 7.60; Vnwy, Sply 204.00; Vrzn, Sply 360.48; Vsbl Dffrc, Clnng Cntrct 9225.00; Wlmrt Str, Sply 55.06; Wllmrk, Ins 210023.01; WEX, Fuel 5147.23; WW Wtr, Utlty 66.00; Wdstck, Sply 724.96; WPS Pblshng, Sply 204.60; Wrght HS, Rgstrtn 175.00; EMBE, Rgstrn 331.92; Zoom, Sply 202.35, Cash Recap for month ending December 31, 2021: General Fund: Begin Bal 5724694.04; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 933472.29; Investments PSBK 4772531.94; Unemployment Savings 10811.40; Investments in CD 560831.34; Investments in CD over 90 Days 1060990.77; Transfer In 0.00; Revenue: Local Taxes 532550.49; Other Sources 9687.59; State 962566.00; Federal 147424.90; Other Sources 30776.03; Total Revenue 1683005.01; To Be Acct'd For: 7407699.05; Transfer Out 0.00; Expenditures 1793004.63; Ending Bal December 31, 2021: 5614694.42; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 781194.94; Investments Savings 4814809.67; Unemployment Savings 10811.49; Investments CD 560831.34; Investments CD over 90 Days 1061916.59; Capital Outlay: Begin Bal 3358510.46; Cash in Bank 7152.00; Investments PSBK 3351358.46; Investments CD over 90 Days 2501123.97; Transfer In 1000000.000, Revenue Local Taxes 403037.69; Other Sources 3008.69; State 0.00; Federal 128955.25; Other 6656.61, Total Revenue 541658.24; To Be Acct'd For: 4900168.70; Transfer Out: 0.00; Expenditures 462557.44; Ending Balance: 4437611.26; Cash in Bank: 135576.43; Invest, Savings: 4302034.83; Investments CD 1502064.74; Spec Serv: Begin Bal 1156854.35; Cash in Bank 37636.65; Investments Savings 1119217.70; Revenue Local Taxes 212758.47; Other Sources 1589.61; State 45082.00; Federal 57924.00; Other Sources 6449.71; Total Revenue 323803.79; To Be Acct'd For 1480658.14; Expenditures: 324831.03; Ending Bal: 1155827.11; Cash in Bank: 32252.08; Investment, Savings 1123575.03; Investments, CD 0.00; Food Service: Beg Bal 442073.02; Cash Change 194.00; Cash in Bank 123962.69; Investments, Savings 318110.33; Investments, CD 100000.00; Revenue: State 0.00; Federal 171586.52; Other Sources 5595.44; Total Revenue 177181.96; To Be Acct'd For 619254.98; Transfer Out 0.00; Expenditures 180376.69; End Bal December 31: 438878.29; Cash Change 194.00; Cash In Bank 120765.34; Investments, Savings 318112.95; Investments of 90 Days 100000.00; Enterprise: Beg Bal 153754.70; Cash Change 2000.00; Cash in Bank 122062.45; Investments, Savings 31692.25; Revenue; Other Sources 19004.02; Total Revenue 19004.02; To Be Acct'd For 172758.72; Expenditures 7235.59; End Bal December 31: 165523.13; Cash Change 2000.00; Cash in Bank 133830.61; Investment, Savings 31692.52; Custodial: Beg Bal 378646.10; Cash in Bank 174667.11; Investments, Savings 153978.99; Investments, CD 50000.00; Revenue: Other Sources 28320.58; Total Revenue 28320.58; To Be Acct'd For 406966.68; Expenditures 60128.24; End Bal December 31: 346838.44; Cash In Bank 164463.34; Investments, Savings 132375.10; Investment CD 50000.00.

- c. Personnel: New Hire (Administration): Wayne Wormstadt, superintendent, district-wide, \$170,000.00 year one, \$174,000.00 year two, and \$178,000.00 year three, eff. 7/1/2022. New Hire (Certificated Staff): Cody Brotsky, teacher, Sturgis Elementary School,

\$26,616.72 eff. 12/1/2021; Mike Paris, interim athletic director, \$415/day up to 105 days, eff. 1/5/2022 – 6/30/2022. New Hire (Support Staff): Christine Wald, food service worker, Sturgis Williams Middle School, \$12.75/hour, eff. 12/14/2021; Kathleen Siebrasse-Wittenberg, lunchroom monitor, Piedmont Valley Elementary, \$12.00/hour, eff. 1/4/2022. New Hire (Extracurricular): Kennan Justice, head boys basketball coach, Sturgis Williams Middle School, \$2531.00 for the 2021-22 school year. Resignation (Certificated Staff): Ashton Burditt, teacher, Piedmont Valley Elementary, eff. 5/27/2022. Resignation (Support Staff): Morgan Roos, special services paraprofessional, Stagebarn Middle School, eff. 12/22/2021; Marissa Rathert, special services paraprofessional, Sturgis Elementary School, eff. 12/29/2021.

- d. Volunteers
- e. Open Enrollment Requests

Open Forum: No open forum.

Conflict of Interest Waivers (SDCL 3-23-3): No waivers submitted.

Recognitions: The Character Education Trait for the month of January is “Respect,” which includes honor, tolerance, consideration, self-respect, respect for others, and respect for property.

Presentations: Business Manager, Brett Burditt presented to the Board the preliminary capital outlay plan for the district.

Financial Reports: MOTION by D. Vig, seconded by Good, and carried to approve the Financial Reports as presented.

Approve Superintendent’s Contract: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the three-year contract to Wayne Wormstadt as the superintendent of the Meade School District with a contract start date of July 1, 2022, and ending June 30, 2025. The contract amounts will be \$170,000.00 year one, \$174,000.00 year two, and \$178,000.00 year three.

Amend Special Education Budget: MOTION by Nachtigall, seconded by D. Vig, and carried to authorize Business Manager, Brett Burditt to amend the 2021-22 special education budget by \$15,000.00 for ARP funds.

SBHS Boiler Replacement: MOTION by Nachtigall, seconded by Koontz, and carried to approve a contingency transfer of \$23,000.00 to replace a boiler at the SBHS Business Building.

Capital Outlay Contingency Transfer: MOTION by J. Vig, seconded by Nachtigall, and carried to authorize Business Manager, Brett Burditt to transfer contingency funds in the amount of \$279,800.00 for the Board expenditures.

Approve Opal Fire Department Water Usage MOU: MOTION by Nachtigall, seconded by Good, and carried to approve the Opal Fire Department MOU allowing the Opal Fire Department the use of the Opal School well. D. Vig and J. Vig abstained from voting.

Approve ABC After-School Program MOU: MOTION by D. Vig, seconded by Nachtigall, and carried to approve the MOU from ABC as presented for the remainder of the 2021-22 school year.

Temperature Technology Inc. Maintenance Agreement: MOTION by Wheeler, seconded by Good, and carried to approve the maintenance agreement with Temperature Technology Inc.

Belle Fourche School District Purchase of PVE Modular: MOTION by Koontz, seconded by D. Vig, and carried to approve Business Manager, Brett Burditt to work with school attorney, Eric Nies, to develop a purchase agreement with the Belle Fourche School District for the purchase of the Piedmont Valley Elementary modular building.

SBHS East Campus Haying & Grazing Lease: MOTION by J. Vig, seconded by Wheeler, and carried to accept the haying bid of \$75/ton from Nick Uherka and the grazing bid of \$72.52/month from Denny Lauing.

Williams Building Remodel Project: MOTION by D. Vig, seconded by Spring, and carried to accept the bid proposal from MAC Construction for the Williams Building Remodel Project with a base bid of \$628,000.00 and Alt. 1 for \$179,000.00.

Back-to-School Plan Update: MOTION by Odegaard, seconded by Good, and carried to approve the recommended changes as presented to the Back-to-School Plan.

Community Informational Discussion at Stagebarn MS: The March 14 regular school board meeting location will be placed on the February agenda as an action item to move the regular school board meeting from the Williams Administrative Building – Board Room to the Stagebarn MS Cafeteria. The official start time of the community discussion and the school board meeting will be decided at the February board meeting.

Reports:

- a. Administrators – nothing new to present.
- b. Board Members – D. Vig thanked the administrators for providing their accommodations and school tours during the superintendent search process.
- c. BHSSC – Wheeler mentioned the monthly meeting was short and sweet so staff members could enjoy their Christmas party.
- d. Superintendent – Mr. Kirkegaard mentioned possibly holding an executive session in February for the position of a new athletic director. The Sturgis Chamber of Commerce is interested in participating in the school board candidate forum with possibly changing the date to be held earlier on. The Meade School District officially purchased the Jenter property adjacent to Stagebarn MS. Lastly, Mr. Kirkegaard touched base on the RFP for CMAR at PVE/SBHS.

6:33 p.m. Adjournment: MOTION by Nachtigall, seconded by D. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder